



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JAN 07 2022

MEMORANDUM

**REQUIRING VACCINATION ID (FULLY VACCINATED) WHEN ENTERING
CITY GOVERNMENT OF MUNTINLUPA FACILITIES**

TO: OIC- Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary & Secondary School Principals / Officer-In-Charge
Administrative Officer V
City Security Officers

1. Attached is a Memorandum from Engr. Allan A. Cachuela- City Administrator, on the above-captioned activity, contents of which are self-explanatory, for the information and guidance of all concerned.
2. For information and strict compliance.

DOMINICO C. IDANAN CESO V
Schools Division Superintendent

Enclosure: As stated

Reference: None

To be indicated in the **Perpetual Index**
Under the following subjects:

VACCINATION

FACILITY

SECURITY

MMP/NAV/DM – REQUIRING VACCINATION ID (FULLY VACCINATED) WHEN ENTERING CITY GOVERNMENT OF MUNTINLUPA FACILITIES

002 / JANUARY 4, 2022



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Muntinlupa City
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Republic of the Philippines

Office of the City Administrator

CITY GOVERNMENT OF MUNTINLUPA

2/F Main Building, City Hall, Barangay Putatan, Muntinlupa City 1772



MEMORANDUM



TO : ALL Security Guards / City Security Officers / Public Order & Safety Officers

FROM : Office of the City Administrator

DATE : January 4, 2022

SUBJECT : REQUIRING VACCINATION ID (FULLY VACCINATED) WHEN ENTERING CITY GOVERNMENT OF MUNTINLUPA FACILITIES

Having Metro Manila fall under the Alert Level 3, the City Government finds the issuance and effectivity of the latest Guidelines issued by the Inter-Agency Task Force (IATF) - Resolution No. 148-B, Resolution No. 149, series of 2021 and Metropolitan Manila Development Authority (MMDA) - Resolution No. 22-01 series of 2022, urging local government units to enact ordinances for enhanced restriction on unvaccinated individuals.

Please be advised that **EVERYONE**, including elected officials and department heads, entering the City Government of Muntinlupa (CGM) facilities must be required to present their Vaccination ID with proof that they are **fully vaccinated (1st & 2nd dose)** or they can present a RT-PCR (reverse transcription-polymerase chain reaction) test result done within two (2) weeks. Be reminded that the cost of RT-PCR test will be charged at their own expense.

The Public Information Office shall ensure that this advisory be disseminated to all individuals who will secure the services of the CGM.

The security officers of all facilities of CGM shall strictly implement this memorandum for compliance of all. Employees found in violation of the said memorandum will be administratively sanctioned in accordance with the CSC rules and regulations.

For strict compliance.

Engr. ALLAN A. CACHUELA
City Administrator

Cc: Jaime R. Fresnedi, City Mayor
Artemio A. Simundac, City Vice Mayor
City Councilors
All Offices/Departments
Public Information Office