



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

OCT 18 2022

Advisory No. 258, s. of 2022

October 17, 2022

In compliance with DepEd Order (DO) No. 8, S. 2013
This advisory is issued for the information of DepEd officials,
personnel/ staff, as well as the concerned public.

19th RIZAL CHAPTER YOUTH ASSEMBLY

Attached is a letter from Ms. Shirley C. Nabor, Administrator, PRC Muntinlupa City Branch, dated September 27, 2022, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.

Participation of public and private schools shall be subject to the nodisruption-of-classes policy stipulated in DepEd Order No. 9, s, 2005 entitled Instituting Measures to increase Engaged Time-on-Task and Ensuring Compliance Therewith.

Moreover, schools are reminded of the "No Collection and No selling of Tickets Policy" stipulated in DepEd Order Nos. 19 and 40, s. 2008 and RA Nos. 4206 and 5546.

NERISSA ROXAS-LOMEDA PhD
OIC-Assistant Schools Division Superintendent

CTCC/ 19th RIZAL CHAPTER YOUTH ASSEMBLY
258 /October 17, 2022



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**PHILIPPINE RED CROSS
RIZAL CHAPTER**

· Antipolo · Rizal Province · Makati · Mandaluyong · Muntinlupa ·
· Paraaque · Pasig · Pateros · San Juan · Taguig · Las Piñas ·

**PHILIPPINE RED CROSS
RIZAL CHAPTER - MUNTINLUPA CITY BRANCH**

Mailing Address: Red Cross Center, Centennial Lane, Filinvest Corporate City
Alabang, Muntinlupa City

Direct Line: (+632) 809-7131 (Admin), 850-6813 (Blood Bank)

Email Address: rizalmuntinlupa@redcross.org.ph, redcross.muntinlupa@yahoo.com

Website: www.redcross.org.ph

September 27, 2022

Schools Division Office – Muntinlupa
SDO Building, Laguerta Street,
Tunasan, Muntinlupa City

To : Carleen S. Sedilla, CESO V
Schools Division Superintendent

Through : Ms. Cecilia Teresa C. Claudel
Division Red Cross Coordinator
Division of Muntinlupa City

Subject: : 19th Rizal Chapter Youth Assembly

Dear Ms. Sedilla,

As part of our continuous effort in the youth empowerment, we are pleased to announce the 19th Chapter Youth Assembly on October 23, 2022 (via online) and October 28, 2022, face-to-face election, 8:00AM to 5:00PM. This year’s theme, “FOUND: Forging Opportunities, Ubiety and new Directives”. We will be announcing the venue soon.

All schools are highly encouraged to participate by sending delegation to this event. Each council is expected to send at least **7 participants (Maximum of 5 youth delegates for JHS and SHS** (3 voting delegates/ 2 observers) and at least 2 RCY Advisers for Elementary, JHS and SHS. Submission of forms is on or before November 15, 2018, Thursday; on or before 3:00PM.

For further information, attached herewith are:

- 1. Assembly Guidelines,
- 2. Youth Delegate Registration Form,
- 3. RCY
Adviser Form,
- 4. Candidate Form

Should you have any queries, feel free to contact our, Chapter Service Representative, Mr. Augustus Ceazar L.Lodronio at telephone numbers 8809-71-31 or 09173228143.

Respectfully yours,

Ms. SHIRLEY C. NABOR
Administrator
PRC Muntinlupa City Branch

ALWAYS FIRST ALWAYS READY ALWAYS THERE





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RIZAL CHAPTER**

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· Parañaque · Pasig – Pateros · San Juan · Taguig · Las Piñas

PHILIPPINE RED CROSS
Rizal Chapter

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Website: www.redcross.org.ph

FROM : THE CHAPTER OFFICER-IN-CHARGE
TO : SCHOOL DIVISION SUPERINTENDENTS
PRINCIPALS/ OFFICER-IN-CHARGE
DATE : 31 August 2022
SUBJECT : 19TH RIZAL CHAPTER YOUTH ASSEMBLY

The Rizal Chapter Youth Council, the Chapter level deliberative body that represents the Red Cross Youth within the jurisdiction of Philippine Red Cross Rizal Chapter, has the basic aim to develop among the youth their leadership skills, potentials, and the spirit of humanitarianism and social service by giving them opportunities to participate in relevant Red Cross activities within the framework of the organization.

In line with the said objective, the Red Cross Youth Department will be conducting its **19th Rizal Chapter Youth Assembly** with the theme "FOUND: Forging Opportunities, Ubiety and New Directives" on October 23-30, 2022. The aim of this activity is to convene all Red Cross Youth members, officers, and advisers within the area to discuss thematic issues and relevant activities and strategies to intensify youth leadership and participation. There will also be an election of the next set of Area Youth Representatives that will represent their respective branches.

All schools are highly encouraged to participate by sending their delegation which comprises of 3 youth delegates, 2 youth observers and at least 2 RCY advisers. The deadline of the submission of the Council Accreditation Form and CYA Registration Form is on or before September 30, 2022. Participation to the Chapter Youth Assembly is free of charge and select parts of the program will be conducted either physically or virtually depending on the discussion or agenda.

Relative thereto, we are humbly asking for your support to the aforementioned activity and dates by providing a Memorandum for the event. We believe that we can amplify the involvement of the Red Cross Youth Members and Advisers through the promotion of their active participation and conduct of activities which highlight their invaluable role and service to their community and council.

For queries, feel free to contact the Chapter Service Representative for Red Cross Youth of your area. *Attached herewith is the copy of the practical information guide and all relevant documents for the said activity.*


RIA S. RIVERA

**VOLUNTEERS + LOGISTICS + INFORMATION TECHNOLOGY
= ALWAYS FIRST, ALWAYS READY, ALWAYS THERE**



Philippine Red Cross – Rizal Chapter
Red Cross Youth
19th Rizal Chapter Youth Assembly

19th RIZAL CHAPTER YOUTH ASSEMBLY Practical Information Guide

RATIONALE

The Rizal Chapter Youth Assembly convenes all Red Cross Youth members, officers and advisers that encompass the jurisdiction of the Philippine Red Cross – Rizal Chapter in a week filled learning activities and networking for our youth and advisers.

In addition to the 19th Rizal Chapter Youth Assembly is the election of the next set of **Area Youth Representatives** (AYRs) of the following branches:

- Makati City
- Mandaluyong City
- Muntinlupa City
- Paranaque City
- Pasig City-Pateros
- San Juan City
- Taguig City
- Antipolo City and South Rizal
- East Rizal
- West Rizal

The elected AYRs will then elect among them the officers of the **Rizal Chapter Youth Council** for the Year 2022 – 2024. The CYC President represents the youth sector in the Board of Directors, the highest policy-making body in PRC - Rizal Chapter. Working under the umbrella of the National Youth Council, the CYC represents all the RCY Councils within the jurisdiction of the chapter. While it implements various activities and projects for its member councils, the CYC also sets policies upon approval of the Executive Youth Committee that will contribute to the total development and retention of all organized and accredited RCY Councils.

There will also be a review of the Rizal Chapter Youth Council Constitution and By-Laws as there was an update on the National Youth Council Constitution and By-Laws as adopted in the National Youth Congress.

Simultaneously, the assembly of all RCY Advisers will include the election of the next set of **Advisers' League Representatives** (ALRs) of the following branches:

- Makati City
- Mandaluyong City
- Muntinlupa City
- Paranaque City
- Pasig City-Pateros
- San Juan City
- Taguig City
- Antipolo City and South Rizal
- East Rizal
- West Rizal



Philippine Red Cross – Rizal Chapter
Red Cross Youth
19th Rizal Chapter Youth Assembly

OBJECTIVES

General:

Increase the promotion of voluntary service and strong network among the RCY Councils by gathering and igniting their creativity and innovation through meaningful discussions and workshops by empowering the youth in addressing the thematic issues of the PRC.

Specific:

1. Assemble at least three hundred (300) Red Cross Youth volunteers and advisers of accredited Senior, Senior Plus, College and Community Red Cross Youth Councils encompassing the jurisdiction of the Rizal Chapter.
2. Elect new set of Area Youth Representatives (AYR) from the 10 branches of the Rizal Chapter.
3. Review and update the Rizal CYC Constitution and By-Laws as adopted in the National Youth Congress.
4. Elect new set of Advisers' League Representatives (ALR) from the 10 areas of the Rizal Chapter.
5. Spark creativity and innovation by igniting servant-leadership and volunteerism among the participants through different plenary sessions and breakout sessions.
6. Foster camaraderie and strong network among the youth and advisers of the different Red Cross Youth Councils.

REGISTRATION AND DELEGATION

Each council is expected to send **at least seven (7) participants** with a maximum of 3 youth delegates, 2 youth observers, and at least 2 RCY advisers. The Chapter Youth Assembly is **FREE** of charge.

QUALIFICATIONS AND REQUIREMENTS FOR DELEGATES AND OBSERVERS

All youth delegates and observers must take note of the following qualifications and requirements:

1. Has finished either the Leadership Development Program (LDP) or Youth Volunteer Orientation Module (YVOM)
2. Must be physically and mentally fit
3. Must be a member/volunteer of an accredited RCY Council
4. Active in their RCY Council certified by their Adviser/s
5. As much as possible, an officer or leader of the RCY Council
6. Has submitted the Council Registration Form attached with the following necessary documents needed by the Secretariat Committee for the Assembly on or before **September 30, 2022**:
 - a. Waiver from the Parent or Guardian
 - b. Photo and Video Documentation Waiver
 - c. Endorsement from the School/Community Head
 - d. Registration Form



Philippine Red Cross – Rizal Chapter
Red Cross Youth
19th Rizal Chapter Youth Assembly

QUALIFICATIONS AND REQUIREMENTS FOR AYR CANDIDATES/NOMINEES

All Red Cross Youth who are interested to become a candidate for the Election of Area Youth Representatives must take note of the following qualifications and requirements:

1. Has finished either the Leadership Development Program (LDP) or Youth Volunteer Formation Course (YVFC)
2. Must be physically and mentally fit
3. Must be within the age range of 12-28 years old on the day of the election
4. Must be a member/volunteer of an accredited RCY Council
5. As much as possible, an officer or leader of the RCY Council
6. Must submit a 2-minute recorded video answering the following:
 - a. Introduction (Years in service, notable experiences and learnings)
 - b. What can you contribute to the council if elected as AYR?
7. Has completed the Nomination Form attached with the following necessary documents needed by the Secretariat Committee for the Assembly on or before **September 30, 2022**:
 - a. Endorsement from the School/Community Heads
 - b. Photocopy of LDP Certificate
 - c. Photocopy of Birth Certificate
 - d. Certificate of Good Moral Character
 - e. Parents' Approval Letter (if under 18 years old)
7. Has submitted the Council Registration Form attached with the following necessary documents needed by the Secretariat Committee for the Assembly on or before **September 30, 2022**:
 - e. Waiver from the Parent or Guardian
 - f. Photo and Video Documentation Waiver
 - g. Endorsement from the School/Community Head
 - h. Registration Form

IMPORTANT DATES TO REMEMBER

Deadline of Accreditation and Registration Forms	September 30, 2022
Deadline of AYR Nomination Form and Requirements	September 30, 2022
19th Rizal Chapter Youth Assembly Proper	October 23-30, 2022



Philippine Red Cross – Rizal Chapter
Red Cross Youth
19th Rizal Chapter Youth Assembly

OVERVIEW OF ACTIVITIES

Opening of 19th Rizal Chapter Youth Assembly and Plenary Sessions (*Virtual Event*) October 23, 2022

Election of Area Youth Representatives (*Physical Event*) October 24-28, 2022

The election will be done per cluster and the final date and venue is yet to be announced. Please refer to the clustering of branches listed below:

- a. Cluster One: Muntinlupa and Paranaque
- b. Cluster Two: Makati, Mandaluyong and San Juan
- c. Cluster Three: Pasig-Pateros and Taguig
- d. Cluster Four: Rizal Province

Turnover and Closing Ceremony (*Physical Event*) October 30, 2022

The final venue for the turnover and closing ceremony is yet to be announced.

FOR FURTHER INFORMATION

For queries, feel free to contact the Chapter Service Representative for Red Cross Youth of your area through the contact information listed below:

MS. MEREEN VILLAR

Makati City Branch
+63 917 321 9143

MS. STEFFI CELESTRA

Pasig-Pateros Branch
+63 917 505 0120

MS. SARRAH MAE MASINSIN

Mandaluyong City Branch
+63 919 443 6059

MS. MAY ANN SANTOS

Rizal Province Branch
+63 926 502 3818

MR. AUGUSTUS CEAZAR LODRONIO

Muntinlupa City Branch
+63 917 322 8143

MR. EMMANUEL BONDAD

San Juan City Branch
+63 917 502 6092

MS. MA. ELAINE DICHOSO

Paranaque City Branch
+63 917 182 0143 or +63 917 837 3986

MR. JOHN FERNAN ORTIZ

Taguig City Branch
+63 967 337 5217



Philippine Red Cross – Rizal Chapter
Red Cross Youth
19th Rizal Chapter Youth Assembly

- 1.10.5 Must be physically, mentally and emotionally fit;
- 1.10.6 Must be actively involved in RCY activities certified by the council adviser;
- 1.10.7 Must have the consent of his parents of his candidacy if below 18 years of age
- 1.11 Nomination of Candidates – Any eligible delegate may be nominated. Every nomination shall be written and shall be submitted to the Committee on Nominations and Elections on the time and place designated by the committee with written consent of the nominee.
- 1.12 Disqualification of Proceedings – Any questions relating to the eligibility of a candidate must be raised prior to the casting of ballots and shall immediately be decided by the Committee on Nominations and Elections. The decision of the committee is final and irrevocable.
- 1.13 Voting – Voting shall be by secret ballot. Official ballots shall be provided for the purpose. Voting by proxy shall not be allowed.
- 1.14 Certification of Election Results – Election shall be determined by plurality of votes. Any tie shall be broken by drawing of lots. The Chairperson of the Board of Canvassers immediately after all ballots have been canvassed and tallied, shall transmit all the results of the election to the Chairperson of the Committee on Nominations and Elections who shall then announce the results to the body.
- 1.15 Induction of Officers – the duly elected AYRs shall immediately be proclaimed by the Committee on Nominations and Elections and officially be inducted into office during the Chapter Youth Assembly.

19th rizal chapter youth assembly



2x2 Photo
White Background
TYPE A UNIFORM

NOMINATION FORM

INSTRUCTIONS: Please write legibly and use **black ink only**. Submit the original copy with one (1) photocopy and two (2) colored 2x2 photos of the nominee. Please follow instructions carefully.

I. PERSONAL INFORMATION

<input type="text"/>	<input type="text"/>	<input type="text"/>
Last Name	First Name	Middle Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Membership ID	Validity	Mobile Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Blood Type	Gender	Date of Birth
<input type="text"/>	<input type="text"/>	<input type="text"/>
Block/House No.	Street	Barangay
<input type="text"/>	<input type="text"/>	<input type="text"/>
City/Municipality	District	Province
<input type="text"/>	<input type="text"/>	<input type="text"/>
Emergency Contact Person	Relationship	Emergency Contact Number

II. PARENT'S APPROVAL LETTER

I, _____, hereby allow my son/daughter to become a nominee of
Name of Parent/Guardian
 the 19th Rizal Chapter Youth Assembly of the Philippine Red Cross (PRC) - Rizal Chapter.

If elected, I understand that I am allowing my son/daughter to commit him/herself to conduct the duties and responsibilities of such office, to attend to the CYC meetings and activities and to perform such other duties as may be designated to them in their capacity as officer.

 Signature over Printed Name of Parent/Guardian

III. NOMINATION LETTER

I, _____, _____
Name of Nominator Position
of the _____ do hereby nominate
Name of School/Council being Represented
_____ for the 2022 Chapter Youth Council Election.
Name of Nominee

Signature over Printed Name of Nominator

IV. CERTIFICATION BY THE NOMINEE

TO THE CONE:

This is to certify that I voluntarily submit to the rules of the Election. I agree to provide the supporting documents and hereby authorize the Committee on Nominations and Elections (CONE) to verify the same and to conduct background investigation. I attest to all facts contained in this form and I am aware that any misrepresentation of facts can and will be used as basis for disqualification.

I hereby give consent to my nomination as Area Youth Representative in the Chapter Youth Council. If elected, I commit myself to conduct the duties and responsibilities of such office effectively, to attend to the Chapter Youth Council meetings and activities, and to perform such other duties as may be designated to me in my capacity as an officer.

Further, I commit to initiate and undertake activities for my area within my term of office and to report regularly to the Red Cross Youth Department of the Philippine Red Cross - Rizal Chapter.

Signed this _____ day of the _____ at _____
Day Month and Year Place

Signature over Printed Name of Nominee

V. COUNCIL RECOMMENDATION

This is to formally endorse _____ of _____
Nominee School/Council

to run for Area Youth Representative of our branch and eventually run for a position in the Chapter Youth Council. We believe that he/she is more than capable and eligible to be part of the CYC.

Signature over Printed Name of RCY Adviser

Signature over Printed Name of Head/Principal/OIC

VI. RED CROSS INVOLVEMENT

CATEGORY:

SENIOR

COLLEGE

COMMUNITY

NICKNAME:

BRANCH:

DATE OF LDP:

TOTAL YEARS IN SERVICE:

A. RCY POSITION/S HELD *(Kindly use a separate sheet if needed)*

Level <small>(Council, Branch, Chapter, etc.)</small>	Council Name	Position	Inclusive Year/s

B. RED CROSS ACTIVITIES/TRAININGS UNDERTAKEN *(Kindly use a separate sheet if needed)*

Level <small>(Council, Branch, Chapter, etc.)</small>	Activity	Venue	Date/s	Position <small>(Organizer, Participant, etc.)</small>

C. AWARDS RECEIVED *(Kindly use a separate sheet if needed)*

Level <small>(Council, Branch, Chapter, etc.)</small>	Title/Name of Award	Red Cross Related? <small>(Yes or No)</small>	Year

D. ORGANIZATIONAL AFFILIATION *(Kindly use a separate sheet if needed)*

Name of Organization	Position/s Held	Inclusive Year/s

To be filled up by the CONE:

Date Received: _____

Name: _____

Signature: _____

Remarks: _____

Attachments:

LDP Certificates

Birth Certificate

Good Moral Character

Others: _____



ELECTION RULES AND PROCEDURES (ERAP)

Election Rules and Procedures were taken from Article VI Section 1 of the Chapter Youth Council Constitution and By-Laws

Section 1. Rules Governing Election

- 1.1 Date and place of the Election – The general election of the AYRs shall be held during the Chapter Youth Assembly, on the date and place as maybe recommended by the Executive Committee and approved by the Chapter Administrator and Board of Directors.
- 1.2 The Committee on Nominations and Elections (C.O.N.E.) shall be composed of twelve (12) members, which is comprised of the Chairman and Vice Chairman of whom are officers of the CYC appointed by the Executive Committee and ten (10) representing all branches.
- 1.3 In case that all AYRs will seek re-election, the Chairman and the Vice Chairman shall be appointed by the Committee on Nominations and Elections coming from the council of presidents who does not have a running candidate.
- 1.4 The responsibilities and functions of the Committee on Nominations and Elections are:
 - 1.4.1 The formulation of rules, regulations and procedures;
 - 1.4.2 The preparation of all election materials and facilities;
 - 1.4.3 The registration of voters.
- 1.5 Power to Vote – only duly accredited delegates shall be allowed to vote. Each council shall be entitled to three (3) delegates.
- 1.6 The allocation of delegates with the power to vote on the general election shall have a number equal for each RCY Council as specified by the C.O.N.E. There shall also be youth observers whose number shall not exceed that of the delegates. They shall have the privilege to participate in the deliberations but not to vote.
- 1.7 Election campaign materials – in order to inform the delegates of the qualifications of the candidates, the Committee on Nominations and Elections shall make available to them the bio data of the candidates before the start of the assembly.
- 1.8 At any time prior to the presentation of official candidates, electioneering (e.g. using the facilities or the floor of the assembly to campaign for and against a candidate, entertainment of delegates and distribution of campaign materials and giveaways by the candidates themselves, the campaign leaders or members) shall be strictly prohibited.
- 1.9 Two weeks prior to the election of the AYRs, the candidates are required to submit their accredited service reports and candidacy forms.
- 1.10 Eligibility for candidacy:
 - 1.10.1 Must be a bonafide Red Cross Youth Volunteer/Member;
 - 1.10.2 Must be 12-23 years of age;
 - 1.10.3 Must be a resident and member of an RCYC under the jurisdiction of Rizal Chapter for a period of one-year preceding the election;
 - 1.10.4 Must have a good moral character duly certified by the school administration or Barangay Chairman as in the case of CommRCY;

19th rizal chapter youth assembly



REGISTRATION FORM

NAME OF COUNCIL: _____

I. PERSONAL INFORMATION

_____	_____	_____
Last Name	First Name	Middle Name
_____	_____	_____
Membership ID	Validity	Mobile Number
_____	_____	_____
Blood Type	Gender	Date of Birth
_____	_____	_____
_____	_____	_____
Block/House No.	Street	Barangay
_____	_____	_____
City/Municipality	District	Province
_____	_____	_____
_____	_____	_____
Emergency Contact Person	Relationship	Emergency Contact Number

II. WAIVER

I, _____, hereby allow my son/daughter to attend the upcoming
Name of Parent/Guardian
19th Rizal Chapter Youth Assembly of the Philippine Red Cross (PRC) - Rizal Chapter. I do not hold
liable the PRC-Rizal Chapter for any untoward incident that may happen to my son/daughter that are
beyond the control of the PRC - Rizal Chapter.

Signature over Printed Name of Parent/Guardian

III. MEDICAL CERTIFICATE

This is to certify that _____, is physically and mentally fit to attend
Name of Participant
the 19th Rizal Chapter Youth Assembly of the Philippine Red Cross (PRC) - Rizal Chapter.

Date: _____

License No.: _____

Signature over Printed Name of Physician

19th rizal chapter youth assembly



CHECKLIST			
#	REG	LDP	KIT
1			
2			
3			
4			
5			
6			
7			

COUNCIL REGISTRATION FORM

NAME OF COUNCIL:

CATEGORY:

- SENIOR
- COLLEGE
- COMMUNITY

COMPLETE ADDRESS:

CONTACT NUMBER:

EMAIL ADDRESS:

BRANCH:

OFFICIAL DELEGATES: (* - Head of Delegation)

LAST NAME	FIRST NAME	M.I.	AGE	GENDER	CONTACT NUMBER

OBSERVERS:

LAST NAME	FIRST NAME	M.I.	AGE	GENDER	CONTACT NUMBER

ADVISERS:

LAST NAME	FIRST NAME	M.I.	AGE	GENDER	CONTACT NUMBER

Signature over Printed Name of
Head of School/Community

REMARKS:

To be filled-up by the Secretariat

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