


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:


DOMINICO C. IDANAN CESOS V
Schools Division Superintendent
Date: February 11, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Information Technology Officer I	OSEC-DECSB-ITO1-30010-2015	19	49,835.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years relevant experience	RA 1080 (Career Service (Professional) Eligibility for Second Level Position)		OSDS-ICT-Command Center
2	Head Teacher V (Secondary)	OSEC-DECSB-HTEACH5-30003-2002; 30001-2005	18	45,203.00	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	24 hrs relevant training	HT for 4 years; or MT for 3 years	RA 1080 (Teacher)		Muntinlupa National HS
3	Master Teacher I (Secondary)	OSEC-DECSB-MTCHR1-31980-1998	18	45,203.00	Bachelor of Secondary Education (BSEd) or Bachelors degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	None Required	3 years relevant experience	RA 1080 (Teacher)		Muntinlupa National HS
4	Head Teacher III (Secondary)	OSEC-DECSB-HTEACH3-30010-1998; 30304-1998	16	38,150.00	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	24 hrs relevant training	HT for 2 years; or Teachers for 5 years	RA 1080 (Teacher)		Muntinlupa National HS
5	Special Education Teacher I (Elementary)	OSEC-DECSB-SPET1-30016-2011; 30228-2015	14	32,321.00	Bachelor's degree in Education with specialization in Special Education	None Required	None Required	PBET/LET/Teacher's Exam. (RA 1080)		Elementary
6	Teacher III (TVL) Senior High School	OSEC-DECSB-TCH3-30147-2016	13	29,798.00	Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization	At least NC* II + TMC** I *Appropriate to the specialization	1 year of relevant teaching or 1 year of industry work experience	Applicants for a permanent position: RA 1080 (Teacher); If not RA 1080 eligible, they must pass the LET within (5) years after the date of first hiring		Muntinlupa National High School
7	Teacher II - HUMSS (Academic Track) (Senior HS)	OSEC-DECSB-TCH2-30557-2021; 30559-2021; 30560-2021; 30561-2021	12	27,608.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 6 units towards a Master's degree relevant strand/subject	None Required	None Required	Applicants for a permanent position: RA 1080 (Teacher); If not RA 1080 eligible, they must pass the LET within (5) years after the date of first hiring		Senior High School

8	Teacher I - HUMSS (Academic Track) Senior High School	OSEC-DECSB-TCH1-31353-2017	11	25,439.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor'sc degree with at least 15 units of specialization in the relevant strand/subject	None Required	None Required	Applicants for a permanent position: RA 1080 (Teacher); If not RA 1080 eligible, they must pass the LET within (5) years after the date of first hiring	Senior High School
9	Teacher I (TVL) Senior High School	OSEC-DECSB-TCH1-30499-2016	11	25,439.00	Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization	At least NC* II *Appropriate to the specialization	None Required	Applicants for a permanent position: RA 1080 (Teacher); If not RA 1080 eligible, they must pass the LET within (5) years after the date of first hiring	Senior High School
10	Teacher I (Elementary)	OSEC-DECSB-TCH1-40746-1998	11	25,439.00	Bachelor of Elementary Education (BEEd); or Bachelors degree plus 18 professional units in Education	None Required	None Required	RA 1080 (Teacher)	Elementary
11	Administrative Assistant III	OSEC-DECSB-ADAS3- 30097-2018; 30098-2018; 30043-2017; 30044-2017; 30059-2014; 30100-2018	9	19,593.00	Completion of 2 years in college	4 hours of relevant training to the position	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	Office of the SDS (Accounting, HR) / Elementary
12	Administrative Assistant II	ADAS2-30025-2014; 30044-2017; 30049-2018; 30043-2017; 30023-2015; 30024-2015; 30112-2016; 30113-2016; 30048-2018	8	18,251.00	Completion of 2 years in college	4 hrs of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	Elementary /MNHs Senior HS/Pedro E. Diaz HS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 21, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MA. GISELLA F. VILLAMAYOR
Administrative Officer II/OIC-HRMO
Centennial Ave., Tunasan, Munt. City
magisella.villamayor@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.