



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAR 06 2023

MEMORANDUM

No. 056, s. 2023

RECONSTITUTED DIVISION GENDER AND DEVELOPMENT (GAD)
FOCAL POINT SYSTEM (GFPS)

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
Administrative Office V
All Others Concerned

1. In compliance with DepEd NCR Memorandum No. 11, dated January 9, 2023 – Reconstitution of the Regional, Division, and School Levels Gender and Development (GAD) Focal Point System (GFPS) and DepEd Order No. 27, s. 2013 on the Guidelines and Procedure on the Establishment of DepEd GFPS, this Office announces the reconstituted Division Gender and Development Focal Point System (GFPS), as follows:

Division Gender and Development Focal Point System (GFPS)	
GFPS Head:	Ms. CARLEEN S. SEDILLA, CESO V Schools Division Superintendent
GAD Focal Person:	Ms. MARIEL EUGENE L. LUNA Education Program Supervisor
GFPS Members:	Dr. NERISSA ROXAS – LOMEDA Chief Education Supervisor, SGOD OIC – Assistant Schools Division Superintendent
	Ms. MADELINE ANN L. DIAZ Chief Education Supervisor, CID
	Ms. NOEMI A. VALDEZ Administrative Officer V
	Ms. SUSAN M. LABUNTOG Division Accountant III
	Ms. Ma. THERESA S. INDAP Nurse II, Division Health and Nutrition Section
	Atty. ERNESS FAITH J. REGACHO Attorney III, Division Legal Office
	Mr. AMAR JIT SINGH President, Muntinlupa General Parents and Teachers Association
	Mr. REGGIE V. SALONGA Acting Head, Gender and Development Office – LGU Muntinlupa City

2. As an institutional mechanism, the GFPS shall ensure the gender mainstreaming, as well as gender-responsiveness of systems, structures, policies,



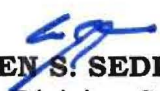
procedures, and programs based on the strategic priority thrusts, needs and concerns of DepEd for its stakeholders – particularly teachers, students and employees.

3. The Division GFPS shall abide by its functions and other guidelines issued by the Department and the Philippine Commission on Women.

4. The specific functions of the DGFPS are as follows:

- a. Implement advocacy activities, including the development of information , education and communication materials to ensure consciousness-building and generating support for GAD;
- b. Analyse programs and projects using Harmonized GAD Guidelines for PPAs to determine their gender sensitivity;
- c. Recommend formulation/revision of policies in advancing women's status and child protection;
- d. Lead in the review and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;
- e. Identify gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;
- f. Prepare GAD plans, budgets and reports and ensure their timely submission to the Regional Office GAD Focal Point System;
- g. Ensure the effective and efficient implementation of the GAD Plan and PPAs and judicious utilization of the GAD Budget;
- h. Coordinate GAD efforts of all units and offices;
- i. Recommend awards, recognition and other incentives to outstanding institutional GAD programs, activities and projects for GAD Focal Point members and other personnel; and
- j. Build and strengthen partnership with all GAD Focal Point Persons in the Department, Philippine Commission on Women and other government and GAD non-government organizations and other partners.

5. Immediate and wide dissemination of this Memorandum is desired.


CARLEEN S. SEDILLA, CESO V
Schools Division Superintendent

Encl: None

Reference: As stated

To be indicated in the Perpetual Index

Under the following subjects

PROGRAMS

PROJECTS

TRAININGS

SCHOOLS

MELL/ RECONSTITUTED DIVISION GENDER AND DEVELOPMENT (GAD) FOCAL POINT SYSTEM (GFPS)

056/ March 2, 2023