

Project No. 2022-002



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

INVITATION TO BID FOR THE PROCUREMENT OF GADGET-TABLETS FOR LEARNERS

1. The **Schools Division Office-Muntinlupa City**, through the **Fiscal Year (FY) 2021 General Appropriations Act (GAA) 11518 with Sub-Allotment Release Order (Sub-ARO) No. NCR-21-08-0732, NCR-21-09-792, and NCR-21-06-0651** intends to apply the sum of **Seven Million Six Hundred Thirty Six Thousand Four Hundred Pesos (PhP7,636,400.00)** being the ABC to payments under the contract for the **Procurement of Gadget-Tablet for Learners/ Project No. 2022-002**. Bids received in excess of the ABC shall be automatically rejected at the bid opening.
2. The **Schools Division Office-Muntinlupa City** now invites bids for the above Procurement Project Delivery of the Goods which is required on the following delivery schedules: **March 30, 2022**. Bidders should have completed, within 5 years from the date of the submission and receipt of bids, a contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedure using a non-discretionary "*pass/fai*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **Schools Division Office-Muntinlupa City** and inspect the Bidding Documents at the address given below from **8:00 am – 5:00 pm**.

5. A Complete set of Bidding Documents may be acquired by interested Bidders on **February 15, 2022** from the **BAC Secretariat at the Student Center for Life Skills Building (SCLS), Centennial Avenue, Laguerta, Tunasan, Muntinlupa City** upon payment of the applicable fee for the Bidding Documents pursuant to the latest guidelines issued by the GPPB, upon payment in cash of a non-refundable fee by the interested bidders **in the amount of Five Thousand Pesos (P5,000.00)**.

The Schedule and Venue of the procuring activities are as follows:

| Activity | Date | Venue |
|--------------------------------|---|--|
| Posting | February 15-22, 2022 | PhilGEPS |
| Issuance of Bidding Documents | February 15, 2022 - March 4, 2022 (8:00 am to 5:00 pm – Regular Office) | Schools Division Office Muntinlupa City or thru the official email of SDO- Muntinlupa BAC |
| Pre-Bid Conference | February 23, 2022, Wednesday 1:30 pm | Invitation shall be sent by the BAC Secretariat-to the email address of the bidders |
| Submission and Opening of Bids | March 8, 2022, Tuesday, 1:30 pm | Schools Division Office Muntinlupa City- (SCLS Bldg. 4th floor Activity Center) |

6. The **Schools Division Office-Muntinlupa City** will hold a Pre-Bid Conference on¹ **February 23, 2022, Wednesday, 1:30 pm** via Zoom, which shall be open to prospective bidders. Prospective Bidders shall obtain the Google Meet ID from the authorized personnel of SDO-Muntinlupa City Bids and Awards Committee Secretariat.
7. Bids (in printed copies) must be duly received by the BAC Secretariat through manual submission to the office address indicated below, or thru any courier on or before **March 8, 2022, Tuesday 1:30 pm**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening (face-to-face) shall be on **March 8, 2022, Tuesday, 1:30 p.m.** at the **Schools Division Office-Muntinlupa City (SCLS Bldg. 4th floor Activity Center), Centennial Ave., Laguerta, Tunasan, Muntinlupa**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. The **Schools Division Office-Muntinlupa City** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

Ms. Phoebe R. Arroyo

BAC Secretariat-Chair

SDO Muntinlupa City

Centennial Avenue, Laguerta, Tunasan, Muntinlupa City

(02) 805-9938 / (02) 805-9940 loc. 120

sdomuntinlupabacsec@gmail.com

Ms. Lourdes V. Rodilla

BAC Secretariat-Member

SDO Muntinlupa City

Centennial Avenue, Laguerta, Tunasan, Muntinlupa City

(02) 805-9938 / (02) 805-9940 loc. 224

sdomuntinlupabacsec@gmail.com

12. You may visit the website: <http://depedmuntinlupa.ph> for the downloading of the Bidding Documents.


NERISSA R. LOMEDA PhD

BAC Chair

February 15, 2022