



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

OFFICE MEMORANDUM

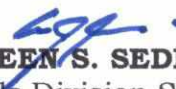
No. 010, s. 2023

JAN 12 2023

**SCHEDULE OF ACTIVITIES FOR 2023 BOTTOM-UP TECHNICAL ASSISTANCE
(TA) DELIVERY ON SCHOOL GOVERNANCE COUNCIL (SGC)**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Administrative Officer V
All Unit Heads

1. Attached is Regional Memorandum No. 007, s. 2023 dated November 5, 2022, on the above-captioned activity, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. There is a need to pay special attention to the specific documents that will be needed during certain activities organized by DepEd's NCR Field Technical Assistance Division (NCR-FTAD).
3. To further discuss necessary preparations on this matter, a coordination meeting with all the Public Schools District Supervisors (PSDS) is scheduled on January 13, 2023, 10:00 a.m. to 12:00 n.n.
4. For information and strict compliance.


CARLEEN S. SEDILLA CESO V
Schools Division Superintendent

Enclosure: As stated

References: RO Memo No. No.007, s. 2023

To be indicated in the Perpetual Index
under the following subjects:

TECHNICAL ASSISTANCE

MONITORING

ZPLG / DM / SCHEDULE OF ACTIVITIES FOR 2023 BOTTOM-UP TECHNICAL ASSISTANCE (TA) DELIVERY ON
SCHOOL GOVERNANCE COUNCIL (SGC)

010 / January 10, 2023

NUM-2023-010



 Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City
 (02) 805-9935, (02) 805 - 9940
 sdomuntinlupa@gmail.com



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DEPARTMENT OF EDUCATION
RECORDS SECTION, DEPED NCR
RELEASED
Date: Jan 6 2023
DNCR-F-ORD-033/R0/01/2019

REGIONAL MEMORANDUM

NCR No. 007, s. 2023

TO : **Schools Division Superintendents
RO & SDO SBM Coordinators
All Others Concerned**

FROM : **OFFICE OF THE REGIONAL DIRECTOR**

SUBJECT : **Schedule of Activities for 2023 Bottom-Up Technical Assistance (TA) Delivery on School Governance Council (SGC)**

Date : January 5, 2023

SDO-CITY OF MUNTINLUPA
Received [Signature]
Date 1-6-23
Time 10:030m

1. This Office, through the Field Technical Assistance Division (FTAD) is grateful for the continued collaboration and support of all our programs, projects, and activities.
2. To provide relevant, timely, and needs-based technical assistance (TA) to the SDOs, and to monitor and evaluate the implementation of TA interventions, the FTAD will conduct the activities stated below:

TITLE	DOCUMENTS NEEDED	DATE & TIME	INDICATIVE VENUE	CONFIRMATION OF ATTENDANCE
Learning Engagement on the TA Plan Preparation with the SGC Champions (AC-23-5821-GASS-001)	- WFP 2023 on SGC - Contact Report SDO TAPA Template#2 - Project Activity Completion Report Template	January 18-19, 2023 8:00 AM-4:00 PM	DepEd NCR Conference Hall	January 9, 2023 http://bit.ly/TAPrepSGC
Quarterly TA Learning Exchange with the SGC Champions (AC-23-5821-GASS-002)	1st Quarter Accomplished Contact Report SDO TAPA (Template#2) signed by the SDS	March 28-29, 2023 8:00 AM-4:00 PM		March 21, 2023 http://bit.ly/1QSGcTAP





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	- o Project Activity Completion Report signed by the SDS - o 2-page Narrative Report on SDO's Notable Practices on TA signed by the SDS (camera ready)			
	2nd Quarter - o Reviewed and adjusted TA Plan and SDO's Contact Report signed by the SDS - o Project Activity Completion Report signed by the SDS - o 2-page Narrative Report on SDO's Notable Practices on TA signed by the SDS (camera ready)	June 22-23, 2023 8:00 AM-4:00 PM		June 13, 2023 http://bit.ly/2QSgcTAP A
	3rd Quarter o Reviewed and	September 26-27, 2023		September 15, 2023





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	adjusted TA Plan and SDO's Contact Report signed by the SDS ○ Project Activity Completion Report signed by the SDS ○ 2-page Narrative Report on SDO's Notable Practices on TA signed by the SDS (camera ready)	8:00 AM- 4:00 PM		http://bit.ly/3QSgcTAP A
	4th Quarter ○ Reviewed TA Performance and SDO's Contact Report signed by the SDS ○ Project Activity Completion Report signed by the SDS ○ 2-page Narrative Report on SDO's Notable Practices on TA signed by the SDS	November. 29-30, 2023 8:00 AM- 4:00 PM		November 17, 2023 http://bit.ly/4QSgcTAP A





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	(camera ready)		
Preparation of Journal on TA Accomplishment Reports & Notable Practices (AC-23-5821-GASS-003)	Phase 1 o 2-page Narrative Report on SDO's Notable Practices on TA signed by the SDS with SDO Logo (camera ready)	June 1-2, 2023 8:00 AM-4:00 PM	May 19, 2023 http://bit.ly/P1TAJour
	o 2-page Narrative Report on SDO's Notable Practices on TA signed by the SDS with SDO Logo (camera ready)	November 6-7, 2023 8:00 AM-4:00 PM	October 20, 2023 http://bit.ly/P2TAJour

- Participants, Resource Persons/Facilitators, and Regional Technical Working Group stated in Enclosure No.1 should attend the said activities.
- All forms/templates (Contact Report SDO TAPA Templates# 1&2, Project Completion Report Template, Documentation of Notable Practices) can be downloaded to <http://bit.ly/FTADForms> and/or NCR SBM FB Group.
- For clarifications and other concerns, kindly contact Dr. Jingle A. Lim, Education Program Supervisor, Field Technical Assistance Division, through jingle.lim@deped.gov.ph.
- For information, guidance, and strict compliance.

WILFREDO E. CABRAL, CESO III
Regional Director





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**SCHEDULE OF ACTIVITIES FOR 2023 BOTTOM-UP TECHNICAL ASSISTANCE
(TA) DELIVERY ON SCHOOL GOVERNANCE COUNCIL (SGC)**
DepEd NCR Conference Hall, January 18-19, 2023

DIVISION / ROP	SBM Coordinator	PSDS	School Head	Total # of Participants
Caloocan	1	1	1	3
Las Piñas	1	1	1	3
Makati	1	1	1	3
Malabon	1	1	1	3
Mandaluyong	1	1	1	3
Manila	1	1	1	3
Marikina	1	1	1	3
Muntinlupa	1	1	1	3
Navotas	1	1	1	3
Parañaque	1	1	1	3
Pasay	1	1	1	3
Pasig	1	1	1	3
San Juan	1	1	1	3
TaPat	1	1	1	3
Quezon City	1	1	1	3
Valenzuela	1	1	1	3
FTAD	Roger R. Morillos		Chief	
	Jingle A. Lim		Education Program Supervisor	
	Maria Laarni Carla C. Paranis		Education Program Supervisor	
	Melody N. Jolo		Administrative Assistant IV	

