



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

NOV 29 2022

MEMORANDUM

MAKE ME A READER PROGRAM CONFERENCE

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary School Heads/OICs
All Others Concerned

1. In line with the Department of Education's thrust to make every learner a reader as she/he reaches the first exit point of the K to 12 Curriculum, this Division, in partnership with Rotary Manningham-Australia, shall conduct the above-captioned activity on **December 1-2, 2022**, 1:30 p.m., at the ICT Computer Lab of Muntinlupa National High School.
2. The expected participants are the school reading coordinators and Grade 1 teachers of the 20 public elementary schools. Attached are the list of expected participants, and the program of activities, for reference. The participants are advised to pre-register online using the link: <https://tinyurl.com/MMAR-F2F-v2>.
3. Immediate and wide dissemination of this Memorandum is desired.


CARLEEN S. SEDILLA CESO V
Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects

PROGRAMS

SCHOOLS

TEACHERS

IMR-AFS / Make Me a Reader Phase Conference

414 November 28, 2022



List of Participants for the Make Me a Reader Conference

Date: December 1-2, 2022

Time: December 1 Cluster 1 1:30 – 5:30 p.m.

December 2 Cluster 2 1:30 – 5:30 p.m.

Venue: ICT Computer Lab of Muntinlupa National High School

Date, Time and Cluster Number	Name of School	Expected Number of Target Participants	Total Number of Participants
Cluster 1 December 1, 2022	Muntinlupa ES	19 Grade 1 Teachers	117
	Poblacion ES	20 Grade 1 Teachers	
	Tunasan ES	10 Grade 1 Teachers	
	Bayanan Main ES	12 Grade 1 Teachers	
	Bayanan ES Unit 1	12 Grade 1 Teachers	
	Itaas ES	13 Grade 1 Teachers	
	Putatan ES	11 Grade 1 Teachers	
	Filinvest Alabang ES	4 Grade 1 Teachers	
	MES , POBES, TES, BESM , BES U 1, IES, PES, FAS	8 Reading Coordinators	
	MES , POBES, TES, BESM , BES U 1, IES, PES, FAS	8 School Heads	
Cluster 2 December 2, 2022	Soldiers' Hills ES	8 Grade 1 Teachers	124
	Alabang ES	21 Grade 1 Teachers	
	Cupang ES Main	13 Grade 1 Teachers	
	Bagong Silang ES	6 Grade 1 Teachers	
	Buli ES	6 Grade 1 Teachers	
	Cupang ES annex	4 Grade 1 Teachers	
	Sucate ES Zone 3	4 Grade 1 Teacher	
	Sucate ES Zone 4	3 Grade 1 Teachers	
	Lakeview IS	8 Grade 1 Teachers	
	F. De Mesa ES	6 Grade 1 Teachers	
	Sucate ES	13 Grade 1 Teachers	
	Victoria Homes ES	8 Grade 1 Teachers	
	SHES, AES, CESM, BSES, BES, CESA, ZONE 3&4, LIS , FDEMESA, SEMS,VHES	12 Reading Coordinators	
	SHES, AES, CESM, BSES, BES, CESA, ZONE 3&4, LIS , FDEMESA, SEMS,VHES	12 School Heads	

Make Me a Reader Program Conference

Matrix of Activities

Date: December 1-2, 2022

Time: December 1 Cluster 1 1:30 – 5:30 p.m.

December 2 Cluster 2 1:30 – 5:30 p.m.

Venue: ICT Computer Lab of Muntinlupa National High School

Date/Time	Activity	Person-in-Charge
December 1 -2, 2022 1:30-1:45 p.m.	Registration Opening Program National Anthem/AVP Opening Prayer Introduction of Participants Statement of Purpose Message/Opening Remarks	PMT Mr. Andres F. Sicam Jr, Esp-HRD Ms. Ivy M. Romano, SEPS –HRD Dr. Nerissa Roxas-Lomeda OIC-ASDS, SGOD Chief Ms. Carleen S. Sedilla CESO V Schools Division Superintendent
Session Proper		
1:46- 2:30 p.m.	Part 1: Different Methods in Teaching Phonics	Ms. Maria Victoria Laguotte and Facilitators
2:31- 3:20 p.m.	Part 2: Applying Guided Reading in our classrooms	
3:21-3:30 p.m.	Break	
3:31-4:20 p.m.	Part 3: School Learning Action Cell	Ms. Maria Victoria Laguotte and Facilitators
4:21-5:20 p.m.	Part 4: School Presentations	Facilitated by Ivy M. Romano
5:21-5:30 p.m.	Closing Program	