



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAY 02 2022

MEMORANDUM

**SUBMISSION OF PUBLICATION ARTICLES OF SAFE-CI 2021 AND 2022 WINNERS
TO THE K.I.T.E. JOURNAL**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. This is with reference to the **DepEd Memorandum DM-CI-2022-140** dated **April 18, 2022** on the above-captioned title, contents of which are self-explanatory, for the information and guidance of all concerned
2. Particular attention is invited to paragraphs 2, 3, 4, and Annex 1 of the aforementioned issuance.
3. Immediate and wide dissemination of this Memorandum is desired.


CARLEEN S. SEDILLA CESO V
Schools Division Superintendent

Enclosure: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

RESEARCH
LEARNING AREA
CURRICULUM

PRA/DM/ SUBMISSION OF PUBLICATION ARTICLES OF SAFE-CI 2021 AND 2022 WINNERS TO THE K.I.T.E. JOURNAL
147-2022



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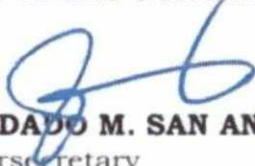


Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM
DM-CI-2022-140

TO : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS
ALL OTHERS CONCERNED

FROM :  **DIOSDADO M. SAN ANTONIO**
Undersecretary

SUBJECT : **SUBMISSION OF PUBLICATION ARTICLES OF SAFE-CI**
2021 AND 2022 WINNERS TO THE K.I.T.E JOURNAL

DATE : April 18, 2022

The **Office of the Undersecretary for Curriculum and Instruction (OUCI)** has conducted the **Secretary's Award for Excellence in Curriculum and Instruction (SAFE-CI)** for two consecutive years already. Following this, regional and schools division offices, including elementary and secondary schools have been recognized in a fitting ceremony for their exemplary contributions to making authentic learning happen through innovative programs, projects, and activities for curriculum instruction implementation and improvement.

Relative to this, all SAFE-CI winners (2021 and 2022) in all categories are encouraged to send publication articles to be featured in the **K.I.T.E. (K to 12 Issues and Trends Explored) Journal for Projects and Innovations** following the prescribed format in the attached **Corrigendum to DM CI-2020-00238 entitled: Submission and Review of Articles for K.I.T.E. Journal** issued June 2, 2021.

Other than the SAFE-CI winners, this office reiterates its call for submission of papers to the **quarterly online publication** of the **K.I.T.E. Journal** announced in the **DM OUCI-2021-581 re: K.I.T.E. JOURNAL 2021 and CALL FOR PAPERS FOR 2022** issued December 20, 2021.

As indicated in the attached memoranda, all articles shall be submitted to the kitejournal@deped.gov.ph, cc: celedonio.balderasjr@deped.gov.ph, and bea.od@deped.gov.ph with email subject: **K.I.T.E. JOURNAL**. For more information, please visit **kitejournal.online** at https://kitejournal.online/?page_id=637.

Annex 1: Writer's Details

Name	Designation	School / Division / Region	Contact Number	E-mail Address
Author 1				
Author 2				
Author 3				
Title of the article / reports / research				
Topic (Check one)	Type of Document			
	Article	Research	Report	Project Profile / Narrative
Curriculum Management				
Instructional Supervision				
Assessment				
Learning Delivery				
Curriculum Review				
Curriculum Contextualization				
Teacher's Upskilling / Reskilling				
Stakeholder's Partnership and its impact on student performance				
Others Please specify:				

DM-CI-2020-00238

3. Prior to submission, authors should determine whether their manuscripts correspond to the journal's statement of purpose—to publish papers that contribute to understanding issues, problems, research, and practice surrounding all aspects of the K to 12 basic education teaching, learning, administration and implementation. Authors can elicit practical applications, such as for classroom instruction, facilitating students' academic skills, enhancing learning, conducting teacher evaluation and upskilling based on their submitted research.
4. Manuscripts that report mainly the results of an empirical study or do not fall within the general aims and scope of the journal will be returned to the authors.
5. The manuscripts shall follow the following format:
 - Title
 - Abstract
 - Keywords
 - Introduction/Purpose
 - Methodology
 - Research Design
 - Selection Criteria and Sources of Data
 - Data Analysis
 - Findings
 - Discussions/Conclusions
 - Implications from the study
 - Recommendations
 - Acknowledgements
 - References
 - Supplementary Data
6. Articles shall not exceed 1500 words excluding the abstract. The abstract shall not exceed 150 words, title shall be limited to 10 words, and must be accompanied by at least one to a maximum of three high-resolution photos. Accepted files for photos are PNG and JPEG while the manuscript should be in word format and in font size 12. Photos must be sent as attachments.
7. Only articles covering initiatives not older than 3 years will be accepted.
8. The submission of a manuscript implies that the work has not been published previously, that it is not under consideration for publication elsewhere, and that its publication has been approved by all co-authors, if any.
9. The Department of Education or specifically the Office of the Undersecretary for Curriculum will not be held legally responsible should there be any claims for compensation.
10. All articles shall be submitted to **ouci@deped.gov.ph** cc: **celedonio.balderasjr@deped.gov.ph** and **bea.od@deped.gov.ph** under the email subject: **K.I.T.E. JOURNAL**.



Republic of the Philippines
Department of Education
UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM
DM-CI-2020-00238

TO : **Bureau Directors**
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

FROM : **DIOSDADO M. SAN ANTONIO**
Undersecretary

SUBJECT : **SUBMISSION AND REVIEW OF ARTICLES FOR K.I.T.E JOURNAL**

DATE : September 2, 2020

1. The Department of Education - Curriculum and Instruction Strand encourages all teaching, non-teaching, teaching-related personnel from all CI strand bureaus, regional offices, division offices, and schools to submit articles / researches / reports for the e-publication in K.I.T.E (K to 12 Issues and Trends Explored) Journal focusing on preparations and milestones for **DepEd's distance learning implementation** and following the format below:
 - A. Introduction including legal and theoretical bases, objectives of the initiative as well as description on how it makes the Sulong EduKalidad happen;
 - B. Strategies / methods / steps in implementing the advocacy / initiative / innovation;
 - C. Discussion of the perceived results/outcomes/impact of the advocacy / initiative / innovation, including insights gained;
 - D. Concluding paragraph which may include recommendations; and
 - E. References written in APA style
2. Articles shall not exceed 1500 words, title limited to 10 words, and accompanied by at least one to a maximum of four high-resolution photos. Accepted files are PNG and JPEG. Send the photos as attachment.
3. Only articles covering initiatives not older than 3 years are accepted.
4. Submissions must use the provided template and style guide provided in Annex 1.

Annex 2: Activity Matrix for the K.I.T.E. e-publication for your perusal.

Activities	Date	Persons Involved
Submission of Documents	September 3 – 8, 2020	All DepEd personnel identified in this memorandum
Peer Review	September 9, 10, 11, 14, and 15, 2020	• 1 representative from each CI bureau • CLMD Chiefs • 1 CID Chief per region • 1 representative from CLMD or PPRD
Finalization and Lay-outing of Documents	September 16-18, 2020	K.I.T.E TWG / Editorial Board

DM-CI-2020-00238

8. Manuscript status after peer review

There are three feasible status of manuscripts after they were subjected to the peer-review process, namely:

Published papers

- Accepted papers will be sent for publication.

Revised papers

- Papers for revision will be sent back to the authors. The handling editor will include constructive comments from the reviewers to help the author improve the article
- At this point, reviewers are also sent an email or letter letting them know the general outcome of their combined reviews. If the paper was sent back for revision, the reviewers shall expect to receive a new version. However, where only minor changes were requested this follow-up review will be done by the handling editor.

Rejected papers

- If rejected, the paper will be returned to the author including reasons for non-acceptance.

5. All articles shall be submitted to **lito.palomar002@deped.gov.ph** under the *email subject: K.I.T.E. JOURNAL.*
6. Enclosed with this memorandum are Annex 1: Writer's Detail and Annex 2: Activity Matrix for the K.I.T.E. e-publication for your perusal.
7. Authors/writers shall be given certificate of recognition.
8. For information and compliance.

DM-CI-2020-00238