



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

AUG 11 2022

MEMORANDUM

**WRITESHOP ON THE DEVELOPMENT OF
TEST ITEMS FOR SCHOOL YEAR 2022 – 2023 DIVISION - BASED
DIAGNOSTIC TEST FOR ALL GRADE LEVELS**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. This Office announces the conduct of the “Writeshop on the Development of Test Items for School Year 2022 – 2023 Division Diagnostic Test for All Grade Levels to be held on August 12 to 18, 2022 via a blended activity modality for all learning areas.
2. An Orientation Program will be held on **August 12, 2022 via Zoom Meeting Room at 9:00 a.m. onwards** to guide the participants and strengthen their skills and knowledge necessary to successfully develop evaluation/ measurement tools to assess learning outcomes during the pandemic.
3. Enclosed are the List of Participants per Learning Area and the Mechanics of the Activity. Participants shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, non-teaching personnel, including the management staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered
4. Wide dissemination of this Memorandum is desired.


CARLEEN S. SEDILLA, CESO V
Schools Division Superintendent

Encl: As stated
Reference: RM No. 143, s. 2022
To be indicated in the Perpetual Index
Under the following subjects:
ASSESSMENT

TEACHERS

WORKSHOP

MELL/Writeshop on the Development of Test Items for the School Year 2022 – 2023 Division – Based Diagnostic Test for All Grade Levels
259 / August 9, 2022



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City

(02) 805-9935, (02) 805 - 9940

sdomuntinlupa@gmail.com



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Enclosure No. 1:

**LIST OF PARTICIPANTS IN THE WRITESHOP ON THE
DEVELOPMENT OF TEST ITEMS FOR SCHOOL YEAR 2022 – 2023 DIVISION
DIAGNOSTIC TEST FOR ALL GRADE LEVELS
August 12 to 18, 2022**

A. Araling Panlipunan, Humanities and Social Sciences

Grade Level	Test Writers	Validator	Quality Assurance
Grade 1	Marilou A. De Lara, Victoria Homes ES Teresita M. Quezada, Tunasan ES Catherine R. Hermo, Poblacion ES Ma. Cristina J. Torres, Itaas ES Juvilynne G. Razo, Muntinlupa ES	Cunegunda S. Mejica MTII, Poblacion ES	In Charge: Ms. Mariel Eugene L. Luna Education Program Supervisor
Grade 2	Valeriy Joy Aban, Lakeview IS Anita B. Aquino, Putatan ES Ruth V. Constantino, F de Mesa ES Babylyn R. Faigao, Soldiers Hills ES Jemelyn R. Trinidad, BES Unit I	Ma. Cristina Bagas MTI, Sucat ES Zone 4	
Grade 4	Mary Ruth P. Las Pinas, Buli ES Gellie A. Minon, Cupang ES Main Otheza Rosa Cortes, Sucat ES Main Melanie D. Alberto, Sucat ES Z3 Lorena E. Estigoy, Sucat ES Z4	Irene U. Destura MTI, Itaas ES	Partner: Mr. Mark Joseph C. Fernandez Public Schools District Supervisor
Grade 5	Christina B. Bonifacio, BES Main Farrah Macarulay, Alabang ES Clint Unga, FAES Aurea P. Gascon, Cupang ES Annex Dylene F. Lopez, Bagong Silang ES	Edsel B. Basilla MTI, Bayanan ES – Main	
Grade 7	Helen P. Salo, Muntinlupa NHS Rosanna A. Lasmarias, PNHS	Ma. Martha R. Ullero MTII, Pedro E. Diaz HS	
Grade 8	Romeo C. Lacanlale, MSHS Geraldine F. Roman, Tunasan NHS Ryan V. Francisco, Lakeview IS	Audepaz E. Benitez MTII, Muntinlupa National HS	
Grade 9	Allan Ray Erfe, Pedro E. Diaz HS Wilhelmina D. Cope, MBHS Mary Rhine B. Mallorca, MBHS-SA	Nelia L. Sican MTI, Muntinlupa National HS	
SHS for Grade 11 Students only of HumSS Specialized Subjects	Philippine Politics and Governance – Stephen M. Bueno, MSHS Trends, Networks and Critical Thinking in the 21st Century – Rosalinda R. Tabuyan, MNHS Disciplines and Ideas in the Social Sciences – Sampaguita B. Galleto, TNHS Community Engagement, Solidarity and Citizenship - Leonardo B. Lim, CSHS	Maricel G. Lumio , MTI Muntinlupa SHS Marvin M. Lunar , MTI Grace B. Columbino , MTI Muntinlupa NHS	

B. Edukasyon sa Pagpapakatao

Grade Level	Test Writer	Validator	Quality Assurance
Grade 1	SESSPA Z3 – Maydelyn N. Zaide	Maria April V. Segubience SHES	In Charge: Dr. Lilitosa B. Palce Education Program Supervisor
	SESSPA Z4 – Ma. Cristina Bagas		
	BSES - Nenita Dariagan		
	Buli ES – Mary Rose Nasalga		
Grade 2	FAES – Leonisa L. Sacayan	Farrah Sultan Macarulay AES	
	CESA – Marilou G. Gomez		
	CESM – Renee Maria C. Caranguian		
	SESM – Abegail E. Funelas		
Grade 4	AES – Emely G. Masangkay	Lalyn Mindana MES	
	BES 1- Magnoloia N. Cerbito		
	FDMES – Donna Belle Laqueo		
	BES Main- Cielo R. Tojos		
Grade 5	TES – Mellanie S. Ibay	Ma. Theresa B. Bayais BESMain	
	SHES – Marybeth T. Valdivia		
	PES – Reynard Bernades		
	MES – Geovani S. Medina		
Grade 7	MBHSSA – Ivy Vibora	Mrs. Crisencia G. Saludez PEDHS	
	MBHSSA – Jesrael Babol		
Grade 8	MBHSMain – Kindred B. Villaruz	Dr. Florentina D. Pedrigala MNHS	
	PEDHS - Lorra Dae Aguilar		
	PEDHS – Remelyn Almario		
	LIS – Jessica T. Joaquin		
Grade 9	MBHSSA – Arlene Joy C. Mananguit	Verna Liza Ramoran MNHS	
	MBHSSA- Clairewin Alimagno		

C. English

Grade Level	Test Writer	Validator	Quality Assurance
Grade 1	Michelle D. Aquino, LIS Patrick John C. Zamora, BSES Crismarie A. Yap, BES-Unit 1 Floriza F. Ferrer, CES-Annex	Airene V. Raymundo MTI, Alabang Elementary School	In Charge: Dr. Ma. Carmen D. Solayao Education Program Supervisor Partner: Mr. Jayboy E. Evano Ms. Alyssa V. Aventurado Public Schools District Supervisor
Grade 2	Mary Ann R. Centino, Buli ES Sheila B. del Monte, CES-Main Jennifer R. Oruga, F. De Mesa ES Marie Ann B. Arizala, SES-Zone 3 Shiela Rose C. Parot, SES-Main	Ma. Preciosa Laderas MTI, Alabang Elementary School	
Grade 4	Jocelyn A. Morales, FAES Aurora M. Lat, IES Ms. Chary A. Rivas, VHES Eleonida M. Tabaranza, SES-Zone-4	Helen T. Tadena MTI, Poblacion Elementary School	
Grade 5	Divina B. Abana, PES Alyssa Mie Arcilla, SHES Raffy Q. Pedrosa TES Girly C. Campos, MES	Joana E. Nugoy MTI Poblacion Elementary School	

	Ruby M. Almojen, BES-Main		
Grade 7	Ronald P. Parraba, PNHS Marijo B. Razote, MBHS-Main	Gemma T. Cayomba MT I, Muntinlupa NHS	
Grade 8	Dr. Emily Ambrocio, PEDHS Rosa Chita M. Esguerra, TNHS Maygleen L. Lunar, LIS	Florian T. Belen MT I, Muntinlupa NHS	
Grade 9	Gemma F. Jereza, MSHS Rachelle R. Quesada, MBHS – SA	Olga M. Tabangcay MT I Muntinlupa NHS	

D. Filipino

Grade Level	Test Writer	Validator	Quality Assurance
Grade 1	Emmeline A. Enriquez, TIII, IES (Q1) Daisy D. Rio, TIII, FDMES (Q2) Lanie P. Plaza, TIII, FAES (Q3) Leonard Lyn D. Dulfina, TI, AES (Q4)	Angelita V. Quinto, MT I, Buli ES Lorna B. Bejo, MT I, SES-Main	In Charge: Dr. John Albert B. Colle Education Program Supervisor Partner: Key Stage 1 & 2 (Grade 1, 2, 4, 5, 6) Dr. Ma. Theresa C. Dela Rosa Public Schools District Supervisor Key Stage 3 (Grade 7, 8, 9) Dr. Yaledegler C. Maligaya Public Schools District Supervisor
Grade 2	Amada A. Bonifacio, TIII, VHES (Q1) Melody B. Gunayan, TI, SESSPAZ3 (Q2) Zarahline M. Delos Santos, TI, CESA (Q3) Liza Jane D. Niefes, TI, PobES (Q4)	Ester A. Dungca, MTII, SHES Crisanta M. Trozado, MTII, PES	
Grade 4	Melanie L. Tulod, TIII, BES-Main (Q1) Elmira T. Osorio, TIII, PobES (Q2) Arriane Joy L. Barbo, TI, LIS (Q3) Riza Natividad S. Malayo, TI, BES-U1 (Q4)	Asuncion O. Bermudo, MTI, BSES	
Grade 5	Jennifer F. Aguirre, TIII, SHES (Q1) Joselito B. Ucag, TIII, TES (Q2) Lorena E. Estigoy, TIII, SESSPAZ4 (Q3) Arsenio S. Medenilla, TIII, BES-M (Q4)	Samson M. Macatubal, MT I, VHES	
Grade 7	Defle C. Pador, TI, MBHS-Main (Q1) Marina E. Leyva, TIII, PEDHS (Q2) Mary Fe V. Cabeltes, TI, MSHS (Q3) Benny P. Abendaño, TIII, PNHS (Q4)	Melinda D. Dauba, MT I, MNHS Dr. Brenda A. Escopete, MT I, PEDHS	
Grade 8	Nilo O. Montillano, TIII, MBHS-Main (Q1) Rowena G. Figuracion, TI, TNHS (Q2) Anthony J. Arciaga, TI, LIS (Q3) Mercy Q. Gomez, TI, MSHS (Q4)	Mary Ann O. Wijetunge, MT I, MNHS Anecia C. Seprioto, MT I, PEDHS	
Grade 9	Alex C. Marcellano, TII, MSHS (Q1) Liway Hilapo-Pili, TIII, MBHS-SA (Q2) Melanie D. Saplagio, TIII, PNHS (Q3) Marjorie B. Dones, TI, MBHS-Main (Q4)	Lilibeth C. Fernecita, MT II, MNHS Titaflor A. Toledo, MT II, PEDHS	

E. MTB-MLE

Grade Level	Test Writer	Validator	Quality Assurance
Grade 1	Pinky R. Otic, TI, AES (Q1) May Corazon Dikitanan, TIII, MES (Q2) Melinda T. Abarca, TIII, BES-U1 (Q3) Jonalyn M. Dungca, TIII, IES (Q4)	Sahlee Y. Donceras, MTI, AES Criselda M. Paciente, MTI, BES-U1	In Charge: Dr. John Albert B. Colle Education Program Supervisor Partner: Dr. Ma. Theresa C. Dela Rosa Public Schools District Supervisor
Grade 2	Claudine A. Esmeria, TI, Buli ES (Q1) Olivia B. Zarate, TIII, LIS (Q2) Ginazel A. Ginez, T1, FAES (Q3) Rachel B. Bibat, TI, CES-Main (Q4)	Noema O. Gillego, MT I, BES-Main Mylene C. Tuvilla, MT II, BES-U1	

F. Mathematics

Grade Level	Test Writer	Validators	Quality Assurance
Grade 1	TES- Mary Jane Casacop MES- Sheila Marie Acebes SESA Z4- Cristina Bagas	BESU1-Mrs. Carolyn Mendez AES-Ms. Jinnefer Ibarra	In Charge: Dr. Emelita D. Bautista Education Program Supervisor
Grade 2	POBES- Leandra H. Abaricia AES- Maribel Sulse CES- Erma Balagbis	CESM-Mrs. Elizabeth Tiston FAES-Mrs. Juvy Laral	
Grade 4	IES- Glocerfida Odevilas POBES- Leona Sena MES- Jocelyn Clemente	CESM-Mrs. Nora T. Cruz SESAZ3-Ernah Diaz	
Grade 5	BESM- Anal Lyn Dacara MES- Klarize Bermejo CESA- Annabelle Vecina	BES-Mrs. Benelin Rumbaoa MES-Mr. Norlito Argante	
Grade 7	PEDHS- Rosemarie Sapitula MNHS- Charisma Joy Lulu PNHS- Katrina Publico	MNHS-Marinella Santillan PEDHS-Teresita Muldong	
Grade 8	MSHS- Maria Girley N. Diquit PEDHS- Phibert Barquilla PNHS- Elena Madarang	MBHS-Mrs. Thelma Fernandez PEDHS-Mrs. Ma. Paz Solar	
Grade 9	PEDHS- Emalyn M. Ballonado MBHS- Kristine Joy D. Gajo MBHS- Chona Bondoc	MBHS-Dr. Felisa Basijan PEDHS-Rebecca Morilla	
Grade 11/ Fundamentals of Accounting	MSHS- Contancia Laxamana PEDHS- Paulita Vallejo	MNHS-SHS-Ms. Charito M. Viray LIS-Roxanne Dolleton	
Business Math	CSHS- Elizabeth Gabutan MNHS- Elizabeth Calupe CSHS- Maylanie Galut	MNHS-SHS-Mrs. Mary Jane Amion TNHS-SH-Krystelle R. Dumlaog	

Organization and Management	MSHS- Flor Berroya CSHS- Lotzkie Elibado	MNHS-SHS-Ms. Marivic H. Fernandez TNHS-SHS-Juliet Barnachea	
Statistics and Probability	MSHS- Paolo Bondoc Veterbo Torrechilla	MBHS-Francis Javier TNHS-SHS-Louegene Hilario	

G. MAPEH

Grade Level	Test Writers	Validator	Quality Assurance
Grade 1	Josephin Campanano-Victoria Homes ES Maria Teza Balena- Tunasan ES Rohanna Gonzaga- Poblacion ES Patricia R. Sta. Ana- Itaas ES	Melanie M. Diaz Putatan Elem. School	In Charge: Edison C. Enerlas Education Program Supervisor Partner: Wilson F. Pascual Public Schools District Supervisor
Grade 2	Willialyn Salvador-Lakeview IS Rica V. Sanchez- F de Mesa ES Librada Escala-Soldiers Hills ES Emma Mendoza- Bayanan ES Main	Pamela Galvez Lakeview Integrated School	
Grade 4	Marilou S. Antipado- Bagong Silang ES Rosebella S. Alboladura- Sucat ES Main Lorna B. Cabaltera- Sucat ES Z3 Jean S. Gacos- Sucat ES Z4	Rebecca V. Kondo Itaas Elem. School	
Grade 5	Bernadette N. Sabio- Bayanan ES Unit I Paula E. Bassig- Alabang ES Clint Edgar O. Unga-Filinvest Alabang ES John Cruz- Cupang ES Main	Efleda F. Enerlas Muntinlupa ES	
Grade 7	Francesca R. Bayona- Muntinlupa NHS Gerald A. Ambayec-NHS	Ervin Echague Tunasan National HS	
Grade 8	Paul Gamaliel Aguilar-Pedro E. Diaz HS Vic Carlo Bato-Lakeview IS	Lyra Zaragosa Muntinlupa National High School	
Grade 9	Kharla Mae M. Dacera- Muntinlupa Science HS Lester D. Caande-Muntinlupa Business HS – SA	Jeffrey Raymundo Muntinlupa National High School	
SHS for Grade 11 Sports, Arts and Design	Alvin Dimaculangan- Muntinlupa National High School Jethro Penafuerte-Muntinlupa National High School	Almario Quesada Muntinlupa National High School	

H. Science

Grade Level	Test Writer	Validator	Quality Assurance
Grade 4	Carmie Divine Grace Razon T-III Muntinlupa ES Janet E. Linquico	Jessie T. Castelo MTI, Bagong Silang ES Jocelyn A. Morales	In Charge: Dr. Armida S. Oblinada

	MT I Cupang ES	MTI Filinvest AES	Education Program Supervisor Partner: Clarisa C. Avila Public Schools District Supervisor
Grade 5	Dr. Divina Gracia P. Gagala MT II Bayanan ES Unit I Dr. Jaime B. Bautista MT I SESA – Zone 3	Henel T. Perez MTI, MES Almarie F. Morales MT I Cupang ES- Main	
Grade 7	Marilu Lorzano TIII MSHS Gabriella S. Geronimo TI LIS	Reynante Espeleta HT 1 – LIS Jojit C. De Rama MT 1 PNHS	
Grade 8	Annalisa Tacas TIII PEDHS Cherry Anne Pajarillo TIII MBHS- SA	Rosalinda A. Benavidez MT – MNHS Brigida A. Blanco MT 1 PEDHS	
Grade 9	Apple Yacon Perez TIII TNHS Kenneth Frias TIII MSHS	Hernan DG Nobleta Head Teacher -PNHS Gregorio C . Tacas MT I PEDHS	
SHS for Grade 11 ONLY STEM Specialized Subjects	MSHS & MNHS BIOLOGY CHEMISTRY PHYSICS Practical Research 1, and Practical Research 2	Dr. Darylle CG Hilapo MTII – MNHS Mark Archei O. Javier MT I - MSHS	

I. Technology and Livelihood Education

Grade Level	Test Writer/ School Assigned	Validator	Quality Assurance
Grade 4	ICT/Entrep: Maria Helen P. Eyas-BESM, Lailani T. Arellano-VHES Agriculture: Mary Jean M. Pangan-PES, Jean Rose C. Dalida-PobES Home Economics: Jerold D. Revilloza-LIS, Liwayway G. Romero-BES 1 Industrial Arts: Maria Edel A. Vicente-BSES, Marife C. Reyel-SESA 3	Mervin F. Goña MTI, Itaas ES	In Charge: Dr. Valentina A. Ballesteros Education Program Supervisor Partner: Ms. Ada Trinidad Tagle Public Schools District Supervisor
Grade 5	ICT/Entrepreneurship: Anna Liza Reyes-FDMES, Honey Mae A. Rosales-FAES Agriculture: Marlou A. Valdez-IES, Nelia A. Nolasco-AES Home Economics: Imelda S. Maala-BES, Sony P. Recto-SESA 4 Industrial Arts: Ruth C. Gache-CESM, Adelfa Bragais-CESA	Cheryl O. Frane MTI, Poblacion ES	
Grade 7	CSS: Reynalyn Ruz, TNHS Agriculture: Renato Castro, PNHS Cookery: Lourdes E. Cerujano, MBHS-SA EIM: Arem C. Dela Rosa, TNHS	Airez DC Marquez MTI, Muntinlupa NHS	
Grade 7 TVE	PEDHS: IA exploratory, HE exploratory MBHS-Main: Technical Drawing- Fredelic Miranda, ICT exploratory, Business courses	Gerry V. Domalanta MT1, PEDHS	
Grade 8	Mechanical Drafting: Cicelia Obrero, TNHS	Peter O. Garcia MTI, Muntinlupa NHS	

	Fish Processing: Sujen E. Barrato, LIS Dressmaking: Marites P. Bendijo, MNHS Handicrafts Making: Ella Maria A. Magimot, LIS		
Grade 8 TVE	PEDHS: Technical Drawing- Natalie Mayo, Beauty Care MBHS-Main: Dressmaking, Business courses Dressmaking: Other specializations: (EPAS, FCM) school-based as per offering	Helen B. Buen MT1, PEDHS Leonaida L. Gutierrez HT, MBHS-Main	
Grade 9	Cookery: Jellyne S. De Ocampo, LIS EIM: Jean Carlo Marquez, TNHS CSS: Pamela Louise Apacible, MBHS-SA Dressmaking: Hermie Gregorio, MBHS-M Beauty Care: Charmaine Brosas, MBHS-Main, Juleit A. Ponteras, PEDHS Organic Agriculture: Romar Bamba, TNHS Visual Graphics Design: Albert Manalo, MSHS Programming/ Webpage Design: Bryan Ruiz, PEDHS Technical Drafting: Jomencli Ignacio, MBHS-Main Entrepreneurship: Mary Ann R. Franco, PEDHS Business Courses: MBHS-main Other specializations: Dom-RAC, FCM, EPAS, Automotive-school-based as per school offering	Divina C. Aliscad , HT, MNHS Gerry V. Domalanta MT1, PEDHS Gregorio S. Quineri , MT1, MBHS-Main Blanca E. Ador , T3, MNHS Maria Cristina F. Fabregas , T3 PEDHS Yvonne R. Alba , MT1 PEDHS Erwin Z. Moros , T3, MNHS Leonaida L. Gutierrez HT, MBHS-Main Gerry V. Domalanta , MT1 PEDHS	
SHS	Cookery: Leizel Odang, Divina Marcial, MNHS, Gina M. Fetalsana, TNHS BPP/FBS: Wennie R. Alicarte, Jessica B. Buenavidez, CSHS, Revilma Dizon T3, TNHS Hairdressing: Emena Burgos, TNHS Wellness Massage: Jane V. Cuaño, TNHS EPAS: Airo F. Tima, CSHS CSS: John David M. Fetalsana, Ulysis Anthony Tagulao, TNHS Programming: Albino C. Galgo Jr./ Timothy Cariño, Sofia Arquero, MNHS, Ryan Jeff Mercado, CSHS Animation: Rowel L. Marquina, TNHS Maritime: Elcid Sombero, Ferdinand Severino, TNHS	Yancy Soriano , MTI, MNHS Felicidad Valerio , T3, TNHS Precious Vasquez , MT1, MNHS Mario Alexis A. Ytis , TNHS	

**MECHANICS FOR THE DEVELOPMENT OF SCHOOL YEAR 2022 – 2023 SDO -
BASED DIAGNOSTIC TEST FOR ALL GRADE LEVELS**

1. EPS prepares the following materials for distribution to test-writers:
 - a. Most Essential Learning Competencies as basis for the creation of Table of Specifications. TLE/ TVL learning areas is based on the 2016 Curriculum Guides.
 - b. Distribution of Test Items for the Table of Specification using the Revised Blooms Taxonomy

MELCS	REVISED BLOOMS TAXONOMY						Total Number of Items
	Remember	Understand	Apply	Analyze	Evaluate	Create	
1.	10	10	7	7	5	1	40

- c. Test Items per Key Stage will be distributed according to the following:

Key Stage	Quarter				Total Number of Items
	1 st	2 nd	3 rd	4 th	
KS1	10	10	10	10	40
KS2	10	10	10	10	40
KS3	10	10	10	10	40
KS4	10	10	10	10	40

2. The subjects/levels covered in the assessment are the following:

Grade Level	Learning Area
KS1 (Grades 1 – 3)	All Learning Areas
KS2 (Grades 4 – 6)	All Learning Areas
KS3 (Grades 7 – 10)	All Learning Areas
KS4 (Grades 11 and 12) All KS4 learners will take the same Diagnostic Examinations and Grade 11 learners will have a specialized examination based on the strand they are enrolled in.	Science and Technology, Engineering and Mathematics: 1. Biology 2. Chemistry 3. Physics 4. Practical Research 1 and 2 Accountancy, Business and Management: 1. Business Math 2. Fundamentals of Accounting 3. Organization and Management Humanities and Social Sciences 1. Philippine Politics and Governance 2. Discipline and Ideas in Social Sciences 3. Trends, Networks and Critical Issues in the 21st Century

	4. Community Engagement, Solidarity and Citizenship Sports Arts and Design TVL
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3. Timeline of Activities (7 Days):

Date	Modality	Activity
August 12, 2022 (AM)	Synchronous	Orientation – Workshop for the SY 2022 - 2023 Development of the SDO-Based Diagnostic Examination for All Grade Levels
(PM)	Asynchronous	Start of the Development Workshop
August 13 and 14, 2022	Asynchronous	Development of the Test Items (Note: Submission of the Developed Test Items is on or before 5:00PM of August 14 thru the Learning Area Google Drive)
August 15, 2022	Asynchronous	Validation of Developed Test Items (Note: Submission of the Validated Test Items is on or before 5:00PM of August 15 thru the Learning Area Google Drive)
August 16, 2022	Asynchronous	Finalization of Developed Test Items (Note: Submission of the Finalized Test Items is on or before 5:00PM of August 16 thru the Learning Area Google Drive) per Test Items
August 17, 2022	Synchronous	Presentation and Quality Assurance of Developed Test Items
August 18, 2022	Asynchronous	Submission of Certified Quality Assured Test Items to the CID Chief and LRMS.

4. Technical Specifications of the Developed Assessment Materials:

Font Style, Size	KS1: Arial, 14 KS2: Bookman Old Style, 12 KS3 and KS4: Bookman Old Style, 11
Paper Size	Legal Size: 8.5x13
Margins	.5cm all sides
Pictures	Grayscale

- Conduct the Orientation Workshop for the Development of the Diagnostic Test through a synchronous and asynchronous sessions.
- Teacher-Test Writer submits the developed test items to the EPS in charge.

7. EPS in Charge will forward the developed material to the assigned validators and to be accomplished for one day and return the materials to the EPS in Charge after the validation process.
8. Finalization of validated test items will be given to our respective test-writers for revision of one day.
9. Presentation of finalized test items will be done synchronously for one day with the set of writer and validators in one session for Quality Assurance.
10. If the finalized test items are approved in the QA, EPS prepares the set of materials in a ready to print material (PDF Format).
11. Certification of the quality assured finalized test items to be submitted to the LRMS.
12. EPS submits the materials to the CID Chief.
13. Soft copy of Quality Assured Examinations will be distributed by the LRMS through the school's authorized representative.
14. Printing of examination materials is per school.