



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAY 27 2022

MEMORANDUM

**2021 – 2022 CITY OF MUNTINLUPA SUPPLEMENTAL
CULTURAL HERITAGE MAPPING PROJECT**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. Attached is a letter from Mr. Roger John P. Smith, City Government Assistant Department Head II and Authorized Representative of the Tourism, Culture and the Arts Department, content of which is self-explanatory.
2. Particular attention is invited in paragraph no. 3 on the conduct of the **three (3) – day intensive mapping fieldwork and encoding on May 30, 31, and June 1, 2022** (Monday to Wednesday), from 8:00 a.m. to 5:00 p.m. Relative to this, an **orientation meeting for all mappers via Zoom platform on May 27, 2022 (Friday)**, 10:00 a.m. to 11:00 am.
3. Attached is the program of activities and list of participants.
4. Immediate dissemination of this Memorandum is desired.


CARLEEN S. SEDILLA, CESO V
Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects

ARALING PANLIPUNAN

TRAINING

TEACHERS

MELL/ 2021-20222021 – 2022 CITY OF MUNTINLUPA SUPPLEMENTAL CULTURAL HERITAGE MAPPING PROJECT/
182 May 26, 2022



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City
(02) 805-9935, (02) 805 - 9940
sdomuntinlupa@gmail.com



652701

Enclosure 1: Program of Activities

**MUNTINLUPA CITY SUPPLEMENTAL
CULTURAL HERITAGE MAPPING PROJECT WORK PLAN
May 30, 31, and June 01, 2022 (Monday to Wednesday) 08:00 AM – 05:00 PM**

DAY 1 and 2 (May 30 and 31) – MUNTINLUPA CITY

Fieldwork – Physical, Oral, and/or Documentary Evidence

- ✦ *Using the fieldwork checklist, mappers must document the identified heritage resources per barangay (or provide new items that can be included);*
- ✦ *In the fieldwork checklist, put a checkmark (/) for the evidence/s that were used in collecting the needed information per heritage resource;*
- ✦ *The remarks section of the checklist can be used if ever there are observations that must be documented;*
- ✦ *Aside from the checklist, mappers must attach photo documentation that highlights the fieldwork conducted per day;*
- ✦ *Mappers will be assisted by community leaders and staff from the Community Affairs and Development Office (CADO) and the Tourism, Culture and the Arts Department (TCAD); and*
- ✦ *The filled-out checklist and its related attachments must be submitted to TCAD on May 31, 2022 (Tuesday), on or before 06:00 PM*

DAY 3 (June 01) – MUSEO NG MUNTINLUPA

Encoding

- ✦ *TCAD will provide technical assistance (Wi-Fi connection, venue, food, and beverage) during the whole day encoding of information using the UST HOME Platform;*
- ✦ *Mappers must bring their own laptop units to access the HOME Platform through the website: **<https://ustgs-cccpet.com/login/>***
- ✦ *Mappers must use the provided Username and Password by the UST GS-CCCPET;*
- ✦ *Attendance will be checked in the morning and the afternoon. TCAD and DepEd will monitor the attendance; and*
- ✦ *Mappers must finish the encoding within the day. The Technical Assistant to the Museo ng Muntinlupa will check the progress of the mapping output through the HOME Platform – Muntinlupa City Mapping Project*

Enclosure No. 2: List of Participants

**MUNTINLUPA CITY SUPPLEMENTAL
CULTURAL HERITAGE MAPPING PROJECT WORK PLAN
May 30, 31, and June 01, 2022 (Monday to Wednesday) 08:00 AM – 05:00 PM**

BARANGAY	MAPPER	OFFICE/ SCHOOL
TUNASAN	1. Mark Joseph C. Fernandez	Schools Division Office
	2. Aileen C. Penaranda	Tunasan National HS
POBLACION	3. Mariel Eugene L. Luna <i>Division Focal Person</i>	Schools Division Office
	4. Rosalinda R. Tabuyan	Muntinlupa National HS
PUTATAN	5. Gilbert Domiquil	Tunasan National HS
	6. Angelo Gamusa	Muntinlupa ES
BAYANAN	7. Edsel B. Basilla	Bayanan ES – Main
	8. Christina G. Bonifacio	Bayanan ES – Main
ALABANG	9. Marian C. Muyot	Pedro E. Diaz HS
	10. Rea D. Estiller	Lakeview Integrated School
AYALA ALABANG	11. Marilyn C. Andresio	Poblacion National HS
	12. Gonzalo V. Lapuz Jr.	Muntinlupa National HS
CUPANG – BULI	13. Rowena R. Hibanada	Philippine Normal University
	14. Rhea D. Dula	Cupang ES - Annex
SUCAT	15. Zharon Grageda	Pedro E. Diaz HS
	16. Precious S. Cerdoncillo	Muntinlupa Business HS

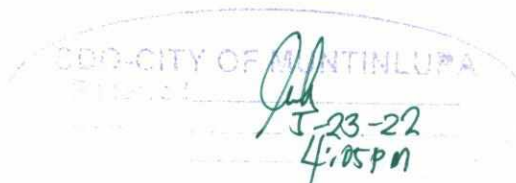


Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
TOURISM, CULTURE AND THE ARTS DEPARTMENT
Telephone No. (02) 736-3581



23 May 2022

MS. CARLEEN S. SEDILLA, CESO V
Superintendent - SDO
City of Muntinlupa



Dear **Ms. Sedilla**:

Pursuant to the Republic Act No. 10066 or the National Cultural Heritage Act of 2009, Article V, Section 14, which requires every Local Government Unit to conduct a comprehensive cultural heritage mapping in its jurisdiction, including the tangible, intangible, natural and built heritage structures, all cultural properties of the country deemed important to cultural heritage shall be registered in the Philippine Registry of Cultural Property (PRECUP).

In compliance to the mandate, the City Government of Muntinlupa through the Tourism, Culture, and the Arts Department (TCAD), in partnership with the University of Santo Tomas Graduate School - Center for Conservation of Cultural Property and Environment in the Tropics (UST GS-CCCPET) has successfully launched the **2021-2022 City of Muntinlupa Cultural Heritage Mapping Project** last July 2, 2021. The goal is to map out and document the available heritage-related information and data, such as its integrity and historical-cultural significance. This will eventually help the stakeholders in conserving and safeguarding the current heritage properties and related resources.

In this regard, as part of the selected cultural heritage mappers for the supplemental heritage mapping, we are humbly inviting all SDO mappers (please see attached list of mappers) to attend our **three (3)-day intensive mapping fieldwork and encoding**. It will happen on **May 30, 31, and June 01, 2022 (Monday to Wednesday)**, from **08:00 AM - 05:00 PM**. We request for your **STRICT COMPLIANCE** with the said activity. Representatives from TCAD and from the Community Affairs and Development Office (CADO) will assist your team during the duration of the physical fieldwork. To document your response, kindly fill-out the attached reply slip. Please send the filled-out reply slip on or before May 26, 2022 (Thursday), 11:59 PM Philippine Standard Time by uploading a scanned copy using this Google Drive Folder Link (**File Name Format: Name of the Barangay. Last Name. Reply Slip.pdf**):

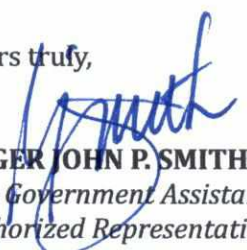
https://drive.google.com/drive/folders/1_e540plav9jQlCyCK_1w2iDp-AAj9jt9?usp=sharing

We will also be conducting an orientation meeting for all mappers via Zoom platform on **27 May 2022 at 10:00 AM - 11:00 AM**. Zoom details are to follow. Attached herewith are the Work Plan, Fieldwork Checklist, and the Cultural Heritage Mapping Rubric for your perusal. All documents shall be discussed during the orientation meeting.

Should you have questions regarding this, **Ms. Sher Guico** will be glad to assist you. You may reach her through phone (+63 8736-3581) or email (exploremuntinlupa@gmail.com).

For your continuous support. Thank you very much.

Yours truly,


ROGER JOHN P. SMITH
City Government Assistant Department Head II
Authorized Representative, TCAD

TCAD Reference No. : 2022-101



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REPLY SLIP

*Kindly tick (/ or *) your appropriate response.*

☐ **I will attend the three (3)-day intensive mapping fieldwork and encoding.**

☐ **I will not attend the activity because:**

☐

Signature over Printed Name

Date: _____

Name of the Barangay



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LIST OF MAPPERS

BARANGAY	MAPPER/RESEARCHER	OFFICE/SCHOOL
Tunasan	Aileen C. Penaranda	Tunasan National High School
	Mark Joseph C. Fernandez	Schools Division Office - CID
Poblacion	Mariel Eugene L. Luna	Schools Division Office - CID
	Rosalinda R. Tabuyan	Muntinlupa National High School
Putatan	Gilbert Domiquil	Tunasan National High School
	Angelo Gamusa	Muntinlupa Elementary School
Bayanan	Edsel B. Basilla	Bayanan Elementary School - Main
	Christina Bonifacio	Bayanan Elementary School - Main
Alabang	Rea D. Estiller	Lakeview Integrated School
	Marian Muyot	Pedro E. Diaz High School
Ayala Alabang	Marilyn C. Andresio	Poblacion National High School
	Gonzalo V. Lapuz Jr.	Muntinlupa National High School
Cupang-Buli	Rowena R. Hibanada	Pamantasan ng Lungsod ng Muntinlupa
	Rhea D. Dula	Cupang Elementary School Annex
Sucat	Zharon C. Grageda	Pedro E. Diaz High School
	Precious S. Cerdoncillo	Muntinlupa Business High School - Main



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MUNTINLUPA CITY SUPPLEMENTAL CULTURAL HERITAGE MAPPING

WORK PLAN

May 30, 31, and June 01, 2022 (Monday to Wednesday)
08:00 AM – 05:00 PM

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CULTURAL HERITAGE MAPPING RUBRIC

(Needed Attachment: Filled-out Fieldwork Checklist and the Screenshot Photo of the Filled-out UST HOME Platform – per Heritage Resource)

Name of the Mapper: _____

Barangay: _____

Anchor Products	Point System			Weight	Subtotal
	5 Excellent	3 Good	1 Need Work		
Quality of Research Output	The Cultural Heritage Mapping provides the complete details of the subject site/resource based on items provided in the UST HOME Platform.	The Cultural Heritage Mapping provides the details of the subject site/resource, but there are aspects that it was not included based on the UST HOME Platform	The mapper did not provide a comprehensive output of the Cultural Heritage Mapping for the assigned subject site/resource.	___ x 3	
Number of Mapped Heritage Resources	The mapper documented ten (10) heritage resources and more.	The mapper documented six (6) to nine (9) heritage resources.	The mapper documented one (1) to five (5) heritage resources.	___ x 3	
In-depth Results from the Physical, Oral, and Archival Evidence	The mapper used physical, oral, and documentary evidence to provide a comprehensive mapping output.	The mapper used one (1) or two (2) heritage research evidence to provide a comprehensive mapping output.	The researchers did not use any of the heritage research evidence.	___ x 3	
Effective Mapping Output based on the Preferred Format	The mapper used the prescribed format for the mapping project using the UST HOME Platform – encoded properly.	The mapper provided the needed research evidence but was not appropriately encoded.	The researchers did not encode the identified evidence.	___ x 2	
Usage of Effective Reference - Books - Published journal articles	The mapper used appropriate references for identifying different information related to the subject site/resource.	The researchers used different references, but some are not appropriate and questionable in providing factual	The researchers did not use any materials for the conduct of the mapping project.	___ x 2	



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Newspaper r clippings • Archival documents • Website		information for the subject site/resource.			
Submission of the Appropriate Requirements • Encoding through the UST HOME Platform • Filled-out Fieldwork Checklist and Associated Attachment • Rubric and Associated Attachment	The mapper submitted the requirements before the prescribed deadline (June 05, 2022, Sunday, 11:59 PM PST).	The mapper submitted the needed requirements during the prescribed deadline (June 05, 2022, 11:59 PM PST)	The mapper submitted the needed requirements after the prescribed deadline (June 05, 2022, 11:59 PM PST)	___ x 2	
GRAND TOTAL				75	

Suggested Basis for the Allowance

75 points	PHP 10,000.00
74 – 70 points	8,500.00
69 – 60 points	6,500.00
59 – 50 points	4,500.00
49 – 40 points	2,500.00
Below 40 points	1,000.00



MUNTINLUPA CITY SUPPLEMENTAL CULTURAL HERITAGE MAPPING

WORK PLAN

May 30 and 31, 2022 (Monday and Tuesday)

08:00 AM – 05:00 PM

Fieldwork Checklist

(Attachment: Photo Documentation while doing the Fieldwork)

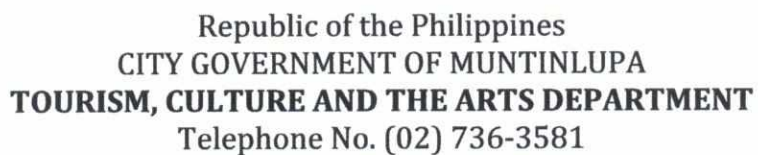
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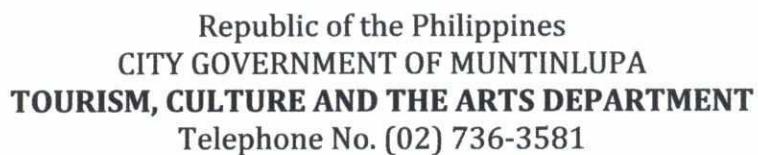
Barangay

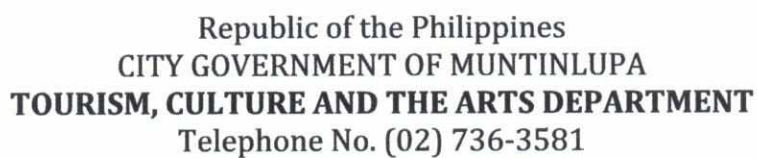
Name of the Mappers: _____

Heritage Resource	Research Evidence (/)			Remarks
	Physical	Oral	Documentary	
Director's Quarter				
Memorial Hill				
Japanese Cemetery				
New Bilibid Prison Administration Building				
Jamboree Lake				
Statue of Liberty				
New Bilibid Prison Museum				
New Bilibid Prison Sunken Garden				
Eriberto Misa Memorial				
Katarungan Village				
Diocesan Shrine of the Our Lady of the Abandoned Parish Church				
Ina ng Awa Parish Church				
Pamantasan ng Lungsod ng Muntinlupa				
Muntinlupa National High School				
American Period Dam				
Old Bridge				
Laguna de Bay				
Ancestral Houses				
Tulyahan Festival				
Culinary				
Santo Niño de Muntinlupa Chapel				

Verified by: _____







Verified by: