



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office – Muntinlupa City

Office of the Schools Division
Superintendent

NOV 03 2022

MEMORANDUM

3RD EXECUTIVE COMMITTEE (EXECOM) MEETING

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public elementary and Secondary School Heads/OICs
Administrative Officer V
All Others Concerned

1. This Office announces the conduct of the 3rd Executive Committee Meeting on November 8, 2022, 8:00 a.m.-12:00 noon at the Conference Room of Pedro E. Diaz High School.
2. Please find the enclosed list of participants and program of activities for reference.
3. Immediate and wide dissemination of this Memorandum is desired.


CARLEEN S. SEDILLA CESO V
Schools Division Superintendent

Encl: As stated

To be indicated in the **Perpetual Index**
Under the following subjects

PROGRAMS

SCHOOLS

MEETINGS

SCHOOL HEADS

JBE/Memo — 3RD Executive Committee (EXECOM) Meeting/ November 2, 2022
368/2022



Centennial Ave., Brgy. Tunasan, Muntinlupa City
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Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office – Muntinlupa City

3rd Division EXECOM Meeting
List of Participants

No.	NAME	POSITION
1	Ms. Carleen S. Sedilla CESO V	Schools Division Superintendent
2	Dr. Nerissa Roxas-Lomeda	OIC – Asst. Schools Division Superintendent/ Chief Education Supervisor
3	Ms. Madeline Ann L. Diaz	Chief Education Supervisor, CID
4	Ms. Marissa M. Andanza	Education Program Supervisor, ALS & Kinder
5	Dr. Valentina A. Ballesteros	Education Program Supervisor, EPP/ TLE
6	Dr. Emelita D. Bautista	Education Program Supervisor, Math
7	Dr. John Albert B. Colle	Education Program Supervisor, Filipino
8	Mr. Edison C. Enerlas	Education Program Supervisor, MAPEH
9	Ms. Mariel Eugene L. Luna	Education Program Supervisor, AP
10	Dr. Armida S. Oblinada	Education Program Supervisor, Science
11	Dr. Lilibiosa B. Palce	Education Program Supervisor, ESP
12	Dr. Ma. Carmen D. Solayao	Education Program Supervisor, English
13	Dr. Gina U. Urquia	Education Program Supervisor, LRMS
14	Ms. Ma. Regale A. Olarte	Education Program Supervisor, SGOD
15	Ms. Allysa V. Aventurado	Public School District Supervisor
16	Ms. Clarisa C. Avila	Public School District Supervisor
17	Dr. Ma. Theresa C. Dela Rosa	Public School District Supervisor
18	Dr. Mark Joseph C. Fernandez	Public School District Supervisor
19	Dr. Yaledegler DC Maligaya	Public School District Supervisor
20	Mr. Jay Boy E. Evano	Public School District Supervisor
21	Mrs. Ada Trinidad A. Tagle	Public School District Supervisor
22	Dr. Shella C. Navarro	Principal IV, Alabang ES
23	Mr. Edizer S. Laqueo	Principal II, Bayanan ES Main
24	Dr. Buena C. Dela Cruz	Principal II, Bayanan ES Unit I
25	Ms. Eden G. Cado	OIC-Principal, Bagong Silang ES
26	Mr. Hilario G. Canasa	Principal I, Buli ES
27	Ms. Rhodora V. Mandap	Principal III, Cupang ES Main
28	Ms. Marie Ann R. Esmeria	Asst. Principal II, Cupang ES Annex
29	Ms. Olivia G. Elloso	Principal II, Filinvest Alabang ES
30	Mr. Reynaldo O. Comisario	Principal I, F. De Mesa ES
31	Dr. Ma. Aurora C. Bartolaba	Principal IV, Muntinlupa ES
32	Dr. Raul T. Felix	Principal IV, Poblacion ES
33	Dr. Antonio C. Gagala	Principal III, Itaas ES
34	Dr. Jane May C. Valbuena	Principal IV, Sucat ES Main
35	Ms. Alma O. Bituin	OIC-Principal, Sucat ES Zone 4 Annex
36	Dr. Jennifer S. Joson	Principal II, Tunasan ES
37	Ms. Noemi B. Zarate	Principal II, Soldiers Hills ES
38	Ms. Ma. Hazel B. Hernandez	Principal II, Victoria Homes ES
39	Mr. Felipe W. Marapao	Asst. Principal II, Putatan ES



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40	Dr. Rosendo E. Sangalang	Principal IV, Lakeview IS
41	Dr. Florante C. Marmeto	Principal IV, Muntinlupa Science HS
42	Dr. Antonio B. Rocha	Principal IV, Muntinlupa NHS
43	Dr. Ador B. Querubin	Principal IV, Tunasan NHS
44	Ms. Eden B. Binaday	Principal III, Pedro E. Diaz HS
45	Mr. David T. Libao	Principal II, Poblacion NHS
46	Ms. Vilma S. Vilorio	Principal II, Muntinlupa Business HS Main
47	Ms. Jinky D. Santos	Asst. Principal II, Cupang Senior High School
48	Ms. Phoebe R. Arroyo	Senior Education Program Specialist, P&R
49	Dr. Zoren Pepito L. Gubalane	Senior Education Program Specialist, SMME
50	Ms. Ivy M. Romano	Senior Education Program Specialist, HRD
51	Ms. Rochelle A. Jimenez	Senior Education Program Specialist, SOCMOB
52	Engr. Renante L. Tejada	Division Engineer
53	Ms. Ma. Teresa S. Indap	Division Nurse
54	Atty. Erness Faith J. Regacho	Attorney III
55	Ms. Noemi A. Valdez	Administrative Officer V
56	Ms. Virma U. Amistoso	Administrative Officer IV, Budget Unit
57	Ms. Joiche I. Luna	Administrative Officer IV, Supply Unit
58	Mr. George B. Romano	Administrative Officer IV, Cash Unit
59	Ms. Lourdes V. Rodilla	Administrative Officer IV, Records Unit
60	Ms. Susan M. Labuntog	Accountant III
61	Ms. Angela M. Francisco	Administrative Officer IV, HRMO
62	Ms. May L. Borjal	IT Officer I



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DEPARTMENT OF EDUCATION SCHOOLS DIVISION OFFICE – MUNTINLUPA CITY **3rd DIVISION** *Executive Committee Meeting*

PROGRAMME

PART I PRELIMINARIES

Philippine National Anthem
Opening Prayer

Audio Visual Presentation

Checking of Attendance

MRS. EDEN B. BINADAY
Principal III, Pedro E. Diaz High School

PART II EXECUTIVE COMMITTEE MEETING

Opening Statement
Call to Order

MS. CARLEEN S. SEDILLA CESO V
Schools Division Superintendent

Topics for Discussion:

1. *Division Learning Recovery and Continuity Plan (LRCP)*
2. *Reiteration of the Child Protection Policy (DepEd Order No. 40 s. 2012)*
3. *Omnibus Travel Guidelines for All Personnel of the Department of Education (DepEd Order No. 043, s. 2022)*
4. *Revised Guidelines on the Use of the Special Education Fund (DepEd-DBM-DILG Joint Memorandum Circular No. 1, s. 2020)*
5. *Other Matters*

PART III UPDATES, ISSUES AND CONCERNS

1. Curriculum Implementation Division
2. School Governance and Operations Division
3. Administrative Unit

PART IV SUPERINTENDENT'S HOURS

MS. CARLEEN S. SEDILLA CESO V
Schools Division Superintendent

PART V CLOSING ACTIVITIES

Singing of the SDO Hymn
Photo Opportunity
Clearing House

Master of Ceremony
MRS. RHODORA V. MANDAP
Principal III, Cupang Elementary School



DEPARTMENT OF EDUCATION
SCHOOLS DIVISION OFFICE – MUNTINLUPA CITY

3rd DIVISION

Executive Committee Meeting

November 8, 2022

8:00 AM

Pedro E. Diaz High School

Mr./Ms./ Mrs. _____

This serves as an Invitation