



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
Superintendent**

MEMORANDUM

No. _____, s. 2023

**CONDUCT OF THE THIRD PERIODIC EXAMINATION
FOR SCHOOL YEAR 2022-2023**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads / OICs
All Other Concerned

1. This Office announces the conduct of the Third Periodic Examination on April 20 - 21, 2023 as scheduled in the DepEd Calendar, however, due to the Proclamation No. 201 by the President of the Philippines, declaring Friday 21 April 2023, a Holiday throughout the country in observance of Eid'1 Fitr (Feast of Ramadhan). The schedule will be moved to April 24 – 25, 2023.
2. All Schools shall follow the synchronized test schedule as indicated in Attachments No. 1. Honesty and integrity in the conduct of the examination must be ensured.
3. Schools shall print the test papers and expenses shall be charged to available local funds or MOOE subject to the usual auditing procedures.
4. Please submit the list of test proctors per grade level and class, on or before April 19, 2023 to the Office of the CID Chief for the use of the Division Testing Monitoring Team. Refer to the template indicated in Attachment No. 2.
5. A Division Test Monitoring Team will monitor the conduct of the test using the Monitoring Sheet in Attachment No. 3.
6. Learners will write their answers on separate sheets with their names, years and sections and subjects.
7. The School Coordinator shall accomplish the Online Quarterly Assessment Dashboard in Google sheet format provided per school by Dr. Zoren Pepito L. Gubalane, SEPS for M&E. Coordinator shall submit the hard copy, duly signed by the School Head, to this Office.



 Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City
 8805-9935, 8805 - 9940
 sdo.muntinlupa@gmail.com





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

9. Review Attachment No. 5 for the timeline of activities for the Third Periodic Examination for SY 2022 – 2023.
10. Immediate and wide dissemination of this Memorandum is desired.


EVANGELINE P. LADINES CESO V
Schools Division Superintendent

Encl: As Stated
Reference: none
To be indicated in the Perpetual Index
Under the following subjects:

CONDUCT PERIODICAL EXAMINATION

MALD-DM – Conduct of the Third Periodical Examination for School Year 2022 – 2023
_____/ April 17, 2023



 Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City
 8805-9935, 8805 - 9940
 sdo.muntinlupa@gmail.com



Sample Schedule of Day 1 & 2 Third Periodic Examination
SY. 2022 – 2023

Grade 1 & 2	Day 1	Day 2	Grade 4,5 & 6	Day 1	Day 2
7:00am – 8:00am	Math	AP	7:00am – 8:00am	Math	Science
12:00nn – 1:00pm			12:00nn – 1:00pm		
8:00am – 9:00am	MTB	EsP	8:00am – 9:00am	Filipino	AP
1:00pm – 2:00pm			1:00pm – 2:00pm		
9:00am – 9:30am	Snack	Snack	9:00am – 9:30am	Snack	Snack
2:00pm – 2:30pm			2:00pm – 2:30pm		
9:30am – 10:30am	MAPEH	English	9:30am – 10:30am	English	EsP
2:30pm – 3:30pm			2:30pm – 3:30pm		
10:30am – 11:30am	Filipino	Checking of test papers	10:30am – 11:30am	EPP/TLE	MAPEH
3:30pm – 4:30pm			3:30pm – 4:30pm		
			Grade 4,5 & 6	Day 1	Day 2

Grade 7 -10	Day 1	Day 2	Grade 11(ABM)	Day 1	Day 2	Grade 12(ABM)	Day 1	Day 2
7:00am – 8:00am	Math	Science	12:00nn – 1:30pm	Accounting 1	Statistic	12:00nn – 1:30pm	Business Finance	Statistic
12:00nn – 1:00pm							Pagbasa at Pagsulat	ICT
8:00am – 9:00am	Filipino	AP	1:30pm – 2:30pm	Pagbasa at Pagsulat	ICT	1:30pm – 2:30pm	Physical Science	Business Math
1:00pm – 2:00pm								
9:00am – 9:30am	Snack	Snack	2:30pm – 3:30pm	Physical Science	Business Math	2:30pm – 3:30pm		
2:00pm – 2:30pm							Snack	Snack
9:30am – 10:30am	English	EsP	3:30pm – 4:00pm	Snack	Snack	3:30pm – 4:00pm		
2:30pm – 3:30pm							PE 1	Research
10:30am – 11:30am	TLE/TVL	MAPEH	4:00pm – 5:00pm	PE 1	Research	4:00pm – 5:00pm		
3:30pm – 4:30pm								

NOTE:

1. Kindergarten shall take the Assessment during their regular schedule.
2. Morning subject Teachers of Grade 1, 3 & 5 will proctor Grade 2, 4 & 5 and vice-versa for schools with 2 shifts.
3. Schools with special interest programs shall take elective subjects/specialization test prepared with their subject teacher during their regular classes.
4. Test items are teacher made for subjects under Special Program for the Arts, Special Science Elementary and High School, Tech-Voc Courses, Arts and Design, Maritime and Sports Track Subject

DIVISION MONITORING TEAM
Third Periodic Test
SY 2022 – 2023

SHOOLS	PSDS IN-CHARGE	EPS / CID COUNTERPARTS	SGOD COUNTERPARTS
Sucat Elem. Sch. SESSPA Zone 3 SESSPA Zone 4 Cupang Elem. Sch. Main Buli Elem. Sch.	Dr. Yaledegler Maligaya	Dr. John Albert Colle	Mr. Andres Sicam
Muntinlupa Buss. HS Main Muntinlupa Buss. HS SA PEDHS	Dr. Mark Joseph Fernandez	Ms. Mariel Eugene Luna	Ms. Cecilia Teresa Claudel
Cupang SHS Lakeview Integrated Sch.	Mr. Jay Boy Evano	Dr. Ma. Carmen Solayao	Ms. Chelo Rongavilla
Itaas Elem. Sch. Tunasan NHS Muntinlupa NHS	Dr. Ma. Theresa Dela Rosa	Ms. Cecilia Ilarde (Division Librarian II)	Ms. Phoebe Arroyo
F. de Mesa Elem. Sch. Putatan Elem. Sch. Soldier Hill's Elem. Sch. Filinvest Alabang Elem. Sch.	Ms. Ada Trinidad Tagle	Dr. Liliosa Palce	Mr. King Solidini Torres
Victoria Homes Elem. Sch. Poblacion Elem. Sch. Poblacion NHS	Ms. Alyssa Aventurado	Dr. Gina Urquia	Dr. Zoren Pepito Gubalane
Tunasan Elem. Sch. Muntinlupa Elem. Sch. Muntinlupa Science HS	Ms. Clarisa Avila	Dr. Armida Oblinada	Ms. Ivy Romano
Cupang Elem. Sch. Annex Bagong Silang Elem. Sch. Sucat SHS	Dr. Ma. Myra Namit	Mr. Edison Enerlas	Ms. Sue Ann Yago
Bayanan Elem. Sch. Main Bayanan Elem. Sch. Unit 1 Alabang Elem. Sch.	Ms. Evangeline Aman	Dr. Marissa Andanza	Ms. Rochelle Jimenez

MONITORING SHEET

School: _____
Exam. Date: _____

Grading Period : ☐ 1st ☐ 2nd ☐ 3rd ☐ 4th

Legend: E-evident, NE- not evident

INDICATOR/ PARTICULAR	E	NE	REMARKS
A. Timeliness			
1. The giving of test paper is on time.			
2. The retrieval of test papers is on time			
3. The examination starts and ends on time.			
4. The giving of instruction is enough as needed			
5. The examiner arrived in the examination room before the scheduled time.			
B. Completeness			
1. 100% attendance of examinees is observed.			
2. 100% attendance of room examiners and supervisors is observed.			
3. All set of test papers have complete number of pages.			
4. The number of arm-chairs/ desks is enough for the number of examinees.			
5. The number of test papers delivered is enough for the number of examinees.			
C. Test Administration			
1. The test scheduled is strictly observed.			
2. Proper decorum in the entire test administration is practiced.			
3. Proper seating arrangement of examinees is implemented.			
4. The examiners stay in the room from the start to the end of the test.			
5. The examinees' valuables and gadgets are placed under the chairs.			
6. The administration of the test is orderly, organized and systematically done.			
D. On Testing Rooms			
1. The rooms are well-lighted.			
2. The rooms are well-ventilated.			
3. The rooms are generally clean.			
4. Extra arm-chairs are properly arranged at the back or outside of the room.			
E. Other Issues and Concerns:			
Situation	Action Taken		Result

SUMMARY REPORT:

No. of Enrolment			No. of Actual Examinees			No. of Absentees		
Male	Female	Total	Male	Female	Total	Male	Female	Total

Monitored by: _____ Noted : _____

Address

SUBJECT: _____

GRADE LEVEL: _____

S.Y. 2022-2023

GRADE LEVEL SUM OF SCORES

GRADE LEVEL MEAN

GRADE LEVEL MPS

[illegible]

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School Head

NAME OF SCHOOL
School Address Muntinlupa City

THIRD QUARTERLY ASSESSMENT MPS RESULTS
S.Y. 2022-2023

SUBJECTS	GRADE LEVEL				
	GRADE 7	GRADE 8	GRADE 9	GRADE 10	AVERAGE
	MPS	MPS	MPS	MPS	
FILIPINO					#DIV/0!
ENGLISH					#DIV/0!
MATHEMATICS					#DIV/0!
SCIENCE					#DIV/0!
ARALING PANLIPUNAN					#DIV/0!
T.L.E.					#DIV/0!
M.A.P.E.H.					#DIV/0!
EsP					#DIV/0!
TOTAL					#DIV/0!

Prepared by:

Checked by:

School Head

Republic of the Philippines
 Department of Education
 National Capital Region
DIVISION OF CITY SCHOOLS
 City of Muntinlupa
TEST RESULTS FORM 3
Third Quarterly Assessment

School: _____
 Grade/Year: _____

Subject: _____
 Teacher: _____

Item #	SECTIONS										Total	Difficulty Index
											0	#DIV/0!
1											0	#DIV/0!
2											0	#DIV/0!
3											0	#DIV/0!
4											0	#DIV/0!
5											0	#DIV/0!
6											0	#DIV/0!
7											0	#DIV/0!
8											0	#DIV/0!
9											0	#DIV/0!
10											0	#DIV/0!
11											0	#DIV/0!
12											0	#DIV/0!
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15											0	#DIV/0!
16											0	#DIV/0!
17											0	#DIV/0!
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45											0	#DIV/0!
46											0	#DIV/0!
47											0	#DIV/0!
48											0	#DIV/0!
49											0	#DIV/0!
50											0	#DIV/0!
Total	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!

* TR Form 3 gives the difficulty indexes of each item in the test of each section and for the whole school.

* Steps for Accomplishment

1. Write beside the N the number who took the test.
2. Write the number of students who missed the item (Na) for each number in the test.
3. Add N's and write under.

Prepared by:

0
 TEACHER 1

Name of School

Address

REPORT ON LEAST MASTERED SKILLS

THIRD QUARTERLY ASSESSMENT

S.Y. 2022-2023

SUBJECT: _____

GRADE LEVEL: _____

Competencies	Item No.	Rank	Difficulty Index

Prepared by:

Subject Teacher/ Grade Level Subject Coordinator

Checked by:

Department Head

[illegible]

DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

QUARTERLY ASSESSMENT DASHBOARD

School		2022 - 2023										School Year	
QUARTER	GRADE LEVEL	ENGLISH	FILIPINO	MATH	SCIENCE	MTB-MLE	AP	MAPEH	EPP/TLE	EsP	AVERAGE	#DIV/0!	
FIRST	GRADE 1			#DIV/0!									
	GRADE 2												
	GRADE 3												
	GRADE 4												
	GRADE 5												
	GRADE 6												
SECOND	1ST Q			#DIV/0!							#DIV/0!		
	GRADE LEVEL	ENGLISH	FILIPINO	MATH	SCIENCE	MTB-MLE	AP	MAPEH	EPP/TLE	EsP	AVERAGE		
	GRADE 1												
	GRADE 2												
	GRADE 3												
	GRADE 4												
THIRD	2ND Q												
	GRADE LEVEL	ENGLISH	FILIPINO	MATH	SCIENCE	MTB-MLE	AP	MAPEH	EPP/TLE	EsP	AVERAGE		
	GRADE 1												
	GRADE 2												
	GRADE 3												
	GRADE 4												
FOURTH	3RD Q												
	GRADE LEVEL	ENGLISH	FILIPINO	MATH	SCIENCE	MTB-MLE	AP	MAPEH	EPP/TLE	EsP	AVERAGE		
	GRADE 1												
	GRADE 2												
	GRADE 3												
	GRADE 4												
OVERALL AVERAGE	4TH Q												
	GRADE LEVEL	ENGLISH	FILIPINO	MATH	SCIENCE	MTB-MLE	AP	MAPEH	EPP/TLE	EsP	AVERAGE		
	GRADE 1												
	GRADE 2												
	GRADE 3												
	GRADE 4												
	GRADE 5												
	GRADE 6												
	4TH Q												
OVERALL AVERAGE		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	

Prepared by:

Checked by:

Noted:

Name

Name

Name

Position/Designation

Position/Designation

Principal IV
Position/Designation

TRACK / SPECIALIZATION	GRADE LEVEL	CORE SUBJECTS																	
		Oral Communication			Reading and Writing			Komunikasyon at Pananaliksik sa Wika at Kulturang Filipino			Pagbasang Pagsusuri ng iba't ibang Teksto Tungo sa Pananaliksik			21st Century Literature from the Philippines and the World			Contemporary Philippine Arts from the Regions		
		1st Sem Mid	2nd Sem Mid	Ave Final	1st Sem Mid	2nd Sem Mid	Ave Final	1st Sem Mid	2nd Sem Mid	Ave Final	1st Sem Mid	2nd Sem Mid	Ave Final	1st Sem Mid	2nd Sem Mid	Ave Final	1st Sem Mid	2nd Sem Mid	Ave Final
ABM	Grade 11																		
	Grade 12																		
GAS	Grade 11																		
	Grade 12																		
TVL - Electronics	Grade 11																		
	Grade 12																		
TVL - ICT	Grade 11																		
	Grade 12																		
TVL - H.E.	Grade 11																		
	Grade 12																		
STEM	Grade 11																		
	Grade 12																		
	Grade 11																		
	Grade 12																		
SCHOOL MPS																			

Noted:

Checked by:

Department of Education
National Capital Region

SDO - Muntinlupa City

CONSOLIDATED ASSESSEMENT RE

MEAN PERCENTAGE SCORES (MPS)

S.Y. 2022-2023

cont. 4e2

SCHOOLS	TRACK / SPECIALIZATION	GRADE LEVEL	CORE SUBJECTS																													
			Physical Science						Introduction to Philosophy of the Human Person						Physical Education and Health						Personal Development						Understanding Culture, Society, and Politics					
			1st Sem		2nd Sem		Ave	1st Sem		2nd Sem		Ave	1st Sem		2nd Sem		Ave	1st Sem		2nd Sem		Ave	1st Sem		2nd Sem		Ave					
			Mid	Final	Mid	Final		Mid	Final	Mid	Final		Mid	Final	Mid	Final		Mid	Final	Mid	Final		Mid	Final	Mid	Final						
	ABM	Grade 11																														
		Grade 12																														
	GAS	Grade 11																														
		Grade 12																														
	TVL - Electronics	Grade 11																														
		Grade 12																														
	TVL - ICT	Grade 11																														
		Grade 12																														
	TVL - H.E	Grade 11																														
		Grade 12																														
	STEM	Grade 11																														
		Grade 12																														
		Grade 11																														
		Grade 12																														
SCHOOL MPS																																

Department of Education
National Capital Region

SDO - Muntinlupa City

CONSOLIDATED ASSESSEMENT RE

MEAN PERCENTAGE SCORES (MPS)

S.Y. 2022-2023

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SCHOOLS	TRACK / SPECIALIZATION	GRADE LEVEL	CORE SUBJECTS														AVERAGE																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
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TIMELINE OF ACTIVITIES FOR THE 3RD PERIODIC EXAMINATION FOR SY 2022- 2023

DATE	ACTIVITIES	TOOL
April 17 - 20, 2023	Preparatory Activities for the Third Periodic Examination	Google link of test items to be provided to school heads by CID
April 19, 2023	Submission of School Testing Team to Office of the CID Chief	Refer to Attachment 2 template
April 24 - 25, 2023	Conduct of Third Periodic Test Administration (Day 1 & 2)	Refer to Attachment 1 & 2
April 24 - 27, 2023	Checking of Test & Submission of Test Form	Refer to Test Attachment 4a to 4e
April 28 - May 2, 2023	Accomplishment of Online Consolidated Quarterly Assessment Dashboard	Google Sheet Link provided per school by SGOD - M&E c/o Dr. Zoren Pepito Gubalane
May 2 - 4, 2023	Submission of hard copy already signed by the School Heads and School Testing Coordinator	Hard Copy of Consolidated Quarterly Assessment School Dashboard
May 5 - 9, 2023	Submission of Learners-At-Risks (LARs) & Intervention/Catch-Up Plan	Link per school to be provided by Dr. Mark Joseph Fernanadez
May 13, 2023	Parents Teachers Conference and Card Viewing for 3 rd Quarter	M & E Tool Link for Parents Learners, Teachers and School Heads to be provided by SGOD - M & E