



Republic of the Philippines
Department of Education

National Capital Region
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

MAY-2023-530 HIL

**Office of the Schools Division
Superintendent**

MEMORANDUM

No. 116, s. 2023

**PILOT TESTING OF THE DRAFT DEPED ORDER ON EXPANDED CAREER
PROGRESSION (ECP) SYSTEM AND THE USE OF ASSESOR'S MANUAL**

To: OIC- Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
Administrative Officer V
All Others Concerned

1. Attached is the letter from BHROD-HRDD, titled, ***Pilot Testing of the Draft DepEd Order on Expanded Career Progression (ECP) System and the Use of Assesor's Manual*** dated May 15, 2023, the contents of which are self-explanatory.
2. Participants are required to confirm their attendance by **May 18, 2023** through this Google Form link: <https://bit.ly/PilotAP2023Confirm>. Enclosed is the List of Participants.
3. Training will be held on **May 24-26, 2023**, at the **Swiss-Belhotel Blulane**, 609 Tomas Mapua Street, Corner Ongpin Street, Binondo, 1003 Manila.
4. Wide dissemination of this Memorandum is desired.


EVANGELINE P. LADINES, CESO V
Schools Division Superintendent

Encl: As stated.

To be indicated in the Perpetual of Index
under the following subjects:

CAREER	SELECTION
APPOINTMENT	PLACEMENT

AMF/ PILOT TESTING OF THE DRAFT DEPED ORDER ON EXPANDED CAREER PROGRESSION (ECP) SYSTEM AND THE USE OF
ASSESOR'S MANUAL

116 /May 18, 2023

NUM-2023-116



 Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan,
Muntinlupa City
 8805-9935, 8805-9940
 sdo.muntinlupa@gmail.com





Republic of the Philippines
Department of Education

National Capital Region
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

**PARTICIPANTS TO THE CENTRAL OFFICE PILOT TESTING OF THE
DRAFT DEPED ORDER ON EXPANDED CAREER PROGRESSION (ECP)
SYSTEM AND THE USE OF ASSESSORS' MANUAL**

No.	Name	Position/Designation
1	Dr. Nerissa Lomeda	Chair, HRM-PSB
2	Ms. Regaele Olarte	Member, HRM-PSB
3	Ms. Noemi A. Valdez	Member, HRM-PSB
4	Atty. Erness Faith Regacho	Member, HRM-PSB
5	Ms. Angela Francisco	Member, HRM-PSB
6	Mr. Owen Earl Bautista	Member, HRM-PSB
7	Ms. Shiela Rose Bachoco	Secretariat, HRM-PSB
8	Dr. Antonio Rocha	Sub-Committee Member, Principal
9	Dr. Jane May Valbuena	Sub-Committee Member, Principal
10	Mr. Edizer Laqueo	Sub-Committee Member, Principal
11	Mr. Hilario Canasa	Sub-Committee Member, Principal
12	Mr. Jayboy Evano	Sub-Committee Member, PSDS
13	Dr. Mark Joseph Fernandez	Sub-Committee Member, PSDS
14	Dr. Carmen Solayao	SDO Representative, EPS
15	Dr. Ada Oblinada	SDO Representative, EPS





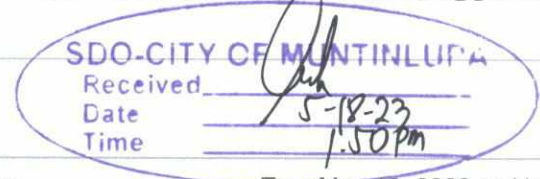
DepEd Muntinlupa <sdo.muntinlupa@gmail.com>

Advanced Copy - Memo for Pilot Testing

1 message

Human Resource Development Division <bhrod.hrdd@deped.gov.ph>

To: DepEd Muntinlupa <sdo.muntinlupa@gmail.com>, muntinlupa.city@deped.gov.ph



Tue, May 16, 2023 at 11:32 AM

Good Day!

Respectfully forwarding herewith the advanced copy of the Memorandum for the **Pilot Testing of the Draft DepEd Order on Expanded Career Progression (ECP) System and the Use of Assessors' Manual on May 24-26, 2023**, for your reference.

We will release the Memorandum once it is signed on our end.

Thank you!

Human Resource Development Division

Bureau of Human Resource and Organizational Development

Department of Education

M-411, 4F Mabini Bldg., DepEd Complex, Meralco Ave., Pasig City

bhrod.hrdd@deped.gov.ph | (02) 8470-6630

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Memo- Pilot Testing.pdf

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PERSONNEL UNIT / HRMO
Received: 5/18/23
Date: 5/19/23
Time: 8:43



Republika ng Pilipinas

Department of Education


OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2023- 0611

TO : **RD Wilfredo E. Cabral, NCR**
SDS Evangeline S. Ladines, SDO Muntinlupa
Regional Directors Concerned
Schools Division Superintendents Concerned
School Heads Concerned
All Others Concerned

ATTENTION : Selected Members of the National Technical Working Group on the
Career Progression of Teachers – Assessors' Program
BHROD – Human Resource Development Division

FROM : 
GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational Development

SUBJECT : **Pilot Testing of the Draft DepEd Order on Expanded Career
Progression (ECP) System and the Use of Assessors' Manual**

DATE : May 15, 2023

In relation to the implementation of the Executive Order No. 174, titled *Establishing the Expanded Career Progression System for Public School Teachers*, the Bureau of Human Resource and Organizational Development (BHROD), through the Career Progression Unit (CPU) of the Human Resource Development Division (HRDD), has previously conducted series of workshops with the Career Progression Technical Working Group (TWG) and other DepEd representatives on the drafting and validation of the DepEd Order on the Expanded Career Progression (ECP) System for Public School Teachers and Assessors' Manual.

Following these activities and in preparation for the capability building of assessors, the ***Pilot Testing of Draft DepEd Order on Expanded Career Progression (ECP) System and the Use of Assessors' Manual*** will be conducted on May 24-26, 2023 within Metro Manila (*venue TBA*).

The activity aims to verify the components and provisions of the draft DepEd Order and simulate the validated Assessors' Manual with the selected HRMPSB and sub-committee/s of SDO Muntinlupa City.

This three-day activity shall be a venue to:

- a. Present to the selected participants the draft DepEd Order on the ECP System of Public School Teachers and the validated draft Assessors' Manual as references for the simulation process;
- b. Simulate the promotion/reclassification process in the draft manual using actual application documents; and
- c. Document feedback and recommendations for enhancement of the draft documents.

In this regard, the participation of the following is hereby requested for authorization:

- BHRD-HRDD Representatives/Program Management Team
 - BHRD-HRDD Chief, CPU Focal Persons, Technical Assistant, Administrative Staff (Secretariat)
- Participants from SDO Muntinlupa City
 - (6) HRMPSB Members
 - (1) HRMPSB Secretariat
 - (6) Selected Subcommittee Members
 - 2 SDO representatives
- (5) Selected Assessors' Program TWG Members
- OUCT Representative
- RCTQ Representative

The list of participants and indicative program of activities are attached as *Annex A* and *Annex B*, respectively.

Meals and accommodation for the participants shall be provided by BHRD-HRDD. First and last meal provision are AM snack on May 24, 2023 (Wednesday) and PM snack on May 26, 2023 (Friday). Travel expenses, except for the identified Assessors' Program TWG Members (c/o BHRD-HRDD), will be charged against local funds, subject to existing budgeting, accounting, and auditing rules and regulations.

Participants may confirm their attendance by May 18, 2022, through this Google Form link: <https://bit.ly/PilotAP2023Confirm> or scan the QR code below.



For concerns, please contact BHRD-HRDD through Ms. Lyka Nichollaine T. Lacia-Lopez, with email address: bhrod.hrdd@deped.gov.ph or telephone number: (02) 8470-6630.

For your appropriate action.

**Pilot Testing of Draft DepEd Order on Expanded Career Progression (ECP)
System and the Use of Assessors' Manual**
May 24-26, 2023 | Within Metro Manila

LIST OF ATTENDEES

#	Name	Position	Office
<i>Central Office Representatives/ PMT</i>			
1	*Cecille A. Anyayahan	PDO V	BHROD-HRDD
2	Ruby Chanda J. Crisostomo	PDO IV	BHROD-HRDD
3	Lyka Nichollaine T. Lacia	PDO III	BHROD-HRDD
4	Gilyn Crisostomo	TA II	BHROD-HRDD
5	Cynthia Sabando	ADAS III	BHROD-HRDD
<i>(Selected TWG Members)</i>			
6	Carleen S. Sedilla	Schools Division Superintendent	SDO Makati
7	Mark Anthony Idang	Education Program Supervisor	SDO Laguna, RO IV-A
8	Noemi Baysa	Public Schools District Supervisor	SDO Malabon City, NCR
9	Arniel G. Garque	Administrative Officer V	SDO Guimaras, RO VI
10	Dinah Bonao	Chief, HRDD	RO I
<i>OUCT Representative</i>			
11	Michael Wilson Rosero	STA II	OUCT
<i>**Participants from SDO Muntinlupa City</i>			
	• Six (6) HRMPSB Members	-	-
	• One (1) HRMPSB Secretariat	-	-
	• Six (6) Selected Subcommittee Members	-	-
	• Two SDO (2) Representatives	-	-

*To attend on day 1 only

**See advisory for SDO Muntinlupa City

**Pilot Testing of Draft DepEd Order on Career Progression
and the Use of Assessors' Manual**

May 24-26, 2023 | Within Metro Manila

INDICATIVE PROGRAM OF ACTIVITIES

Time	Activity
Day 1	
9:30 AM-10:00 AM	Arrival and Billeting
10:00 AM-12:00 PM	Preliminary Activities
	National Anthem
	Prayer
	Acknowledgement of Attendees
	Opening Message and Objective Setting
	Presentation:
	-Expanded Career Progression (ECP) System Overview
	-Assessors' Program Development: Where we are
12:00 PM- 1:00 PM	LUNCH
1:00 PM- 2:00 PM	Presentation: Overview of the draft DepEd Order on the Adoption of Career Progression System
2:00 PM- 3:00 PM	Presentation: Overview of the draft Assessors Manual
3:00 PM- 3:15 PM	Instruction on the Simulation
3:15 PM onwards	Individual review of the draft DO and Assessors Manual
Day 2	
8:30 AM-12:00NN	<i>Pilot Testing Proper: Assessors Manual Processes</i>
12:00 PM- 1:00 PM	LUNCH
1:00 PM- 4:00 PM	<i>Pilot Testing Proper: Assessors Manual Processes</i>
Day 3	
8:30 AM-12:00NN	<i>Feedback Session</i>
12:00 PM- 1:00 PM	LUNCH
1:00 PM- 3:00 PM	<i>Closing Program</i>



Republic of the Philippines
Department of Education

BUREAU OF HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

OFFICE OF THE DIRECTOR

15 May 2023

EVANGELINE P. LADINES
Schools Division Superintendent
DepEd Schools Division Office of Muntinlupa City

Through: NERISSA R. LOMEDA, PhD.
OIC-ASDS

Subject: Advisory for the participants from SDO Muntinlupa re: Pilot Testing of Draft DepEd Order on Career Progression and the Use of Assessors' Manual

Dear SDS Ladines,

Greetings from BHROD!

In reference to the conduct of the *Pilot Testing of Draft DepEd Order on Career Progression and the Use of Assessors' Manual* on May 24-26, 2023 (venue: TBI by SDO Muntinlupa), we are pleased to invite the following from your SDO as participants to the activity:

- Six (6) HRMPSB Members
- One (1) HRMPSB Secretariat
- Six (6) Selected Subcommittee Members
- Two SDO (2) Representatives

As part of the pilot-testing process, may we also request the SDO to prepare actual application documents of teachers currently holding the following positions:

- Two (2) Teachers I
- Two (2) Teachers II
- Two (2) Teachers III
- Two (2) Master Teachers I
- One (1) Master Teacher II

Furthermore, we would like to request the preparation of the following documents which shall be used as samples for the simulation activities:

- Duly accomplished Modified Teacher Preparation Pay Schedule (M-TTPS) *(see attached template);*



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OFFICE OF THE DIRECTOR

- Three (3) Performance Ratings (SY2019-2020, SY2020-2021, SY2021-2022);
- Documentary Requirements enumerated in Item No. 20 of DepEd Order No. 019, s. 2022 (*DepEd Merit Selection Plan*), particularly Items 20.b to 20.f; and
- Teacher-applicant Portfolios of Non-Classroom Observation Indicators for SY2019-2020, SY2020-2021, SY2021-2022 that were submitted for RPMS purposes.

We would appreciate if you could share ahead these documents to BHROD-HRDD at bhord.hrdd@deped.gov.ph by May 19, 2023.

Thank you very much.

ATTY. RESTY C. OSIAS, LLM, CESO IV
Director IV, BHROD