

Republic of the Philippines Department of Education National Capital Region Schools Division Office of Muntinlupa City

APR 28 2022

Advisory No. <u>082</u>, s. 2022 April 27, 2022 In compliance with DepEd Order (DO) No. 8, S. 2013 This advisory is issued for the information of DepEd officials, personnel/staff, as well as the concerned public.

STUDENT HELPDESK AND MICROSOFT365 MATERIALS AVAILABLE FOR ALL LEARNERS

Attached is OUA Memo 00-0422-0104 dated April 19, 2022 on the abovecaptioned title, contents of which are self-explanatory, for the information and guidance of all concerned.

Participation of public and private schools shall be subject to the nodisruption-of-classes policy stipulated in DepEd Order No. 9, s, 2005 entitled Instituting Measures to increase Engaged Time-on-Task and Ensuring Compliance Therewith.

Moreover, schools are reminded of the "No Collection and No selling of Tickets Policy" stipulated in DepEd Order Nos. 19 and 40, s. 2008 and RA Nos. 4206 and 5546.

NERISSA ROKAS-LOMEDA PhD

OIC-Assistant Schools Division Superintendent

GUU/ STUDENT HELPDESK AND MICROSOFT365 MATERIALS AVAILABLE FOR ALL LEARNERS 082/April 27, 2022



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Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0422-0104 MEMORANDUM 19 April 2022

For: Regional Directors Schools Division Superintendents Regional and Division IT Officers Principals and School Heads All Others Concerned

Subject: STUDENT HELPDESK AND MICROSOFT365 MATERIALS AVAILABLE FOR ALL LEARNERS

In line with the continuous provision of Microsoft365 (M365) accounts to learners, a Student Helpdesk and a poster on M365 student benefits are now available. Schools may distribute the 1-page document to all their learners. The poster contains:

- 1. Benefits of their Microsoft Education A3 license
- 2. Steps on how to activate their accounts
- 3. Other download links to Windows 11, Minecraft, Office, Teams
- 4. Helpdesk email (for questions about your account)

This material may be disseminated online or printed and handed out to learners to ensure that all students receive a copy. Please refer to **Annex A** to see how the poster is designed. Schools may download the resource here: https://aka.ms/DepEdM365pamphlet.

For questions and concerns on their M365 student benefits, learners and parents may email the helpdesk at **external.m365studenthelp@deped.gov.ph**.

Students without M365 accounts may reach out to their school ICT coordinators/teachers for assistance.

For widest dissemination.





Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

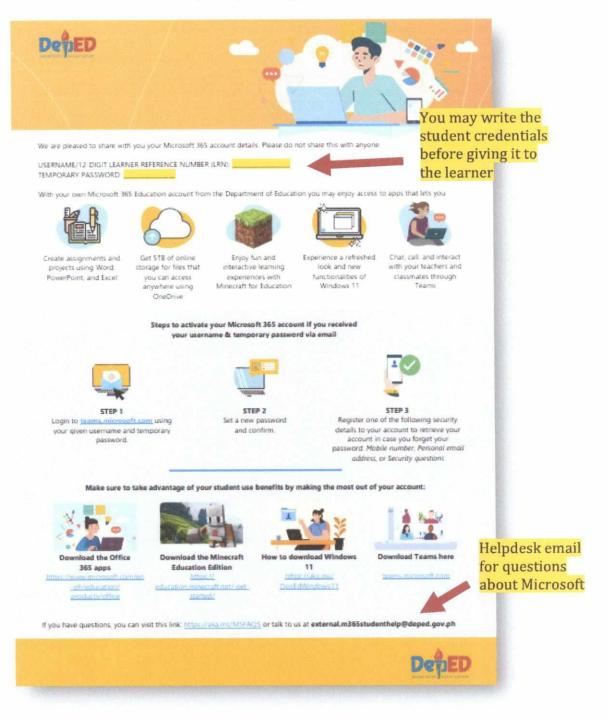
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Annex A

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Poster to be distributed to learners (Sample only)

1.0



Download the poster here: https://aka.ms/DepEdM365pamphlet

