



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

DEC 12 2022

MEMORANDUM

No. 286, s. 2022

**SUMMARY OF REPORT OF THE REGIONAL MONITORING OF
SCHOOL LIBRARIES, LIBRARY HUB AND LEARNING RESOURCES**

TO: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

1. Attached is the Summary of Report of the Regional Monitoring of School Libraries, Library Hub and Learning Resources conducted among randomly selected School Learning Resource Centers on November 18, 2022.
2. This Office commends the Personnel of the Division Learning Resource and Management Section, the School Heads, the School LR Focal Persons and Teacher Librarians of the schools visited for ensuring that our School LRCs are fully functional/ functional in time for the face to face classes.
3. Furthermore, all concerned are instructed to comply with the remarks, suggestions and recommendations of the visiting team to further improve our library services.
4. Immediate dissemination of this Memorandum is desired.


CARLEEN S. SEDILLA CESO V
Schools Division Superintendent

Encl.: As stated
Reference: None

To be indicated in the **Perpetual Index**
under the following subjects:

BASIC EDUCATION LEARNING RESOURCES LIBRARY

GUU/NM – SUMMARY OF REPORT OF THE REGIONAL MONITORING OF SCHOOL LIBRARIES, LIBRARY HUB AND LEARNING
RESOURCES

286 /Dec. 7, 2022

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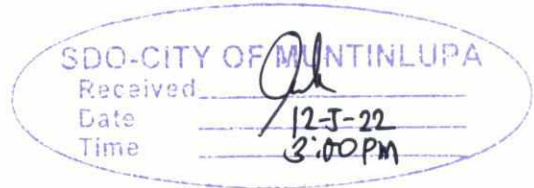
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1st Indorsement
November 22, 2022



Respectfully referred to **Dr. Carleen S. Sedilla**, Schools Division Superintendent, Division of Muntinlupa, the attached summary of report of the Regional Monitoring of School Libraries, Library Hub and Learning Resources, for information and appropriate action.


WILFREDO E. CABRAL, CESO III
Regional Director



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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

DNCR-F-ORD-35/RO/01112019

MONITORING ASSESSMENT & EVALUATION
SDO MUNTINLUPA
(November 18, 2022)

	NAME OF SCHOOL	STRENGTH	WEAKNESS	RECOMMENDATIONS	STATUS/ FUNCTIONALITY
1.	TUNASAN NATIONAL HS	- The location is easily accessible to the learners - Adequate and conducive library space/area - Supportive School Head - With Regular Book Donor - Unique Online Log-in form for library users	- Most of the library collections are not yet cataloged and classified	- Acquiring new sets of book collection, journals, manipulatives, etc. - Library programs and activities - Processing and proper labelling of library collections - More training and seminars on library management	Functional
2.	MUNTINLUPA ES	- The location is easily accessible to the learners - Innovative Librarian in-charge - Supportive School Head - Adequate and conducive library space - Reading programs - Organized library documents/reports - With Regular Book Donor	- Some of the library collections are not yet cataloged and classified	- More training and seminars on library management - Processing and proper labelling of library collections - Provide variety of collections, newspaper, magazines, journals, etc.	Functional
3.	MUNTINLUPA NATIONAL HS	- Innovative Librarian in-charge - Licensed Librarian/Full Time - Supportive School Head - Adequate and conducive library space - Variety of Library materials/collections - Organized library collections		- Library programs and activities for the learners - Signage of for the library (i.e. This way to the Library) - Replacement of Librarian's Counter Desk	Fully Functional
4.	BAYANAN ES UNIT 1	- Innovative Librarian in-charge - Supportive School Head - Adequate and conducive library space - Variety of Library materials/collections		- More training and seminars on library management - Library programs and activities for the learners	Functional

Overall Comments/Suggestions

- Maintaining a reading program for students.
- Creating a Student Club, Book Lovers Club, etc. to involve students in library promotion.
- Workshops/training for teacher-librarian/librarian in-charge.
- Create partnership for possible donors of the library.
- Establishment of School Library Website/Portal for online access of library resources.
- Benchmarking on best practices of other libraries.



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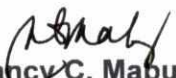
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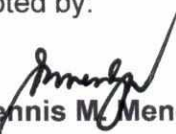
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