



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

NOV 18 2022

MEMORANDUM

No. 267, s. 2022

**REITERATION ON DEPED ORDER NO.12, S. 1997 ON SUBMISSION OF
TUITION AND OTHER SCHOOL FEES APPLICATION**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Private Elementary and Secondary School Heads/OICs
All Others Concerned

1. Attached is Regional Memorandum No. NCR-708, s. 2022, dated November 7, 2022, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Particular attention is invited to the deadline of submission of the application documents for the increase in tuition and other school fees.
3. Immediate and wide dissemination of this Memorandum is desired.


CARLEEN S. SEDILLA CESO V
Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects:

SCHOOLS FEES

MRAO/Memo – REITERATION ON DEPED ORDER NO.12, S. 1997 ON SUBMISSION OF TUITION AND OTHER SCHOOL FEES
267 November 15, 2022





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

NOV 08 2022

DNCR-F-ORD-033/R0/01112019

REGIONAL MEMORANDUM

No. **NCR-708**, s. 2022

SDO-CITY OF MUNTINLUPA

Received

Date

Time

11-10-22
9:45a

TO : Schools Division Superintendents
School Governance and Operations Division Chiefs
Private Schools Focal Persons
All Others Concerned

FROM : **WILFREDO E. CADRAL, CESO III**
Regional Director, DepEd NCR

SUBJECT : **REITERATION ON DEPED ORDER NO.12, S.1997
ON SUBMISSION OF TUITION AND OTHER SCHOOL
FEES APPLICATION**

DATE : **November 7, 2022**

1. In compliance to **DepEd Order No. 12, s. 1997** entitled "Amendments to DECS Order No. 21, s. 1993, No. 21-A, s. 1993 and No. 20, s. 1994," the field is hereby informed of the above-captioned subject.
 - a. Private Schools proposing to increase its tuition or other school fees, as well as new fees and the corresponding rates of increase shall be subjected to conduct consultation with the duly organized student government with the parents of the students, teachers' association, and faculty associations **not later than March 30 of every School Year.**
 - b. Applications for increase in Tuition and Other School Fees shall be submitted **not later than May 15 of every School Year.**
2. Applications with complete documentary requirements will be uploaded to QAD google drive and shall be evaluated by the Schools Division Office focal person for private schools, who then shall attach the Evaluated Form and Indorsement signed by Schools Division Superintendent.
3. Immediate dissemination and strict compliance of this Memorandum is desired.

Qad/rso



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