



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
Superintendent**

JAN 27 2022

MEMORANDUM

No. 011, s. 2022

MID YEAR IN-SERVICE TRAINING (INSET) FOR TEACHERS SY 2021 - 2022

TO: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. Pursuant to DepEd Order No.029, s. 2021 titled School Calendar and Activities for School Year 2021-2022, the first two days of the five-day mid-year break (January 31, February 2-5, 2022) may be spent to evaluate the school's progress attained in the implementation of the education programs, projects, and activities (PPAs) as well as to review the performance of teachers and the school staff to address concerns through collaboration effort. The last three days may be devoted to the conduct of the School-based-In-Service Training (INSET) for the teachers' continued professional development and the preparation of their Instructional Materials (IMs).
2. Likewise, the DepEd NCR Regional Memorandum No. 17, s. 2022 dated January 14, 2022, with the subject Suspension of Classes signed by Wilfredo E. Cabral, Regional Director and Officer-In-Charge, Office of the Undersecretary, Human Resource and Organizational Development, provides that the mid-year break scheduled on January 31 to February 5, 2022, shall be utilized by the learners to comply backlogs in learning outputs while teachers are expected to attend to their usual activities including In-Service Trainings and other professional learning related undertakings.
3. In view of the aforementioned issuances, all school-based INSETs to be conducted on the above-mentioned dates may include topics and skills that should address the training and development needs of teachers.
4. In view thereof, all schools are expected to submit to this Office their respective matrices of school-based INSET on or before January 28, 2022, thru their Public Schools District Supervisors for file and monitoring purposes.



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City

8805-9935, 8805 - 9940

sdo.muntinlupa@gmail.com

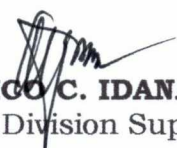


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5. Schools are reminded to conduct the said INSET via a virtual platform, in compliance to Health and safety protocols implemented by the National Government, IATF, DOH, and DepEd.
6. Immediate and wide dissemination of this Memorandum is desired.


DOMINICO C. IDANAN CESO V
Schools Division Superintendent

Encl: As stated
Reference: none
To be indicated in the Perpetual Index
Under the following subjects:

TEACHERS TRAINING PROGRAMS

AVA/DM- MID YEAR IN-SERVICE TRAINING (INSET) FOR TEACHERS SY 2021 - 2022
011/January 27, 2022

