



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division  
Superintendent**

**APR 18 2023**

**MEMORANDUM**

**EXIT CONFERENCE WITH COMMISSION ON AUDIT**

TO: OIC-Asst. Schools Division Superintendent  
SDO Accountant, Budget Officer, Supply Officer  
Administrative Officer V  
Administrative Officer IV – HR Unit  
Implementing Units  
-PEDHS (Principal, Bookkeeper, Supply Officer)  
-MNHS (Principal, Bookkeeper, Supply Officer,  
Administrative Officer IV)  
-MBHS (Principal, Bookkeeper, Disbursing Officer, Supply Officer)  
SEPS, Social Mobilization and Networking Unit

1. There will be an EXIT CONFERENCE with the Auditors on Wednesday, April 19, 2023 2:00 p.m. at the SDO Conference Room in the 4<sup>th</sup> floor.
2. The Technical Working Group in-charge is the Accounting Office.
3. Cooperation and attendance of the above-mentioned participants is hereby requested.

  
**EVANGELINE P. LADINES CESO V**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
Under the following subjects:

MEETINGS                  AUDITING

Accounting Unit/exit conference

117 / April 18, 2023

UN-2023-117



 Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,  
Muntinlupa City  
 (02) 805-9935, (02) 805 - 9940  
 [sdomuntinlupa@gmail.com](mailto:sdomuntinlupa@gmail.com)

