



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

FEB 28 2022

MEMORANDUM

27th CITY CHARTER DAY (CITYHOOD ANNIVERSARY)

TO: OIC- Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary & Secondary School Principals / OICs
Administrative Officer V
All Others Concerned

1. Attached is a Memo from Atty, Roderick B. Tagnia-Department Head of City Human Resources Management Department, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. All city paid employees are required to participate in this event and follow the proper attire.
3. Immediate, wide dissemination and compliance of this Memorandum is desired.


DOMINICO C. IDANAN CESO V
Schools Division Superintendent

Enclosure: As stated

Reference: None

To be indicated in the **Perpetual Index**

Under the following subjects:

EMPLOYEES

ANNIVERSARY

MMP/NAV/DM – 27TH CITY CHARTER DAY (CITYHOOD ANNIVERSARY)

081/FEBRUARY 28,2022





Republic of The Philippines
City Government Of Muntinlupa
CITY HUMAN RESOURCES MANAGEMENT DEPARTMENT



MEMO

To : All employees of the City Government of Muntinlupa, Job Orders,
Contract of Service

From : City Human Resources Management Department (CHRMD)

Date : February 24, 2022

Subject : 27th City Charter Day (Cityhood Anniversary)

In celebration of the 27th City Charter Day (Cityhood Anniversary) and in addition to the Memo earlier issued by City Administrator Engr. Allan A. Cachuela dated 23rd February 2022, all employees are enjoined to participate in the events as follows:

<u>Venue</u>	<u>Time</u>	<u>Event</u>	<u>Attire</u>
City Quadrangle	6:30 a.m.	Holy Mass	White top, and denim pants, for men and women.
	7:30 a.m.	Inauguration of Livelihood Project	
	8:00 a.m.	Walk from City Hall to Muntinlupa Sports Center, along National Road, Centennial Ave., Arandia St. to destination for the Inauguration of the New Aquatic Center.	
	3:30 p.m.	State of the City Address	For Department Heads: Barong long sleeves for men; Long gown in neutral colors for Women. For other employees: White top, and denim pants (men and women).

Employees are likewise advised to come on time. The staff of the CHRMD thru the assistance of the Administrative Officers (AO) of each office shall monitor the attendance of all employees.

For the information and strict compliance of all concerned.

ATTY. RODERICK B. TAGNIA
Department Head

NOTED BY:


ENGR. ALLAN A. CACHUELA
City Administrator



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YAN ANG TAMA YAN ANG MUNTINLUPA