



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

FEB 09 2022

MEMORANDUM

BIOMETRIC MACHINE RESUMPTION

TO: OIC- Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary & Secondary School Principals / OICs
Administrative Officer V
All Others Concerned

1. Attached is a Memorandum from Atty. Roderick B. Tagnia, Department Head of City Human Resources Management Department dated February 7, 2022, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Immediate, wide dissemination and compliance of this Memorandum is desired.


DOMINICO C. IDANAN CESO V
Schools Division Superintendent

Enclosure: As stated

Reference: None

To be indicated in the **Perpetual Index**
Under the following subjects:

EMPLOYEES

MMP/NAV/DM – BIOMETRIC MACHINE RESUMPTION
_____/FEBRUARY 8, 2022



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Muntinlupa City
 (02) 8805 - 9935, (02) 8805 - 9940
 sdo.muntinlupa@gmail.com



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Republic of The Philippines
City Government Of Muntinlupa
CITY HUMAN RESOURCES MANAGEMENT DEPARTMENT



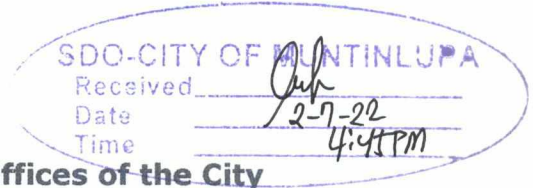
Memo Order

To : All Concerned Departments and Offices of the City Government of Muntinlupa

From : The City Human Resources Management Department

Date : February 7, 2022

Subject : Biometric Machine Resumption



The City Human Resources Management Department (CHRMD) will carefully monitor the eight (8) working hours per day and forty (40) working hours per week of all employees in the City Government of Muntinlupa as per Section 5 of Rule XVII of the Omnibus Rules Implementing Book V of Executive Order 292.

In this regard, please be informed that all concerned employees are directed to use the biometric machine effective **February 11, 2021 (Friday)**.

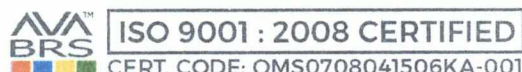
For information and strict compliance.

ATTY. RODERICK B. TAGNIA
Department Head II
City Human Resources Management Department

Noted by:


ENGR. ALLAN A. CACHUELA
City Administrator

Cc: **Atty. Jaime R. Fresnedi**
City Mayor



YAN ANG TAMA YAN ANG MUNTINLUPA

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