



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
Superintendent**

SEP 15 2022

MEMORANDUM

SUBMISSION OF COVID-19 VACCINATION DATA FOR S.Y. 2022-2023

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
Administrative Officer V
All Others Concerned

1. SDO-Muntinlupa is increasing its efforts to fight the on-going COVID-19 pandemic, one of which is to encourage our personnel to avail of the National Vaccination Program.
2. In this regard, this Office requires all schools to track and record the data on all teachers, non-teaching staff and learners who received vaccination from all sources (e.g. Muncovac, etc.).
3. A consolidated report, using the attached template, shall be submitted every last week of the month to the Health and Nutrition Section c/o Mrs. Marie M. Lavin, Division COVID-19 Focal Person.
4. Immediate and wide dissemination of this Memorandum is desired.


CARLEEN S. SEDILLA CESO V
Schools Division Superintendent

Enclosure: As stated

References: None

To be indicated in the Perpetual Index
under the following subjects:

COMMUNICATION

HEALTH

STUDENTS PERSONNEL

MML / DM –Submission of COVID-19 Vaccination data for SY 2022-2023

304 / September 9, 2022



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915024

COVID-19 VACCINATION STATUS
SCHOOL: _____
as of: _____

TEACHERS / NTP							
	Eligible Population	Number of Eligible Population Already Vaccinated (Incomplete/First Dose Only)	Number of Eligible Population Already Vaccinated (Complete/Second Dose)	% Vaccinated (1st Dose+2nd dose)/ Eligible Population	Number of Eligible Population Already Vaccinated (1st Booster)	Number of Eligible Population Already Vaccinated (2nd Booster)	Number of Eligible Population Still Unregistered and Unvaccinated
Teachers				#DIV/0!			0
NTP-National				#DIV/0!			0
NTP-City				#DIV/0!			0
TOTAL	0	0	0	#DIV/0!	0	0	0

ELEMENTARY						
Grade Level	Eligible Population	Number of Eligible Population Already Vaccinated (Incomplete/First Dose Only)	Number of Eligible Population Already Vaccinated (Complete/Second Dose)	% Vaccinated (1st Dose+2nd dose)/ Eligible Population	Number of Eligible Population Already Vaccinated (1st Booster)	Number of Eligible Population Still Unregistered and Unvaccinated
Kinder				#DIV/0!		0
Grade 1				#DIV/0!		0
Grade 2				#DIV/0!		0
Grade 3				#DIV/0!		0
Grade 4				#DIV/0!		0
Grade 5				#DIV/0!		0
Grade 6				#DIV/0!		0
ALS/ SPED/ Non-Graded				#DIV/0!		0
TOTAL	0	0	0	#DIV/0!	0	0

SECONDARY						
Grade Level	Eligible Population	Number of Eligible Population Already Vaccinated (Incomplete/First Dose Only)	Number of Eligible Population Already Vaccinated (Complete/Second Dose)	% Vaccinated (1st Dose+2nd dose)/ Eligible Population	Number of Eligible Population Already Vaccinated (1st Booster)	Number of Eligible Population Still Unregistered and Unvaccinated
Grade 7				#DIV/0!		0
Grade 8				#DIV/0!		0
Grade 9				#DIV/0!		0
Grade 10				#DIV/0!		0
Grade 11				#DIV/0!		0
Grade 12				#DIV/0!		0
ALS/ Non-Graded				#DIV/0!		0
TOTAL	0	0	0	#DIV/0!	0	0

Prepared by:

Noted:

 School Nurse/ Clinic Teacher

 School Head