



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM

No. 148, s. 2022

JUL 13 2022

**ONSITE EVALUATION AND UPLOADING OF DOCUMENTS FOR THE
APPLICATION OF NEW/RENEWAL OF GOVERNMENT PERMIT TO
OPERATE AND GOVERNMENT RECOGNITION FOR SY 2023-2024**

TO: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Private School Administrators
All Others Concerned

1. This Office announces the conduct of Onsite Evaluation and uploading of scanned documents in the shared goggle drive of private schools expected to apply for new/renewal of government permit to operate or government recognition for school year 2023-2024 on **Friday, July 22, 2022, 1:00 p.m. – 5:00 p.m. at the SDO Activity Area (4th Floor).**
2. The purpose of this activity is to ensure that uploaded documents of applicant schools are based on NCR's 3Cs: Complete, Current and Compliant to the policy guidelines.
3. Participants to this activity are the representatives of the private schools that are expected to apply for the renewal or new government permit to operate/ government recognition for school year 2023 – 2024 (strictly **one participant** per school applicant only). Participants are advised to bring the needed documents for the permit to be applied (hardcopies and scanned/soft copies) laptop and extension cord.
4. Immediate and wide dissemination of this Memorandum is desired.


CARLEEN S. SEDILLA CESO V
Schools Division Superintendent

Encl.: As stated
Reference: None

To be indicated in the **Perpetual Index**
under the following subjects:

PRIVATE EDUCATION

PERMIT

REQUIREMENTS

GUU/NM – ONSITE EVALUATION CUM UPLOADING OF DOCUMENTS FOR THE APPLICATION OF NEW/RENEWAL OF GOVERNMENT PERMIT TO OPERATE AND GOVERNMENT RECOGNITION FOR S.Y. 2023-2024

148 /July 11, 2022



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