



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM
No. 083, s. 2023

SUSPENSION OF WORK AFTER TWELVE NOON ON HOLY WEDNESDAY

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
Administrative Officer V
All Others Concerned

1. Attached is a Memorandum from Muntinlupa City Government Mayor Rozzano Rufino B. Biazon, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.


EVANGELINE P. LADINES CESO V
Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects:

SCHOOLS CLASSES

MRAO/Memo – Suspension of Work after Twelve Noon on Holy Wednesday
083 March 31, 2023

083



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Muntinlupa City
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REPUBLIKA NG PILIPINAS
PAMAHALAANG LUNGSOD NG MUNTINLUPA
KALAKHANG MAYNILA
Tanggapan ng Punonglungsod

Memo Order

To : All Departments and Offices of the City Government

From : The City Mayor

Date : 31 March 2023

Subject : Suspension of Work After Twelve (12) Noon on Holy Wednesday

Pursuant to Memorandum Circular No. 16, issued by the Office of the President, Malacañang, signed by Lucas P. Bersamin, Executive Secretary, and dated 31 March 2023, work in the City Government of Muntinlupa shall only be from 8am to 12nn on 05 April 2023, Holy Wednesday. This shall afford all employees greater opportunity to observe the solemnity of Holy Week and to enjoy a longer holiday break with their respective families.

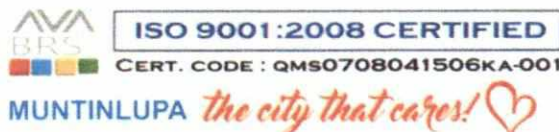
Personnel responsible for health, rescue and emergency response, peace and order, including law enforcement, traffic management and fire prevention and control, and similarly-situated operations shall remain on alert and ready to respond to any contingency. The City Human Resources and Management Department (CHRMD) shall provide the necessary processes in order to enforce this order.

For reference, attached hereto is the aforementioned Memorandum Circular.

For the guidance and strict compliance of all concerned.


ROZZANO RUFINO B. BIAZON

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BY: ROAN MORALES
DATE: 4/3/2023 TIME: 8:48



Office of the President
of the Philippines
Malacañang

MEMORANDUM CIRCULAR NO. 16

To provide government employees full opportunity to properly observe 06-07 April 2023, regular holidays, and to allow them to travel to and from the different regions in the country, work in government offices on 05 April 2023 is hereby suspended from 12:00 o'clock in the afternoon onwards.

However, those agencies whose functions involve the delivery of basic and health services, preparedness/response to disasters and calamities, and/or the performance of other vital services shall continue with their operations and render the necessary services.

The suspension of work in private companies and offices is left to the sound discretion of their respective employers.

This Circular shall take effect immediately.

By authority of the President:


LUCAS P. BERSAMIN
Executive Secretary

Manila, 31 March 2023

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DATE: 4/3/2023 TIME: 8:48

