



Republic of the Philippines  
**Department of Education**

National Capital Region  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

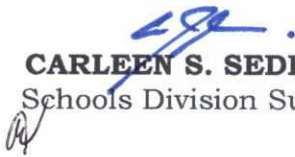
JAN 18 2023

**MEMORANDUM**

**UGNAYAN AT TALAKAYAN ON DISASTER PREPAREDNESS  
AND ROAD SAFETY AWARENESS**

To: OIC – Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
Public and Private Elementary and Secondary School Heads/OICs  
All Others Concerned

1. Attached is a letter from Ms. Cynthia B. Viacrusis, Department Head, Youth Affairs and Sports Development Office (YASDO) dated January 16, 2023, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Please refer to the list of participating schools and activity guidelines.
3. Participation of schools shall be subject to the no-disruption of classes policy as stipulated in DepEd Order No.9, s.2005 titled, "Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance therewith."
4. Immediate and wide dissemination of this Memorandum is desired.

  
**CARLEEN S. SEDILLA CESO V**  
Schools Division Superintendent

Encl: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
Under the following subjects

COMMUNICATION SAFETY EDUCATION SCHOOLS PREPAREDNESS

ELK/DM/ UGNAYAN AT TALAKAYAN ON DISASTER PREPAREDNESS AND ROAD SAFETY AWARENESS

017 /January 17, 2023

UN-2023-017



 Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan,  
Muntinlupa City  
 8805-9935, 8805-9940  
 sdo.muntinlupa@gmail.com



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**YOUTH AFFAIRS AND SPORTS DEVELOPMENT OFFICE**  
CITY GOVERNMENT OF MUNTINLUPA  
MUNTINLUPA CITY

Tel. No.: 862-8428 / 862-8429



Ref No. YSD-Adm 2023-007  
January 16, 2023

**Dr. CARLEEN S. SEDILLA**  
School Division Superintendent  
**School Division Office - Muntinlupa**  
City of Muntinlupa



Dear Dr. Sedilla:

Pursuant to DILG and NYC Joint memorandum Circular No. 2015-01 dated July 2, 2015 re: Institutionalizing the Participation of Youth in Climate Adaptation and Disaster Risk Reduction and Management Related Activities which enjoins local government unit to integrate and allocate support for youth oriented disaster activities.

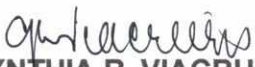
The City Government of Muntinlupa with the initiative of Youth Affairs and Sports Development Office, Department of Disaster Resilience and Management and Muntinlupa Traffic and Management Bureau will be conducting **"UGNAYAN AT TALAKAYAN on Disaster Preparedness Awareness and Road Safety Awareness"** that will be run from February 20 to March 25, 2022 and will be participated by selected elementary, junior and senior high school students and will be held inside school premises.

With this, we respectfully ask your kind approval for the release of Schools Division **memorandum** for the active participation of public schools and private schools in Muntinlupa.

Attached herewith are the guidelines and schedule of activity.

Thank you for your continuous support to the youth of Muntinlupa.

Very truly yours,

  
**CYNTHIA B. VIACRUSIS**  
Department Head  
Youth Affairs and Sports Development Office

**UGNAYAN AT TALAKAYAN DPA & ROAD SAFETY AWARENESS**  
**LIST OF PUBLIC & PRIVATE ELEMENTARY SCHOOL**  
**HIGH SCHOOL AND SENIOR HIGH SCHOOL**  
**FEBRUARY 20 - MARCH 21, 2023**

| No. | DISTRICT 1 ELEM. SCHOOL | DATE           | TIME    |
|-----|-------------------------|----------------|---------|
| 1   | TUNASAN ELEM.           | FEB. 20 @ MON. | 9:00 AM |
| 2   | MUNTINLUPA ELEM.        | FEB. 20 @ MON. | 1:00 PM |
| 3   | SERVITE SCHOOL          | FEB. 21 @ TUE. | 9:00 AM |
| 4   | PUTATAN ELEM.           | FEB. 21 @ TUE. | 1:00 PM |
| 5   | STO. NIÑO SCHOOL        | FEB. 22 @ WED. | 9:00 AM |
| 6   | LAKEVIEW ELEM.          | FEB. 22 @ WED. | 1:00 PM |
| 7   | SOUTHERNSIDE MONTESORI  | FEB. 23 @ THU. | 9:00 AM |
| 8   | ITAAS ELEM.             | FEB. 23 @ THU. | 1:00 PM |
| 9   | VICTORIA ELEM.          | FEB. 24 @ FRI. | 9:00 AM |
| 10  | POBLACION ELEM.         | FEB. 24 @ FRI. | 1:00 PM |

| No. | DISTRICT 1 & 2 ELEM. SCHOOL | DATE           | TIME    |
|-----|-----------------------------|----------------|---------|
| 1   | F. DE MESA ELEM.            | FEB. 27 @ MON. | 9:00 AM |
| 2   | BAYANAN MAIN                | FEB. 27 @ MON. | 1:00 PM |
| 3   | LYCEUM SCHOOL               | FEB. 28 @ TUE. | 9:00 AM |
| 4   | SOLDIERS ELEM.              | FEB. 28 @ TUE. | 1:00 PM |
| 5   | SOUTH CREST SCHOOL          | MAR. 2 @ THU.  | 9:00 AM |
| 6   | BAYANAN UNIT 1              | MAR. 2 @ THU.  | 1:00 PM |
| 7   | CHRIST THE KING             | MAR. 3 @ FRI.  | 9:00 AM |
| 8   | ALABANG ELEM.               | MAR. 3 @ FRI.  | 1:00 PM |
| 9   | CUPANG ANNEX ELEM.          | MAR. 6 @ MON.  | 9:00 AM |
| 10  | BAGONG SILANG ELEM.         | MAR. 6 @ MON.  | 1:00 PM |

| No. | DISTRICT 2 ELEM. SCHOOL | DATE           | TIME    |
|-----|-------------------------|----------------|---------|
| 1   | LAKEWOOD SCHOOL         | MAR. 7 @ TUE   | 9:00 AM |
| 2   | FILINVEST ALABANG ELEM. | MAR. 7 @ TUE   | 1:00 PM |
| 3   | SAN ROQUE SCHOOL        | MAR. 8 @ WED.  | 9:00 AM |
| 4   | CUPANG ELEM.            | MAR. 8 @ WED.  | 1:00 PM |
| 5   | OUR LADY OF THE LAKE    | MAR. 9 @ THU.  | 9:00 AM |
| 6   | BULI ELEM.              | MAR. 9 @ THU.  | 1:00 PM |
| 7   | MIRACULOUS MEDAL        | MAR. 10 @ FRI. | 9:00 AM |
| 8   | SUCAT ELEM.             | MAR. 10 @ FRI. | 1:00 PM |
| 9   | SES ZONE 3 ELEM.        | MAR. 13 @ MON. | 9:00 AM |
| 10  | SES ZONE 4 ELEM.        | MAR. 13 @ MON. | 1:00 PM |

| No. | PUBLIC HIGH SCHOOL    | DATE           | TIME    |
|-----|-----------------------|----------------|---------|
| 1   | MSHS                  | MAR. 14 @ TUE  | 9:00 AM |
| 2   | MSHS SENIOR           | MAR. 14 @ TUE  | 1:00 PM |
| 3   | TUNASAN HIGH SCHOOL   | MAR. 15 @ WED. | 9:00 AM |
| 4   | TUNASAN SENIOR H.S.   | MAR. 15 @ WED. | 1:00 PM |
| 5   | MNHS                  | MAR. 16 @ THU. | 9:00 AM |
| 6   | MNHS SENIOR           | MAR. 16 @ THU. | 1:00 PM |
| 7   | POBLACION NAT'L. H.S. | MAR. 17 @ FRI. | 9:00 AM |
| 8   | LAKEVIEW INT. SCHOOL  | MAR. 17 @ FRI. | 1:00 PM |
| 9   | PEDHS                 | MAR. 20 @ MON. | 9:00 AM |
| 10  | CUPANG SENIOR H.S.    | MAR. 20 @ MON. | 1:00 PM |
| 11  | MBHS - BULI MAIN      | MAR. 21 @ TUE  | 9:00 AM |
| 12  | MBHS - SUCAT ANNEX    | MAR. 21 @ TUE  | 1:00 PM |

Note: RESERVE FOR THE RESET SCHEDULE OF UGNAYAN AT TALAKAYAN MARCH 22 - 25, 2023

## UGNAYAN AT TALAKAYAN:

### Disaster Preparedness and Road Safety Awareness

#### GUIDELINES

1. **Target Participants :**
  - a) 50 students from the following school organizations (BERT, Student Council, Boys Scout & Girls Scout, Red Cross and other related school organization)
  - b) DRR School Coordinator should submit the list of participants prior to a given schedule.
  - c) Grade Level for Elementary – Grade 4 & 5  
Grade Level for High School - Grade 8 & 9  
For Senior High School – Grade 11 & 12
  - d) Format of pre-registered list of participants

|                                                        |                      |                    |                     |
|--------------------------------------------------------|----------------------|--------------------|---------------------|
| <b>UGNAYAN AT TALAKAYAN:</b>                           |                      |                    |                     |
| <b>Disaster Preparedness and Road Safety Awareness</b> |                      |                    |                     |
| SCHOOL LEVEL : _____                                   |                      | SCHOOL NAME: _____ |                     |
| NAME OF DRR SCHOOL COORDINATOR : _____                 |                      | CEL. NO. _____     |                     |
| No.                                                    | NAME OF PARTICIPANTS | GRADE LEVEL        | SCHOOL ORGANIZATION |
| 1                                                      |                      |                    |                     |
| 2                                                      |                      |                    |                     |
| 3                                                      |                      |                    |                     |
| Prepared by: _____                                     |                      | Noted by: _____    |                     |
| DRR School Coordinator                                 |                      | School Principal   |                     |

2. **Venue Requirements :**
  - a) Audio Visual Room / Conference / Classroom
  - b) Sound system
  - c) Projector or LED TV
3. **Token & Snacks :** The implementing office will provide the token and snacks for all the participants.