



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

NOV 21 2022

MEMORANDUM

**STRENGTHENING THE IMPLEMENTATION OF TECHNICAL ASSISTANCE FOR
LEARNERS AT-RISKS OF DROPPING OUT (TALA) PROJECT**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/ Officer-In-Charge
Administrative Officer V
All Other Concerned

1. Pursuant to DepEd Order NO. 74, s. 2010, Guidelines on Mainstreaming the Dropout Reduction Program (DORP) in Public Secondary Schools, Technical assistance shall be provided by the Schools Division Office to contribute to the achievement of improved performance indicators in basic education specifically on retention rate and school leaver.
2. To strengthen the TALA Project Implementation, Technical Assistance shall focus on the following:
 - a. Map Learners at risk of dropping out
 - b. Manage guidance services, intervention initiatives and flexible learning options
 - c. Mentor program owners and implementers
 - d. Merge with partners and refer learners based on their needs
 - e. Make a research on drop-out reduction
 - f. Monitor and Evaluation Programs
3. In view of this, This Schools Division Office-Muntinlupa establishes a Division Composite Team on Drop-Out Reduction as follows:

Chairperson:	Dr. Carleen S. Sedilla, CESO V	Schools Division Superintendent
Co-Chairman:	Dr. Nerissa R. Lomeda	OIC- Assistant School Division Superintendent
	Ms. Madeline Ann L. Diaz	Chief Education Supervisor, CID
Focal Person:	Dr. Mark Joseph C. Fernandez	Public Schools Division Supervisor
Members:	Ms. Mariel Eugene L. Luna	Education Program Supervisor
	Dr. Zoren Pepito Gubalane	Senior Education Program Specialist, Monitoring & Evaluation
	Mr. Joseph D. Nilo	Division, Planning Officer
	Ms. May L. Borjal	Division, Information Technology Officer



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4. Attached is Enclosure No. 1 reflecting the Division timeline of activities relative, to data collection and submission of LARs report. For clarifications and other concerns) please contact Dr. Mark Joseph C. Fernandez, Public Schools District Supervisor thru markjoseph.fernandez@deped.gov.ph or 88292308 local 133.
5. Immediate and wide dissemination and compliance with this Memorandum is desired.


CARLEEN S. SEDILLA CESO V
Schools Division Superintendent

Encl: As stated

References: None

To be indicated in the Perpetual Index under the following subjects:

PROGRAM

STUDENTS

RECOGNITION

MJCF/ STRENGTHENING THE IMPLEMENTATION OF TECHNICAL ASSISTANCE FOR LEARNERS AT-RISKS OF DROPPING OUT
(TALA) PROJECT
400 / November 16, 2022



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Enclosure No. 1

Division Schedule for Technical Assistance and Consolidation of Learners At-Risks in Dropping out Data List of Activities for SY 2022-2023

Date/ Time	Activities	Participants
November 21, 2022	Profiling of Program Implementers	Division Drop-out Reduction Composite Team LARS School Coordinators
November 25, 2022	Submission of Division Drop-out Reduction Program	Division Drop-out Reduction Composite Team
December 9, 2022	Submission of Reports on Learners at Risks (LARs) for the 1 st Grading of SY 2022-2023 Submission of Report on the Bottlenecks, Concerns, and Challenges Encountered on the Implementation of Drop-Out Reduction Programs.	Division Composite Team School Heads School Guidance Teachers/ Counsellors and Division Drop-Out Coordinators/Designates/ Advocates
January 9, 2023	Launching of PROJECT ZEST YEAR 1 (Zero drop-out attainment through Enhanced LARs Programs, initiatives and Stakeholders' Engagement in Transforming learners)	Division Drop-out Reduction Composite Team
January 20, 2023	Capacity Building on Managing Guidance Services and Intervention Initiatives	FTAD ESSD Division Composite Team School Guidance Teachers/ Counsellors and Division Drop-Out Coordinators/Designates/ Advocates
February 6, 2023	Submission of Reports on Learners at Risks (LARs) for the 2 nd Grading of SY 2022-2023 Submission of Report on the Bottlenecks, Concerns, and Challenges Encountered in the Implementation of Drop-Out Reduction Programs.	Division Composite Team School Heads School Guidance Teachers/ Counsellors and Division Drop-Out Coordinators/Designates/ Advocates
February 24, 2023	Mentoring and Capacity Building Sessions of Division Drop-Out Coordinators/Designates/ Advocates	Division Composite Team School Heads School Guidance Teachers/ Counsellors and Division Drop-Out Coordinators/Designates/ Advocates



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Date/ Time	Activities	Participants
May 2, 2023	Submission of Reports on Learners at Risks (LARs) for the 3 rd Grading of SY 2022-2023 Submission of Report on the Bottlenecks, Concerns, and Challenges Encountered on the Implementation of Drop-Out Reduction Programs.	Division Composite Team School Heads School Guidance Teachers/ Counsellors and Division Drop-Out Coordinators/Designates/ Advocates
June 26, 2023	Submission of Reports on Learners at Risks (LARs) for the 4 th Grading of SY 2022-2023 Submission of Report on the Bottlenecks, Concerns, and Challenges Encountered on the Implementation of Drop-Out Reduction Programs.	Division Composite Team School Heads School Guidance Teachers/ Counsellors and Division Drop-Out Coordinators/Designates/ Advocates
June 30, 2023	Submission of Reports on NO Longer Participating in Activities (NLPA) Submission of Report on the Bottlenecks, Concerns, and Challenges Encountered on the Implementation of Drop-Out Reduction Programs.	Division Composite Team School Heads School Guidance Teachers/ Counsellors and Division Drop-Out Coordinators/Designates/ Advocates
July 3, 2023	Submission of Report on Zero-Drop-Out Schools	Division Composite Team School Heads School Guidance Teachers/ Counsellors and Division Drop-Out Coordinators/Designates/ Advocates
August 21, 2023	Submission of Report and Documentation of drop-out reduction initiatives in the Schools Division Office	Division Composite Team School Heads School Guidance Teachers/ Counsellors and Division Drop-Out Coordinators/Designates/ Advocates
October 20, 2023	Recognition of Zero Drop-out Schools and Best Implementer of Drop-Out Reduction Initiatives	FTAD ESSD Division Composite Team



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