



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

APR 29 2022

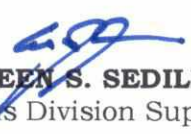
MEMORANDUM

No. 088, s. 2022

VALIDATION OF DATA IN INVENTORY OF POSITIONS

TO: OIC- Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Administrative Officer V
All Public Elementary & Secondary School Principals/OICs
All others concerned

1. This is with reference to Regional Memorandum dated April 25, 2022, on the above-captioned title, contents of which are self-explanatory, for the information and guidance of all concerned.
2. It is requested the following personnel to participate in the said activity:
 - a. Noemi A. Valdez (Administrative Officer V)
 - b. Ma. Gisella F. Villamayor (Administrative Officer II/ OIC – HRMO)
 - c. Rodella T. Buenaflor (Administrative Officer IV - MNHS)
 - d. Missy B. Buenvenida (Teacher III/ HR In-Charge - PEDHS)
3. Immediate and wide dissemination of this Memorandum is desired.


CARLEEN S. SEDILLA CESO V
Schools Division Superintendent

Enclosure: As stated
References: As stated
To be indicated in the Perpetual of Index
under the following subject:
DATA
INVENTORY

HR-GFV/ DIV MEMO/ 088/ April 28, 2022



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City
(02) 805-9935, (02) 805 - 9940
sdo.muntinlupa@gmail.com



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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

DNCR-F-ORD-033/RO/01112019

MEMORANDUM

No. NCR _____ s. 2022

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : 
WILFREDO E. CABRAL
Regional Director, DepEd NCR and
Officer-In-Charge, Office of the Undersecretary
Human Resources and Organizational Development

SUBJECT : **Validation of Data on Inventory of Positions**

DATE : April 25, 2022

1. In view of the discrepancy on the data reported by respective SDOs on filled and unfilled positions per actual data on GMIS, this Office through the Personnel Section will conduct a validation of such data from April 27 to May 4, 2022, per attached schedule. Kindly proceed to the Office of the Personnel Section.

2. In this connection, it is requested that each SDO should send up to three (3) representatives, who are directly in-charge in the updating of data on filled/unfilled items and in maintenance of PSIPOP. They should bring with them laptop that has access to GMIS (PSIPOP).

3. Meals of the participants shall be charged against MOOE funds (RO), while travel and other incidental expenses of SDO participants shall be charge against local funds, both subject to existing budgeting, accounting, and auditing rules and regulations.

4. For compliance.





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Enclosure to Memorandum No. NCR _____s, 2022 dated April 25, 2022

DATE	Schools Division	TIME
April 27, 2022	Valenzuela City Malabon City Navotas City	8:30 a.m.
April 28, 2022	Caloocan City Pasay City Las Pinas City	8:30 a.m.
April 29, 2022	Manila Makati City Paranaque City	8:30 a.m.
May 2, 2022	Quezon City Marikina City	8:30 a.m.
May 4, 2022	Muntinlupa City Taguig City and Pateros	8:30 a.m.
May 5, 2022	Mandaluyong City San Juan City Pasig City	8:30 a.m.



Misamis St, Bago Bantay, Quezon City
Tel. Nos.: 920-5824; 926-2213 loc. 801
Email Address: ncr@deped.gov.ph
Website: <http://www.deped.gov.ph/regions/ncr/>

