




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

TO : ALL ELEMENTARY AND SECONDARY SCHOOL HEADS
CANTEEN MANAGERS/ SCHOOL FINANCE OFFICERS
PUBLIC SCHOOLS DISTRICT SUPERVISOR

FROM :  **CARLEEN S. SEDILLA, CESO V**
Schools Division Superintendent

SUBJECT : MEETING OF CANTEEN MANAGERS, SCHOOL FINANCE OFFICERS, PSDS
AND SCHOOL HEADS

DATE : January 18, 2023

Please be informed that there will be a meeting of Canteen Managers, School Finance Officers, Public Schools District Supervisor and School Heads on **Thursday, January 26, 2023, 9:00am-4:00pm** at the **Pedro E. Diaz High School** relative to the following agenda:

1. Revisit DO 8, s. 2007
2. Proposed Annual Budget
3. Canteen Operations and Management Report Findings
4. Inventory of Canteen Fund Purchases
5. Other Matters

The attendance of all concerned is hereby enjoined.

VAB/ MEETING OF CANTEEN MANAGERS, SCHOOL FINANCE OFFICERS, PSDS AND SCHOOL HEADS
008 / January 18, 2023

NOM-2023-008



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