



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JAN 12 2022

MEMORANDUM

**DESIGNATION OF CHARITO ABOBO CADORNA AS ACTING HEAD OF THE
GENDER AND DEVELOPMENT OFFICE**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Principals/OICs
Administrative Officer V
All Others Concerned

1. Attached is Office Order No. 1, series of 2022, dated January 3, 2021, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.


DOMINICO C. IDANAN CESO V
Schools Division Superintendent

Encl: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

RAJ/DM/Designation of Charito Abobo Cadorna as Acting Head of the Gender and Development Office
____/ January 5, 2021



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City
8805-9935, 8805 - 9940
sdo.muntinlupa@gmail.com



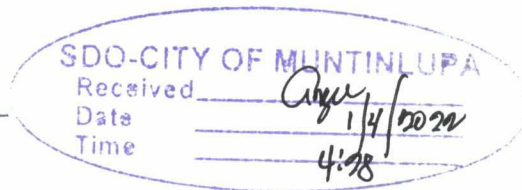
0019

006 0118073



REPUBLIC OF THE PHILIPPINES
CITY GOVERNMENT OF MUNTINLUPA
CITY OF MUNTINLUPA
Office of the City Mayor

OFFICE ORDER No. 1
Series of 2022



To : All Departments and Offices of the City Government
Date : 03 January 2022
Subject : Designation of CHARITO ABOBO CADORNA
as Acting Head of the Gender and Development Office

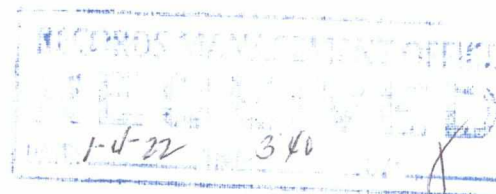
Effective **03 January 2022**, Charito Abobo Cadorna, Development Management Officer IV, is hereby designated as Acting Head of the Gender and Development Office.

Ms. Cadorna shall be responsible for the proper discharge of the functions of said office, including timely and correct monitoring, processing and release of all applications and documents filed; coordination with affiliated offices and agencies; management of officers and staff members assigned thereat; and such other functions as may be issued or delegated by competent authority.

For your information and guidance of all concerned.


JAIME R. FRESNEDA
City Mayor

Copy Furnished:
Engr. Allan A. Cachuela, City Administrator
Atty. Roderick B. Tagnia, CHRMD



ISO 9001:2008 CERTIFIED

CERT. CODE : QMS0708041506KA-001

MUNTINLUPA *the city that cares!* 