



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

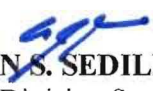
MAR 31 2023

MEMORANDUM

**CONDUCT OF THE PILOT TESTING OF THE POSITIVE DISCIPLINE
LEARNING ACTION CELL (LAC) SESSION**

To: : OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads / OICs
All Others Concerned

1. Attached is Regional Memorandum ORD-2023-187, dated March 17, 2023, regarding the above-mentioned title, contents of which are self-explanatory for information and guidance.
2. Particular attention is invited to the attached enclosures for the details of the activities.
 - a. Enclosure No. 1 - Memorandum on "Request for Approval to Conduct the Workshop Series for the Development of Positive Discipline LAC Session Guides"
 - b. Enclosure No. 2 - Guidelines on the Field Validation of Positive Discipline LAC Session Guides
 - c. Enclosure No. 3 – Validation Tool for Positive Discipline LAC Session Guides
3. Immediate dissemination and compliance of this Memorandum is desired.


CARLEEN S. SEDILLA CESO V
Schools Division Superintendent



Reference: none

To be indicated in the Perpetual Index
under the following subjects:

LBP/ Conduct of the Pilot Testing of the Positive Discipline Learning Action Cell (LAC)
session

112 / March 30, 2023

UN-2023-112



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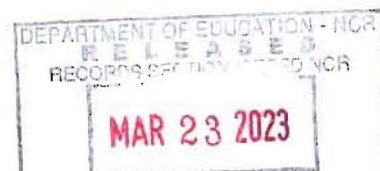
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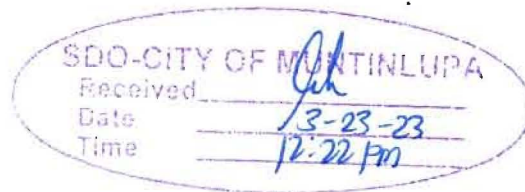


DATE: 11:36 am

CN-2023-3-17-1778

REGIONAL MEMORANDUM

ORD-2023-187



**TO : SCHOOLS DIVISION SUPERINTENDENTS
LEARNER RIGHTS PROTECTION FOCAL PERSONS
ALL OTHERS CONCERNED**

FROM : WILFREDO E. CABRAL, CESO III
Regional Director

**SUBJECT : CONDUCT OF THE PILOT TESTING OF THE POSITIVE
DISCIPLINE LEARNING ACTION CELL (LAC) SESSION
GUIDE**

DATE : March 17, 2023

1. In reference to the attached Memorandum OUOPS No. 2023 -7-2173, dated March 8, 2023, from **Atty. Revsee A. Escobedo**, Undersecretary, Governance and Field Operations, Department of Education, the Division of City Schools Manila and concerned personnel are hereby informed of the schedule of the above captioned activity.
2. Particular attention is invited to paragraphs 1, 2 , 3 and 4 of the said Memorandum for reference.
3. Immediate dissemination of this Memorandum is desired.

MAR 24 2023

1446



Misamis St. Bago Bantay. Quezon City

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0323041



Republic of the Philippines
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OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

OUOPS No. 2023-7-2173

MEMORANDUM

TO : **TOLENTINO G. AQUINO**, Regional Director, DepEd Region I
MAY B. ECLAR, Regional Director, DepEd Region III
ALBERTO T. ESCOBARTE, Regional Director, DepEd Region IV-A
RAMIR B. UYTICO, Regional Director, DepEd Region VI
SALUSTIANO T. JIMENEZ, Regional Director, DepEd Region VII
EVELYN R. FETALVERO, Regional Director, DepEd Region VIII
RUTH L. FUENTES, Regional Director, DepEd Region IX
ALLAN G. FARNAZO, Regional Director, DepEd Region XI
WILFREDO E. CABRAL, Regional Director, DepEd NCR

FROM : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary
Governance and Field Operations

SUBJECT : **Conduct of the Pilot Testing of the Positive Discipline Learning Action Cell (LAC) Session Guides**

DATE : March 8, 2023

This has reference to the Memorandum from the Learner Rights and Protection Office (LRPO), formerly the Child Protection Unit, with the subject "Request for Approval to Conduct the Workshop Series for the Development of Positive Discipline LAC Session Guides" (Enclosure 1) dated May 13, 2022.

Prior to the final installment of the Workshop Series, a pilot testing and field validation of the draft session guides will be conducted nationwide in **April-May 2023**, in which the participants are expected to:

- Pilot test the Positive Discipline LAC Session Guides;
- Incorporate the principles of positive discipline on LAC Session Guides; and
- Aid the teachers in the construction of new knowledge about classroom management as well as in revising traditional beliefs and assumptions about corporal punishment.

The following documents are enclosed for reference:

- Enclosure 2 – Guidelines on Field Validation;
- Enclosure 3 – Validation Tool Checklist;
- Enclosure 4 – List of Identified Field Validation Participants.

An online orientation for the Field Validation Team (FVT) will be conducted on **March 21, 2023** at **1:00 PM**. The link is <https://tinyurl.com/PosDiFieldValidation>.



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Miscellaneous expenses of writers and LAC participants, including transportation expenses and expenses for the reproduction of materials for validation, shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For inquiries and clarifications, kindly contact the following LRPO staff:

1. Mr. Clint Richard Chua at clint.chua@deped.gov.ph; or
2. Ms. Xylene Angelique Azurin at xylene.azurin@deped.gov.ph.

For guidance and compliance.

Thank you very much.



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ENCLOSURE 1

Memorandum on "Request for Approval to Conduct the Workshop Series for the Development of Positive Discipline LAC Session Guides"



Republic of the Philippines
Department of Education
CHILD PROTECTION UNIT

MEMORANDUM

FOR : *Escobedo*
ATTY. REVSEE A. ESCOBEDO
Undersecretary
Field Operations, Palarong Pambansa Secretariat, DEACO, and
Child Protection Unit

FROM : *Gannaban-Medina*
ATTY. SUZETTE T. GANNABAN-MEDINA
OIC- Assistant Regional Director, MIMAROPA Region
Head, Child Protection Unit CTC

SUBJECT : REQUEST FOR APPROVAL TO CONDUCT THE WORKSHOP
SERIES FOR THE DEVELOPMENT OF POSITIVE DISCIPLINE
LAC SESSION GUIDES

DATE : May 13, 2022

This has reference to the Child Protection Unit's (CPU) proposal to conduct a Workshop Series on the Development of Positive Discipline Learning Action Cell (LAC) Session Guides. The workshop series will be comprised of four (4) workshops, namely:

1. Consultative Workshop on the Development of Positive Discipline LAC Session Guides;
2. Workshop on the Development of Positive Discipline LAC Session Guides;
3. Workshop on the Refinement of Positive Discipline LAC Session Guides; and
4. Workshop on the Finalization of Positive Discipline LAC Session Guides.

Pursuant to the 1987 Constitution, the State shall defend the right of children to assistance, including proper care and nutrition, and special protection from all forms of neglect, abuse, cruelty, exploitation and other conditions prejudicial to their development (Article XV, Section 3).

The Constitution further provides that all educational institutions shall inculcate patriotism and nationalism, foster love of humanity, respects for human rights, appreciation of the role of national heroes in the historical development of the country, teach the rights and duties of citizenship, strengthen ethical and spiritual values, develop moral character and personal discipline, encourage critical and creative thinking, broaden scientific and technological knowledge, and promote vocational efficiency (Article XIV, Section 3.)

The UN Convention on the Rights of the Child requires that States Parties "shall take all appropriate measures to protect the child from all forms of violence (Article 19)."

Department of Education, Central Office Meralco Avenue, Pasig City (Room 202, Bonifacio Building)
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Republic of the Philippines
Department of Education
CHILD PROTECTION UNIT

States Parties are also required to "take all appropriate measures to ensure that school discipline is administered in a manner consistent with the child's human dignity and in conformity with the present Convention. (Article 28(2))."

In the Philippines, a study conducted by Save the Children in 2005 revealed that 85% of children have experienced corporal punishment in their homes and that the most common form is spanking (65%). A majority of the children interviewed for this study (82%) reported that they had been hit on different parts of their body. In 2011, about two in three parents of children under 17 said they used corporal punishment. Spanking the bottom (52%) was the most prevalent form of corporal punishment used.

Over the past 30 years, numerous studies have been conducted globally on the effects of physical punishment of children. They have consistently demonstrated that physical punishment predicts negative outcomes throughout childhood and into adulthood. It increases children's risks for increased aggression, increased delinquency and anti-social behavior, physical injury and reports to child welfare, poorer parent-child relationships, and poorer mental health (Gershoff, 2002). It is also associated with lower self-esteem and poorer academic success.

This Department showed its support to the prohibition of corporal punishment and practice of positive discipline in public and private schools through the issuance of DepEd Order No. 40, s. 2012 which reiterates this Department's zero tolerance policy against any act of child abuse, exploitation, violence, discrimination, bullying and other forms of abuse.

In line with this, the Child Protection Unit, in partnership with Bureau of Learning Delivery through the Teaching and Learning Division (TLD-BLD), will conduct the Workshop Series for the Development of Positive Discipline Learning Action Cell (PosDi-LAC) Session Guides.

The Workshop Series aim to provide professional support to teachers in handling and responding to various circumstances. Specifically, at the end of the workshop, the participants are expected to:

- Develop Positive Discipline LAC Session Guides;
- Incorporate the principles of positive discipline on LAC Session Guides; and
- Aid the teachers in the construction of new knowledge about classroom management as well as in revising traditional beliefs and assumptions about corporal punishment.

In view of the foregoing, this Unit respectfully submits this request for approval to conduct the above-mentioned activities.

For the Undersecretary's approval.

Kasulapka
"Karapatan sa ligtas na Paaralan, sama-sama ng makakamtan"

Department of Education, Central Office, Meralco Avenue, Pasig City (Room 202, Bonifacio Building)
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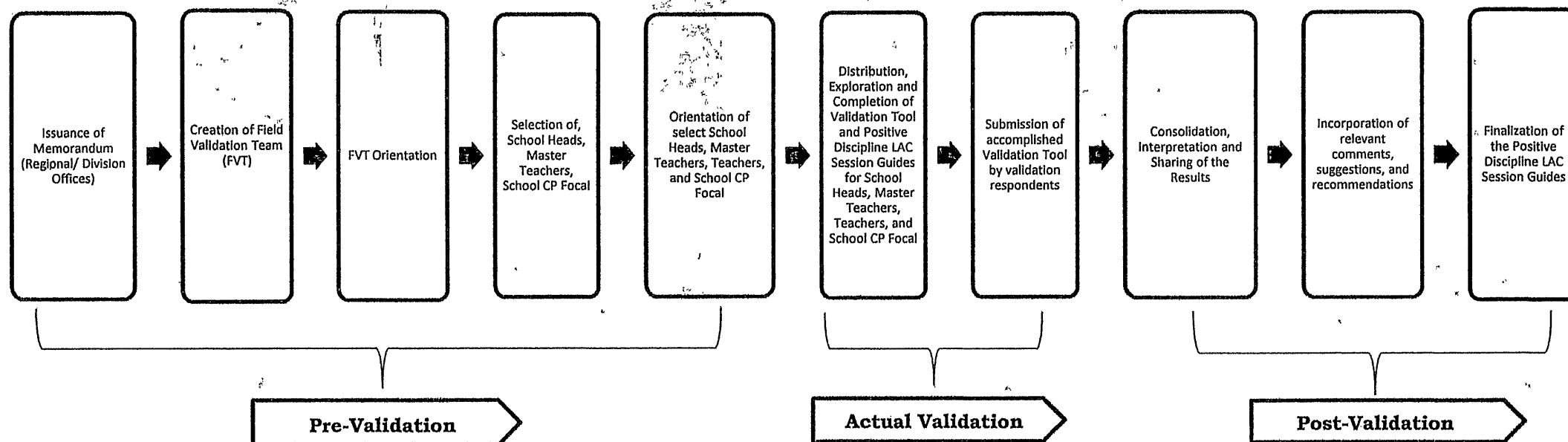
ENCLOSURE 2

Guidelines on the Field Validation of Positive Discipline LAC Session Guides

Requirements and Procedures

A. Field Validation Flowchart

The following guidelines and process shall be considered for the field validation of Positive Discipline LAC Session Guide:





Republic of the Philippines
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B. Field Validation Procedures

Part	Process	Tasks	Responsible Unit/ Person	Time Frame	Required Output
Pre-Validation	Issuance of memorandum on field validation on Positive Discipline LAC Session Guides with attached guidelines	The Child Protection Unit (CPU) shall communicate the memorandum on the conduct of field validation to the Regional and Division offices	Learner Rights and Protection Office (LRPO)	March 8-14, 2023	Issued memorandum with attached guidelines
	Creation of Field Validation Team (FVT) and Technical Working Group (TWG)	- The Central Office shall identify the FVT and TWG members. See Enclosure 4	LRPO	March 15-20, 2023	Created FVT and TWG
	Conduct of online orientation with FVT and TWG Members	The CPU representative/specialists shall conduct an orientation to FVT and TWG.	LRPO	March 21, 2023	Oriented FVT on the validation process and procedure
	Selection of Schools, School Heads, Head Teachers, Master Teachers, Teachers, and School Child Protection Committee (CPC) Representative	The School Division Offices (SDOs) thru the Field Validation Coordinator (FVC) shall identify the participating School Head, Head Teachers, Master Teachers, Teachers, and School Child Protection Committee (CPC)	Division CP Focal	March 22-27, 2023	List of identified School Heads, Master Teachers, Teachers, and school Positive Discipline Focal as respondents to the field validation



Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

Part	Process	Tasks	Responsible Unit/ Person	Time Frame	Required Output
		Representative to be part of the LAC Team. - The identified LAC Team Members shall take roles found in DO 35, s. 2016. - The identified LAC Team for validation purposes shall come from nearby elementary and secondary schools. - The participants shall be given certificate of appreciation for being part of the validation. - The chosen school which shall serve as the venue for field validation shall ensure availability of room/place for the conduct of LAC Session.			Schedule of validation
	Conduct meeting conference with School Head, Master Teachers, Teachers and School CPP Focal/ representative	Prior to the scheduled validation, the Division CP Focal may initiate a meeting conference with those involved in the validation for updates, clarifications and other important reminders. He shall supervise to ensure the smooth conduct of the activity	Division CP Focal	March 28-31, 2023	Oriented School Heads, Master Teachers, Teachers, and School CP Focal on PosDi LAC Session Guide utilization and supervised the activity conducted



Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

Part	Process	Tasks	Responsible Unit/ Person	Time Frame	Required Output
Actual Validation	Distribution, Exploration and Completion of validation tool on PosDi LAC Session Guides to identified respondents	- The Positive Discipline (PosDi) Resource Package (Session Guide/s, PPT, and Validation Tool) will be given to RO/SDO focal through the FV Coordinator. - Rehearsing the session guide with the LAC members is not permitted. - The LAC participants shall explore, experience, and examine (3Es) the PosDi LAC Session Guide/s. The LAC leaders are enjoined to join the LAC session. - The FV coordinator shall distribute the validation tool (Annex C). - The SDO focal person thru the FV Coordinator shall ensure that the respondents have completed the validation tool. No disruption of classes shall be ensured during the conduct of the LAC Session activity.	Division CP Focal	April 3 - May 17, 2023	- Distributed the validation tool and PosDi LAC Session Guide/s - Accomplished Validation Tool
	Retrieval and submission of accomplished validation tool by validation respondents	- The SDO focal person thru the FV Coordinator shall retrieve the accomplished validation tool to be handed to the CO representative. - The CO personnel shall ensure that the collected accomplished tool and other related documents shall be	Division CP Focal	May 22 - May 24, 2023	Submitted the accomplished validation tool and backed-up files



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

Part	Process	Tasks	Responsible Unit/ Person	Time Frame	Required Output
		camera-captured for back-up purposes			
Post-Validation	Consolidation, interpretation and sharing of results	The CPU representative/specialists shall host in-person / virtual meeting with the FVT Team and TWG to share the consolidated results of the validation.	LRPO	May 25 - May 29, 2023	- Consolidated, and interpreted results - Shared the results of validation



Republic of the Philippines
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ENCLOSURE 3

Validation Tool for Positive Discipline LAC Session Guides

EVALUATION CHECKLIST for FIELD VALIDATION

(Teachers, Master Teachers, School Heads, School Child Protection Coordinators)

Name: (Optional): _____ Designation: _____
School: _____ District: _____
Division: _____ Region: _____
LAC Session Guide No.: _____ Date and Time Conducted: _____

Directions: Rate each item by checking the appropriate column. Use the scale below:

- 4 Strongly Agree (SA)
3 Agree (A)
2 Disagree (D)
1 Strongly Disagree (SD)

Please note that this tool will be used to evaluate the general acceptability of the LAC session guide for Positive Discipline.

Criteria	Standards/ Criterion Indicators	Rating			
		SA 4	A 3	D 2	SD 1
The session objectives are:					
A. Session Objectives	1. adherent to SMART principle				
	2. cover any form of the three (3) learning domains				
	3. appropriate to the target participants' skills, abilities, needs and experiences				
	4. congruent to competency development.				
The session outputs are:					
B. Session Outputs	1. aligned with the session objectives				
	2. doable and feasible				
	3. tangible learning evidences				
	4. developed individually or by group at a required time				
The session duration and time:					
C. Session Duration & Time	1. allow appropriate time for the performance of task.				
The key content is:					



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Department of Education
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D. Key Content	1. clear and concise				
	2. concrete discussion of the topic's salient features				
The learning resource package:					
E. Learning Resource Package	1. provides learning resources and references				
	2. enumerates needed materials to achieve session objectives				
Procedure uses methodology that:					
F. Methodology					
F.1. Activity	1. specifies appropriate sequencing of activities				
	2. contains adequate instructions for learners to observe				
	3. relates to learners' experiences				
	4. contributes to attainment of session objectives				
	5. aligns to session objectives				
	6. engages learners				
F.2. Analysis	1. develops art of questioning (Gradual Psychological Unfolding Approach)				
	2. stimulates the critical thinking				
	3. maximizes interaction and exchange of insights				
F.3. Abstraction	1. allows discussion of key concepts for understanding				
	2. clarifies essential learning points				
	3. confirms learning				
	4. conceptualizes new idea				
F.5. Application	1. applies key learnings to real school setting and situations				
	2. concretizes appreciation and valuing of the concept/messgae				
	Over-all Score				
	Average Rating				
	Descriptive Rating				

Score	Descriptive Rating
3.5 – 4	Strongly Agree
2.5 – 3.4	Agree
1.5 – 2.4	Disagree
1 – 1.4	Strongly Disagree



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ENCLOSURE 4
List of Identified Field Validation Team Members

Region I

<i>Name of Writer/Validator In-Charge:</i> Reymond N. Villare	<i>Designation:</i> Principal IV
<i>Division:</i> Dagupan City	<i>School/Venue of Conduct:</i> North-Central Elementary School
<i>Name of Division Child Protection Focal Person:</i> Marissa O. Perez	<i>Name of School Head:</i> Valentina Hortaleza
<i>Assigned Session Guide No.:</i> 1.2	<i>Date of Validation:</i> May 3-5, 2023

Names of Validators

1. Maria Joana N. Vidal
2. Michaela M. Bernardo
3. Cristina C. Bautista
4. Kimberly P. Refuerzo
5. Fe L. Vallo
6. Wendy S. Corona
7. Rose O. Estrada
8. Louella B. Quitorian
9. Rose Ann De Guzman
10. Michael De Vera



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Region III

<i>Name of Writer/ Validator In-Charge:</i> Crispino L. Parule Jr.	<i>Designation:</i> Head Teacher III
<i>Division:</i> Malolos City	<i>School/Venue of Conduct:</i> Barasoain Memorial Integrated School
<i>Name of Division Child Protection Focal Person:</i> Armando V. Illescas	<i>Name of School Head:</i> Nelita B. Aguinaldo
<i>Assigned Session Guide No.:</i> 2.3	<i>Date of Validation:</i> April 12-14, 2023

Names of Validators

1. Maria Jasmin F. Libiran
2. Nenita M. Leoncio
3. Aurora C. Dela Cruz
4. Evelyn C. Luciano
5. Erin Abraham R. Crisostomo
6. Jessielyn R. Santiago
7. Karen Anne C. Ramirez
8. Princess Rodeliza S. Naguit
9. John Carlo C. Cuartero



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Region IV-A

<i>Name of Writer/ Validator In-Charge:</i> Alean Candelaria	<i>Designation:</i> Head Teacher I
<i>Division:</i> Rizal	<i>School/ Venue of Conduct:</i> (to be determined)
<i>Name of Division Child Protection Focal Person:</i> Ma. Kripper N. Valmonte	<i>Name of School Head:</i> (to be determined)
<i>Assigned Session Guide No.:</i> 3.2	<i>Date of Validation:</i> April 19-21, 2023

Names of Validators
(to be determined)



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Region VI

<i>Name of Writer/ Validator In-Charge:</i> Roger Z. Rochar Joe Arvy Natan (alternate)	<i>Designation:</i> Officer-in-Charge Assistant Schools Division Superintendent, SDO Iloilo Head Teacher I
<i>Division:</i> Sagay City	<i>School/Venue of Conduct:</i> Jose B. Puey Sr. Elementary School
<i>Name of Division Child Protection Focal Person:</i> Junmarl B. Alconga	<i>Name of School Head:</i> Elizabeth Adraneda
<i>Assigned Session Guide No.:</i> 2.2	<i>Date of Validation:</i> April 24 - 26, 2023

Names of Validators

1. Jozel G. Monotilla
2. Henry Allan V. Monares
3. Yamina C. Roldan
4. Ma. Luz M. Macasero
5. Joy B. Fernandez
6. Ludina D. Niniel
7. Joeval P. Romelo
8. Maribel R. Sinining
9. Marilyn R. Tupas



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Region VII

<i>Name of Writer/ Validator In-Charge:</i> Grace Catacutan	<i>Designation:</i> Senior Education Program Specialist - Human Resources Development
<i>Division:</i> Tanjay City	<i>School/Venue of Conduct:</i> Tanjay National High School
<i>Name of Division Child Protection Focal Person:</i> Kristen Nicolae Torregosa	<i>Name of School Head:</i> Sanile I. Teves
<i>Assigned Session Guide No.:</i> 1.1 and 3.1	<i>Date of Validation:</i> May 8 - 10, 2023

Names of Validators
(to be determined)



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Region VIII

<i>Name of Writer/Validator In-Charge:</i> Maria Nancy Punong	<i>Designation:</i> Principal II
<i>Division:</i> Leyte	<i>School/Venue of Conduct:</i> Hinabuyan Central School
<i>Name of Division Child Protection Focal Person:</i> Eudoxio Ocampos	<i>Name of School Head:</i> Ronald S. Boholano
<i>Assigned Session Guide No.:</i> 1.3 and 4.1	<i>Date of Validation:</i> May 3 - 5, 2023

Names of Validatorsx

1. Allen S. Cueva
2. Sharon B. Romero
3. Joana Marie Y. Devota
4. Riel Rou L. Esmero
5. Cheryl C. Miaga
6. Jhenie S. Lumapak
7. Jo-An D. Delantar
8. Angela Raida D. Senoy
9. Marjorie M. Dichos
10. Noime O. Panal
11. Grace L. Torralba
12. Evelyn R. Punay



Republic of the Philippines
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Region IX

<i>Name of Writer/ Validator In-Charge:</i> Boysie A. Santiago	<i>Designation:</i> Head Teacher II
<i>Division:</i> Zamboanga City	<i>School/Venue of Conduct:</i> Culianin National High School
<i>Name of Division Child Protection Focal Person:</i> Belsenhower Bonne D. Macas	<i>Name of School Head:</i> Abelardo T. Brutas Jr.
<i>Assigned Session Guide No.:</i> 4.2	<i>Date of Validation:</i> April 3-5, 2023

Names of Validators

1. Reneboy F. Gutierrez
2. Graceziel G. Pasion
3. Katheline G. Francisco
4. Maika Geeleen Raffeeda M. Mantin
5. Luzviminda M. Cano-os
6. Reynaldo T. Sanopao
7. Maria Corazon L. Sanopao
8. Geraldine M. Mendoza
9. Darryll T. Daniel
10. Elaine U. Daniel
11. Marlyn R. Tugahan



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Region XI

<i>Name of Writer/Validator In-Charge:</i> Elsie A. Gagabe	<i>Designation:</i> Education Program Supervisor
<i>Division:</i> Davao City	<i>School/Venue of Conduct:</i> Davao City National High School (Senior High School)
<i>Name of Division Child Protection Focal Person:</i> Jonas P. Piore	<i>Name of School Head:</i> Jeffrey Bacalso
<i>Assigned Session Guide No.:</i> 2.4	<i>Date of Validation:</i> May 15 - 17, 2023

Names of Validators

1. Juvy S. Tiongson
2. Jeffer S. Dadula
3. John Neil P. Solas
4. Maria Antonette A. Valdehueza
5. Nepobeth Dupilas
6. Maribel T. Maturan
7. Vanessa T. Ramo
8. Joseph F. Del Valle
9. Arfel John L. Bilbao
10. Rica Mae R. Odang
11. Jezer Ashvi Q. Salibat
12. Judie Ann Boligor
13. Ronnie Guliman



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National Capital Region

<i>Name of Writer/Validator In-Charge:</i> Angelita Z. Modesto	<i>Designation:</i> Public Schools District Supervisor
<i>Division:</i> Manila	<i>School/Venue of Conduct:</i> Aurora A. Quezon Elementary School
<i>Name of Division Child Protection Focal Person:</i> Elizabeth G. Nuñez	<i>Name of School Head:</i> Randy Emen
<i>Assigned Session Guide No.:</i> 1.0 and 2.1	<i>Date of Validation:</i> May 11-12, 2023

Names of Validators

1. Josepina Villareal
2. Alma P. Lariosa
3. Novem C. Tenero
4. Abigail A. Banigon
5. Eremeo S. Monte Jr.
6. Modelene P. Calangan
7. Lory F. Calimlim
8. Ma. Agie O. Amar
9. Lolita Akim
10. Lorraine C. del los Santos
11. Arsebeth M. Pera
12. Janice N. Gagante
13. Pillarina V. Garcia
14. Ester A. Parfan