



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of Schools Division  
Superintendent

FEB 24 2022

MEMORANDUM

**2 DAY TRAINING AND DOST CERTIFICATION OF ELECTORAL BOARD  
(EB) AND POLL CLERK THAT WILL SERVE ON ELECTION DAY**

To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
Public Elementary/Secondary School Heads/OICs  
All Others Concerned

1. Attached is a communication letter from **Atty. Anthonette S. Aceret**, Election Officer IV, dated February 23, 2022, on the above-captioned title, contents of which are self-explanatory, for the information and guidance of all concerned.
2. The said training will be held on March 2 up to 24, 2022, from 8:00am to 5:00pm at the University of Perpetual Help System, Alabang Zapote Road, Las Piñas City.
3. Attached is a copy of the training schedule per polling center.
4. Immediate and wide dissemination of, and compliance to this Memorandum is directed.

  
**DOMINICO C. IDANAN CESO V**  
Schools Division Superintendent

Enclosure: As stated  
References: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

ELECTION                      SCHOOLS                      COMMELEC

NRL/RRA/ Training and DOST Certification  
February 24, 2022 077



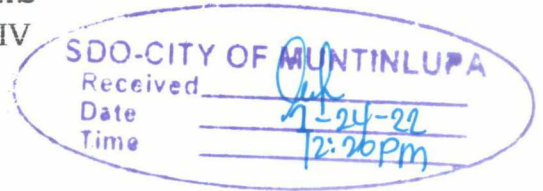
 Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,  
Muntinlupa City  
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 [sdomuntinlupa@gmail.com](mailto:sdomuntinlupa@gmail.com)



0827/21



Republic of the Philippines  
**COMMISSION ON ELECTIONS**  
Office of the Election Officer IV  
Muntinlupa City



23 February 2022

**Dr. Dominico C. Idanan**

Schools Division Superintendent  
Schools Division Office of Muntinlupa City

Dear Dr. Idanan:

Please be informed that the Electoral Board Chairperson and Poll Clerk of the different polling centers who shall serve on Election Day will be having their 2 days training (Training and DOST Certification) which will start on 2 March 2022 up to 24 March 2022, 8am to 5pm.


Venue will be at the University of Perpetual Help System, Alabang Zapote Road, Las Piñas City.

Attached is copy of their schedule per polling center.

We appreciate your assistance on dissemination of this guidance and instruction to your teachers and staff who shall serve on election day particularly the Chairperson and Poll Clerk.

Thank you very much.

Very truly yours,

  
**Atty. Anthonette S. Aceret**  
Election Officer IV

**COMMISSION ON ELECTIONS**  
**SCHEDULE OF ELECTORAL BOARDS TRAINING**  
**MAY 09, 2022 NATIONAL AND LOCAL ELECTIONS**  
**MUNTINLUPA CITY**

NO.	MARCH	DAY	BARANGAY	POLLING CENTERS	NUMBER OF ATTENDEES	TOTAL
1	MARCH 2 TO 3	WEDNESDAY TO THURSDAY	PUTATAN	PUTATAN ELEMENTARY SCHOOL	46	90
				LAKEVIEW ELEMENTARY SCHOOL	44	
2	MARCH 4 TO 5	FRIDAY TO SATURDAY	PUTATAN	LAKEVIEW ELEMENTARY SCHOOL	6	90
				F. DE MESA ELEMENTARY SCHOOL	34	
				SOLDIER'S HILLS ELEMENTARY SCHOOL	48	
			BAYANAN	BAYANAN ELEMENTARY SCHOOL-UNIT 1	2	
3	MARCH 7 TO 8	MONDAY TO TUESDAY	BAYANAN	BAYANAN ELEMENTARY SCHOOL-UNIT 1	38	90
				BAYANAN ELEMENTARY SCHOOL-MAIN	34	
			POBLACION	MUNTINLUPA ELEMENTARY SCHOOL	18	
4	MARCH 9 TO 10	WEDNESDAY TO THURSDAY	POBLACION	MUNTINLUPA ELEMENTARY SCHOOL	36	90
				ITAAS ELEMENTARY SCHOOL-MAIN	34	
				MUNTINLUPA NATIONAL HIGH SCHOOL	20	
5	MARCH 11 TO 12	FRIDAY TO SATURDAY	POBLACION	MUNTINLUPA NATIONAL HIGH SCHOOL	6	90
				ITAAS ELEMENTARY SCHOOL-ANNEX	62	
			TUNASAN	TUNASAN ELEMENTARY SCHOOL	22	
6	MARCH 14 TO 15	MONDAY TO TUESDAY	TUNASAN	TUNASAN ELEMENTARY SCHOOL	12	90
				STO. NIÑO VILLAGE COVERED COURT	14	
				VILLA CAROLINA 1 COVERED COURT	8	
				VILLA CAROLINA 2 COVERED COURT	4	
				JPA SUBDIVISION COVERED COURT	6	
				LODORA VILLAGE COVERED COURT	14	
				VICTORIA HOMES ELEMENTARY SCHOOL	18	
				PARK HOMES COVERED COURT	10	
			ALABANG	PEDRO E. DIAZ HIGH SCHOOL	4	
7	MARCH 16 TO 17	WEDNESDAY TO THURSDAY	ALABANG	ALABANG ELEMENTARY SCHOOL	90	90
8	MARCH 18 TO 19	FRIDAY TO SATURDAY	ALABANG	PEDRO E. DIAZ HIGH SCHOOL	12	90
				SAN JOSE VILLAGE CLUBHOUSE	2	
			AYALA ALABANG	DE LA SALLE ZOBEL-SANTIAGO SCHOOL	26	
			BULI	BULI ELEMENTARY SCHOOL	18	
9	MARCH 21 TO 22	MONDAY TO TUESDAY	CUPANG	CUPANG ELEMENTARY SCHOOL	30	90
				SAN BEDA COLLEGE	28	
			SUCAT	BAGONG SILANG ELEMENTARY SCHOOL	14	
				POSADAS VILLAGE CLUBHOUSE	4	
				SUCAT ELEMENTARY SCHOOL	14	
10	MARCH 23 TO 24	WEDNESDAY TO THURSDAY	SUCAT	SUCAT ELEMENTARY SCHOOL	54	54
				TOTAL	864	864