




Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

February 3, 2023

REQUEST FOR PRICE QUOTATION (RFQ)

Please quote your lowest price, inclusive of taxes on the item/s listed below, not higher than **Seventy-Two Thousand Pesos (PhP72,000.00)** being the Approved Budget for the Contract (ABC) and submit the signed and sealed quotation to the Office of the BAC Chair, thru the Receiving Section of the SDO, **on or before February 8, 2023; 10:00 am**. Quotations higher than the ABC shall be rejected.

For more information, please contact **Ms. Phoebe R. Arroyo**, BAC Secretariat Chair at Tel. No. (02) 8805-9935 loc. 120 or at sdomuntinlupabacsec@gmail.com.


NERISSA R. LOMEDA PhD
 BAC Chair

Item No	Qty.	Unit	Item Description	PRICE		
				ABC	QUOTE	
					Unit	Total
LOT 1						
VENUE AND MEALS FOR THE CONDUCT OF QUARTERLY EXECUTIVE MEETING/ MID-YEAR ASSESSMENT/ RETIREMENT AND TRIBUTE						
1	60	pax	Provision of Venue and Meals Date: February 13, 2023 Time: 8:00 am - 5:00 p.m. Live Out: Inclusive of AM Snack, Plated Lunch and PM Snack INCLUSIONS: • Use of the function room for 9 hours • Flipchart, Whiteboards, Pads and Pencils • Corporate Floral Arrangements for guest tables • One (1) round of iced tea during lunch • Service Water • Overflowing Coffee/Tea • Use of LCD Projector and Screen • Sound system and lights	PhP 72,000.00		
				PhP72,000.00		





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Terms of Payment: Payment shall be made by the Procuring Entity through Land Bank's LDDAP-ADA/Bank Transfer Facility or through Land Bank's cheque whichever is the preferred payment of the supplier, not later than sixty (60) days after submission of an invoice or claim by the Supplier. Bank Transfer fee shall be charged against the creditor's account.	
Contract Duration	1 Calendar Day
Mayor's Permit No: Issued on: Issued at:	Contact Number: Landline No.: Mobile No.:
SEC/CDA/DTI Registration No.:	Name of Owner / Authorized Representative:
PhilGEPS Registration No.:	Owner / Authorized Representatives Signature:

Important Terms

Each supplier shall fill-up this Request for Price Quotation Form with the following attachments:

- photocopy of the valid business permit/ mayor's permit
- photocopy of SEC / DTI / CDA registration
- photocopy of PhilGEPS registration
- notarized original copy of the Omnibus Sworn Statement (use the prescribed GPPB form)
- photocopy of the Income Tax Return (if the ABC is above PhP500,000.00)

All technical specifications are mandatory. Suppliers shall indicate the brand, model and complete specification of the offered commodity. The form must be signed by the owner/ authorized representative. **Should there be submission of a separate quotation with a different declared amount, the quote in the RFQ prevails.**

Failure or non-compliance to the above-cited pre-requisites shall be ground for the supplier's disqualification.

RFQ-2023-001



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
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