



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JAN 27 2023

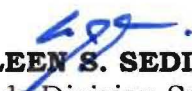
MEMORANDUM

No. 030, s. 2023

**REGION-WIDE SCHOOL MONITORING FOR THE ADMINISTRATION OF THE
NATIONAL ACHIEVEMENT TEST (NAT) FOR GRADE 12 FOR SY 2022-2023**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public and Private Secondary School Heads/ OICs
Administrative Officer V
All Others Concerned

1. Attached is Regional Memorandum No. NCR-040, s. 2023, dated January 16, 2023, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. The assigned Division Testing Monitors shall use the monitoring tool provided in this Memorandum. The said tool can be accessed through the following link: <https://tinyurl.com/NATCoordinator>.
3. Relative to this, the Division shall conduct an orientation for the assigned monitors on the utilization of the attached tool on January 27, 2023 at 2:00 PM via MS Teams with this link: <https://bit.ly/M07-MONITORING-TOOL-NAT12>
4. For information and strict compliance.


CARLEEN S. SEDILLA CESOSA V
Schools Division Superintendent

Enclosure: As stated
References: Regional Memorandum No. NCR-040, s.2023
To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT MONITORING AND EVALUATION

CDGR/ DM / REGION-WIDE SCHOOL MONITORING FOR THE ADMINISTRATION OF THE NATIONAL ACHIEVEMENT
TEST (NAT) FOR GRADE 12 FOR SY 2022-2023

030 / January 23, 2023

NUM-2023-030



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City
(02) 805-9935, (02) 805 - 9940
sdomuntinlupa@gmail.com



030



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



QNCR-F-ORD-033/R0/01112019

REGIONAL MEMORANDUM

No. NCR- 040, s. 2023

To : **Chiefs of the Functional Divisions
CLMD, HRDD, FTAD and PPRD**

**Schools Division Superintendents
CID and SGOD Chiefs**

From : **The Office of the Regional Director**

Subject : **REGION-WIDE SCHOOL MONITORING FOR THE
ADMINISTRATION OF THE NATIONAL ACHIEVEMENT
TEST (NAT) FOR GRADE 12 FOR SY 2022-2023**

Date : **January 16, 2023**

1. In view of Regional Memorandum No. 009 s., 2023, "Administration of the National Achievement Test for Grade 12 for SY 2022-2023", please be informed that the Regional Monitoring Team will conduct the above-captioned activity on **January 30-31, 2023**.
2. The CLMD will conduct an online orientation/coordination meeting with the Regional Monitoring Team on **January 27, 2023, at 3:00 PM- 4:00 PM onwards**. All Regional Supervisors involved are required to attend the meeting (see attached List of Regional Monitoring Team and Tool).
3. Division counterparts are advised to coordinate with the assigned Regional monitors for the smooth conduct of the monitoring.
4. The NAT G12 monitoring tool is accessible via the links:

For Regional Monitors: <https://tinyurl.com/NATRegionalMonitors>

For Division Personnel: <https://tinyurl.com/NATCoordinator>



All concerned Regional Supervisors are directed to complete the NAT G12 Monitoring Report via the above link, **not later than Feb 3, 2022**.

5. Division and/or school personnel who were directly interviewed by the Regional monitors are enjoined to accomplish the internal Quality Assurance, Monitoring and Evaluation (QAME) on the conduct of Regional Monitoring re: administration of the NAT for Grade 12, via the link: <https://tinyurl.com/QAME4RegionalMonitorsNATG12>. The purpose of this QAME is to get feedback on the Regional monitoring process and practices can be further enhanced.
6. Travel and other expenses relative to the conduct of the said activity can be charged to local funds subject to usual accounting and auditing rules and regulations.
7. For further queries or clarification, please contact Ms. Jennifer F. Vivas, Chief, Curriculum and Learning Management Division (CLMD) via email at: jennifer.vivas@deped.gov.ph.
8. Immediate dissemination of this Memorandum is desired.


WILFREDO E. CABRAL, CESO III
Regional Director

Attached: as stated



COMPOSITION OF NAT G12 Regional Monitoring

SDO	Monitors
Caloocan City	South: Ma. Gloria Tamayo
	North: Christian Español
Las Piñas City	Lilia A. Ricero
Makati City	Jingle A. Lim
Malabon City	Marita D. Aquino
Mandaluyong City	Rod J. Colocar
Manila City	Micah G. Pacheco
	Rhea B. Eden
Marikina City	Jingle A. Lim
Muntinlupa City	Leni C. Mustapha
Navotas City	Arnold C. Gatus
Paranaque City	James A. Roldan
Pasay City	Dennis M. Mendoza
Pasig City	Roland D. Montes
Quezon City	Andrew E. Tan
San Juan City	Roland D. Montes
Taguig City and Pateros	James A. Roldan
Valenzuela City	Maricar D. Agao





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

JAN 09 2023

DNCR-F-ORD-033/RO/01112019

REGIONAL MEMORANDUM

No. NCR- 009 s. 2023

To : Schools Division Superintendents

From : WILFREDO E. CABRAL, CESO III
Regional Director

**Subject : ADMINISTRATION OF THE NATIONAL ACHIEVEMENT TEST
FOR GRADE 12 FOR SCHOOL YEAR 2022-2023**

Date : January 6, 2023

This is in reference to the attached Memorandum dated January 5, 2023, from Epimaco V. Densing, Undersecretary and Chief of Staff, Department of Education, relative to the above-captioned activity on January 30-31, 2023, contents of which are self-explanatory, for information and appropriate action.

For inquiries or clarifications, contact the Bureau of Education Assessment-Education Assessment Division (BEA-EAD) at telephone number (02) 8631 2589 or through its email address bea.ead@deped.gov.ph.

Immediate dissemination of this Memorandum is desired.

Encl/s: as stated:

CEM: ncp





Republic of the Philippines
Department of Education

JAN 05 2023

DepEd MEMORANDUM
No. **001** . s. 2023

**ADMINISTRATION OF THE NATIONAL ACHIEVEMENT TEST FOR GRADE 12
FOR SCHOOL YEAR 2022-2023**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) will administer the **National Achievement Test for Grade 12 (NATG12)** for School Year (SY) 2022-2023 on January 30 and 31, 2023, pursuant to DepEd Order (DO) No. 53 s. 2016 titled **Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program**. All currently enrolled Grade 12 learners in public and private schools will take the test through a paper-based modality.

2. In reference to DO 029, s. 2022 titled **Adoption of the Basic Education Monitoring and Evaluation Framework**, DepEd has to identify and articulate indicators and targets for measuring performance in the development of plans and policies. These indicators will be used for the assessment of the effectiveness and efficiency of the delivery of education services. The results of system assessments will serve as evidence and proxy indicator for the improvement of the curriculum implementation, evidence-based decision making, and results-based Monitoring and Evaluation.

3. The NATG12 is one of the exit assessments under the national assessment framework of the K to 12 Basic Education Program. It is designed to determine if graduating learners are meeting the learning standards in the senior high school (SHS) curriculum. The result of the NATG12 provides data on the percentage of Grade 12 learners attaining at least the minimum level of proficiency in the Stage 4 SHS core areas over the total number of Grade 12 learners. Each learner will be provided with a Certificate of Rating (COR) with the learner's actual rating per core subject area for SY 2022-2023.

4. The test shall cover 21st-century skills and the core SHS learning areas of Languages, Humanities, Communication, Mathematics, Science, Social Science, and Philosophy. The test design is progressive in nature wherein test items measure varying levels of skills. The language of the assessment tool shall be English and Filipino while the test item format shall be multiple choice.

5. The Bureau of Education Assessment (BEA) will manage the national implementation of the NATG12 with the assistance of the regional offices (ROs) and schools division offices (SDOs). BEA will coordinate with the identified field resme



personnel for the conduct of a national conference and the administration of the NATG12.

6. The guidelines on the test administration including the roles and responsibilities of the field testing personnel and the downloading of the Program Support Funds (PSF) to SDOs, will be discussed in an online national orientation that will be held on **January 6, 2023**. The link to the virtual event will be sent to the Regional Testing Coordinators (RTCs), Division Testing Coordinators (DTCs), and SDO/ Private School Supervisors through an adviser.

7. For more information, please contact the **Bureau of Education Assessment - Education Assessment Division** through email at beaad@deped.gov.ph or at telephone number (02) 8631-2589.

8. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary



EPIMACO V. DENING III

Undersecretary and Chief of Staff-8

References:

DepEd Order (Nos. 55/s, 2016 and 029, s. 2022)



To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT
BUREAUS AND OFFICES
LEARNERS
MONITORING AND EVALUATION

PERFORMANCE
POLICY
SCHOOLS
TEST

School's Monitoring Report on the Administration of NAT G12

Testing Program: **NAT (SY 2022-2023)**

Date of Monitoring: _____

Division: _____

I. Fill out this form per school visit. (to be accomplished by the division testing coordinator / SHS focal)

Total Number of schools that will take NAT:

Public: _____

Male _____ Female _____ Total _____

Private: _____

Male _____ Female _____ Total _____

Total number of test takers per track:

Male: _____ Female: _____ Total: _____

Academic (GAS, STEM, HUMSS, ABM)

Male: _____ Female: _____ Total: _____

TVL

Male: _____ Female: _____ Total: _____

Sports

Male: _____ Female: _____ Total: _____

Arts & Design

Male: _____ Female: _____ Total: _____

Persons with Disabilities

Male: _____ Female: _____ Total: _____

Academic (GAS, STEM, HUMSS, ABM)

Male: _____ Female: _____ Total: _____

TVL

Male: _____ Female: _____ Total: _____

Sports

Male: _____ Female: _____ Total: _____

Arts & Design

Male: _____ Female: _____ Total: _____

II. Fill out the following details: (For Regional Monitors)

Name of School: _____

School ID: _____

Tracks: **(Check all that apply)**

____ Academic (GAS, STEM, HUMSS, ABM)

____ TVL

____ Sports

____ Arts & Design

School type: Public ☐ Private ☐

1. **Number of Testing Rooms:** _____

Morning session: _____ Afternoon session: _____

2. **Total Enrolment/registrants:** _____

Male: _____ Female: _____ Total: _____

Academic (GAS, STEM, HUMSS, ABM)

Male: _____ Female: _____ Total: _____

TVL

Male: _____ Female: _____ Total: _____

Sports

Male: _____ Female: _____ Total: _____
 Arts & Design
 Male: _____ Female: _____ Total: _____

Persons with Disabilities

Male: _____ Female: _____ Total: _____
 Academic (GAS, STEM, HUMSS, ABM)
 Male: _____ Female: _____ Total: _____
 TVL
 Male: _____ Female: _____ Total: _____
 Sports
 Male: _____ Female: _____ Total: _____
 Arts & Design
 Male: _____ Female: _____ Total: _____

3. **Total Number of examinees:** _____
 AM session: _____ PM session: _____
4. **Total Number of examinees with special needs (PWD):** _____
 Male: _____ Female: _____
 AM session: _____ PM session: _____
5. **Total Number of absences:** _____
 Male: _____ Female: _____
 AM session: _____ PM session: _____
6. Time when the test materials were distributed to Room Examiners: _____
7. Total Number of Answer Sheets Delivered: _____
8. Total Number of Test Booklets Delivered: _____
9. **Scheme used to administer the NAT G12 (Please Check)**
 _____ Scheme 1 (January 30-31, 2023)
 _____ Scheme 2 (January 30-31/February 2-3)
 _____ Scheme 3 (January 30-31/February 2-3/February 6-7)

III. Pre-test Activities on Examination Day

Pre-test activities in terms of the ff:

			Remarks
Prework Activities	Yes	No	
1. Conducted the Planning /Coordination Meeting			
2. Created TWGs			
3. Prepared /Checked the list of learners			
4. Conducted Ocular visits			
Sufficiency of Test Materials	Sufficient	Insufficient	
1.1 Test Booklet			
1.2 Scannable Answer Sheet			
1.3 Seat Plan			
1.4 Examiners Handbook			

Testing Center Requirements

	Evident	Not Evident
1. Distribution Room for test materials to ensure security and confidentiality		
2. Testing rooms are well-lighted and ventilated		
3. Testing Rooms are ready:		
3.1 The first and the last row of seats are close as possible to the walls to allow enough space		
3.2 List of Examinees posted at the door of each testing room, alphabetically arranged regardless of gender with LRN		

Test Proper	Evident	Not Evident
1. Room Examiners kept custody of the TBs and ASs		
2. Actual Testing Day Activities		
3.1 The room supervisors, examiners, and proctors were all present		
3.2 The names of examinees were posted on the door		
3.3 The schedule of the test was posted on the board		
Post Activities		
1. The testing materials were properly accounted		

IV. Other Findings/ Observations:

1. How were the learners accommodated?

2. What were your general observation(s) about the schedule scheme used?

3. How were the issues and challenges encountered addressed?

4. Other Findings/Observations:

Accomplished by:

Monitoring Official
(Signature over Printed Name)

Conforme:

Name of School Head
(Signature over Printed Name)