



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

MAR 02 2023


**MEMORANDUM**

No. 055, s. 2023

**UPDATING OF LEARNERS PERMANENT ADDRESS  
IN THE LEARNERS INFORMATION SYSTEM (LIS)**

To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
Public and Private Elementary and Secondary School Heads/OICs  
All Others Concerned

1. Attached is DepEd Advisory, dated March 1, 2023, on the above-captioned subject, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. All elementary and secondary schools, both public and private, are expected to update their learner profiles, specifically the learners permanent address, from March 2 to March 10, 2023. In the preparation for the Mandanas Ruling, the data or information will be used to generate the Real Net Enrollment Ratio (NER) and Gross Enrollment (GER) based on the learner's permanent address.
3. Immediate and wise dissemination of this Memorandum is desired.

  
**CARLEEN S. SEDILLA CESO V**  
Schools Division Superintendent

Enclosure: As stated  
References: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

DATA  
SCHOOL  
LEARNER

JDN/DM/UPDATING OF LEARNERS PERMANENT ADDRESS IN THE LIS  
055 / March 2, 2023

NUM-2023-055



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,  
Muntinlupa City  
(02) 8805-9935, (02) 8805 - 9940  
sdo.muntinlupa@gmail.com



DST

WLB



Republic of the Philippines  
**Department of Education**  
PLANNING SERVICE

Education Management Information System Division

SDO-CITY OF MANTINLUPA

Received

Date

Time

*John*

3-2-23

9:40 am

01 March 2023

## ADVISORY

Please be reminded that the facility to update the Learners Permanent Address is now available in the Learners Information System (LIS). It is requested that **all schools must update** their learners' profile specifically the **Learners Permanent Address** from **March 02, 2023 to March 10, 2023**. The said data/information will be used for the computation of Real Net Enrollment Ratio (NER) and Gross Enrollment Ratio (GER) based on the learner's permanent address, in preparation of the Mandanas Ruling.

For clarification and inquiries, you may contact Education Management Information System Division (EMISD) at telephone number (02) 8635-3958; or e-mail at [ps.emisd@deped.gov.ph](mailto:ps.emisd@deped.gov.ph)

For immediate attention and dissemination.

*Marieta C. Atienza*  
**MARIETA C. ATIENZA**  
PDO V Chief, EMISD