



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAY 23 2023

MEMORANDUM
No. 120, 2023

**YEAR-END SCHOOL REPORT CARD (SRC) PRESENTATION
TO THE STAKEHOLDERS**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance & Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. With reference to DepEd Order No. 44, s. 2015, titled, "Guidelines on the Enhanced School Improvement Process and the School Report Card", public schools are required to present the SRC to stakeholders during the mid-year and year-end school assemblies.

2. All public schools are required to schedule and conduct the above-captioned activity in June, 2023 to include reports as follows:

- A. School Performance
- B. School Resources
- C. Assessments/Tests
- D. Best or Notable Practices
- E. School Awards and Recognition
- F. Other relevant reports

3. The schools, through its SBM Coordinators, shall provide the School Management Monitoring and Evaluation (SMME) Unit copies of approved SRC Program of Activity and SRC Report containing the prescribed indicators.

4. The inclusions of templates, forms, and assigned monitors are attached as follows:

- Program of Activity Template
- Division Assigned Monitors
- Monitoring Checklist
- SRC Report Sample Template

120

120

120 977



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City
(02) 805-9935, (02) 805 - 9940
sdomuntinlupa@gmail.com



0522069

2044

5. For information and strict compliance.


EVANGELINE P. LADINES CESO V
Schools Division Superintendent

Enclosure: As stated

References: As stated

To be indicated in the Perpetual Index
under the following subjects:

REPORTS

PROGRAMS

PROJECTS

ZPLG / DM / END-YEAR SCHOOL REPORT CARD (SRC) PRESENTATION TO STAKEHOLDERS

120 / May 19, 2023

**PROGRAM OF ACTIVITIES ON THE PRESENTATION OF SCHOOL
REPORT CARD (SRC) TO THE STAKEHOLDERS**

Name of School: _____

Proposed Date: _____ Venue: _____ Time: _____

Expected Stakeholders/Sector to Attend: _____

PROGRAM OF ACTIVITIES

Time	Activities	Personnel Responsible
	A. Preliminary . National Anthem . Prayer . Muntinlupa March	
	B. Acknowledgement of Internal and External Stakeholders	
	C. Statement of Purpose	
	D. Welcome Remarks	
	E. State of the School Address (SOSA-SRC Presentation)- By the School Principal	
	F. Intermission	
	G. Inspirational Message – Assigned Public Schools District Supervisor	
	H. Closing Remarks	

Prepared by: _____

Approved:

SCHOOL HEAD/PRINCIPAL

SCHOOL REPORT CARD (SRC) PRESENTATION TO THE STAKEHOLDERS

MONITORING CHECKLIST

Name of School: _____ Date: _____

School Head/Principal: _____

Assigned PSDS: _____

A. Stakeholders Participation. Please put check of the space provided below to indicate actual representation of the stakeholders.

Stakeholders	Expected No. of Attendees	Actual No. of Attendees
Teaching Personnel		
Non-Teaching Personnel		
LGU Representative/s		
PTA Representative/s		
SSG/SPG Representatives		
School Governance Council (SGC)		
Business Sector Representative/s		
Are members of the School Planning Team (SPT) present? ☐ yes ☐ no		
Other sector, please specify below:		
1.		
2.		

B. As to the Content of the SRC Presentation. Please ensure that the nineteen (20) indicators are at least covered in the presentation.

SRC 19-Indicators	Evident	Not Evident	Remarks
1. Enrolment			
2. Health and Nutritional Status			
3. Learners Materials			
4. Teachers' Professional Development			
5. Funding Sources			
6. School Awards and Recognition			
7. Number and Rate of Dropouts by Cause			
8. Percentage of learners who completed the School Year (Promotion Rate)			
9. National Achievement Test (NAT) – by Mean Percentage Score (MPS)			
10. Literacy Level			
11. School-Based Management Assessment Level			
12. Child-Friendly School Survey Result			
13. Stakeholders' Participation			
14. Learner-Teacher Ratio			
15. Learner-Classroom Ratio			
16. Learner-Toilet Ratio			
17. Learner-Seat Ratio			
18. Status of Continuous Improvement (CI) Project			
19. Stakeholders' Accomplishment			
20. *School Governance Council (SGC) Functionality			

C. Program Organization and Timeliness. Please check the appropriate box.

- The Program started on time ☐ Yes ☐ No ☐ Needs Improvement
- The Program ended on time ☐ Yes ☐ No ☐ Needs Improvement
- The venue was good enough ☐ Yes ☐ No ☐ Needs Improvement

4. The audio-visuals were good enough. ☐ Yes ☐ No ☐ Needs Improvement
5. The stakeholders were properly accommodated ☐ Yes ☐ No ☐ Needs Improvement
6. A Post Conference was organized by the TWG. ☐ Yes ☐ No ☐ Needs improvement
7. Remarks/Suggestion/s: _____

Name and Signature of the Monitor: _____ Date: _____

**YEAR-END SCHOOL REPORT CARD (SRC) PRESENTATION
TO THE STAKEHOLDERS**

DIVISION MONITORS

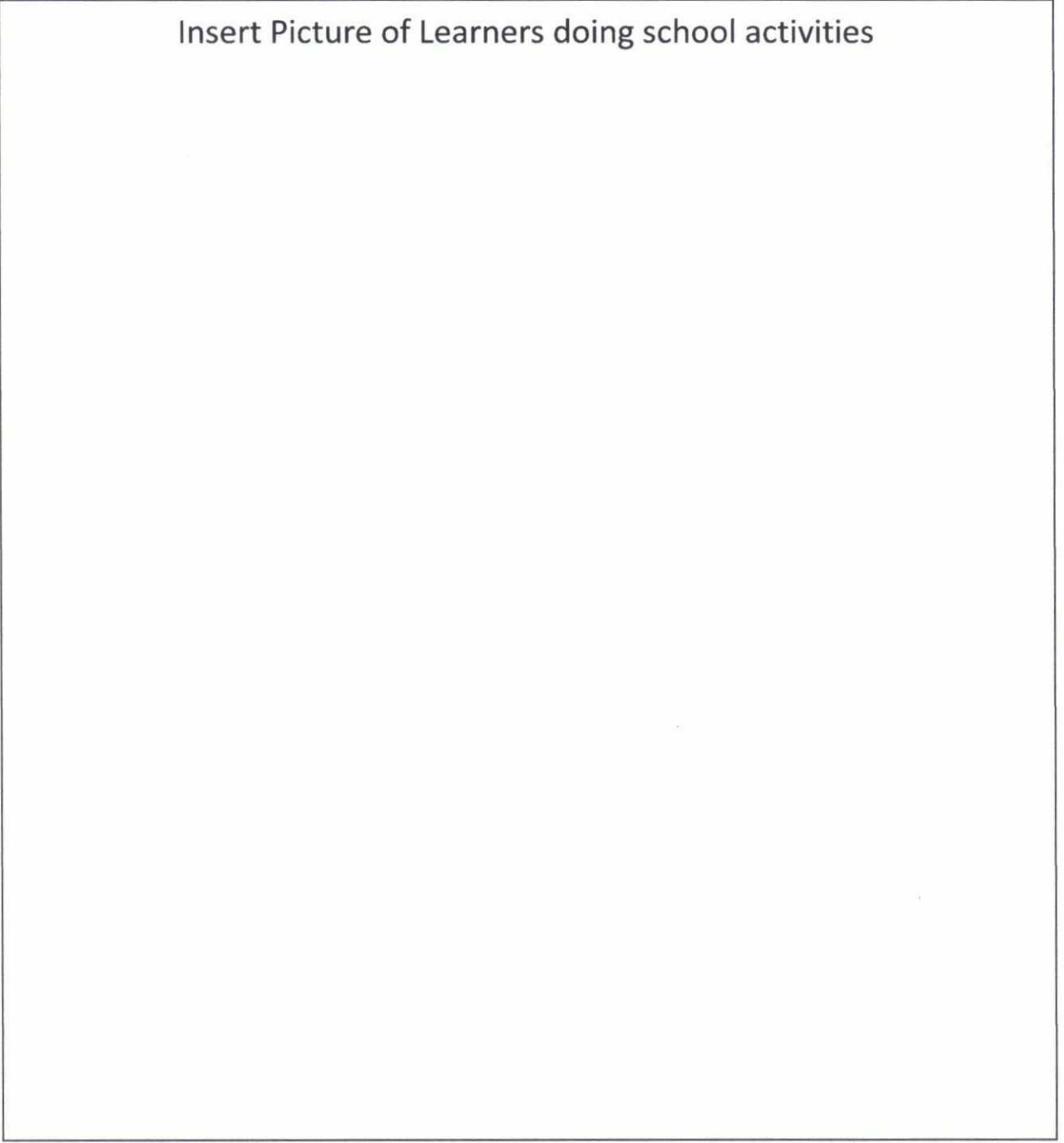
Name of Schools	Division Monitors
Alabang ES	Dr. Evangeline M. Aman Mr. King Solidi Torres
Bagong Silang ES	Dr. Ma. Myrna E. Namit Dr. May Anne L. Ayudtud
Bayanan ES Main	Mrs. Evangeline M. Aman Ms. Sue Ann R. Yago
Bayanan ES Unit I	Mrs. Evangeline M. Aman Mr. King Solidi Torres
Buli ES	Dr. Mark Joseph C. Fernandez Ms. Sue Ann R. Yago
Cupang ES Annex	Dr. Ma. Myrna E. Namit Dr. Maricel R. Subida
Cupang ES Main	Dr. Yaledegler C. Maligaya Mrs. Ivy M. Romano
Cupang Senior HS	Mr. Jay Boy E. Evano Dr. Zoren Pepito L. Gubalane
F De Mesa ES	Mrs. Ada Trinida A. Tagle Mrs. Cecilia Teresa C. Claudel
Filinvest Alabang E	Mrs. Ada Trinida A. Tagle Mr. Eduardo L. Kondo
Itaas ES	Dr. Ma. Theresa C. Dela Rosa Ms. Rochelle A. Jimenez
Lakeview I.S.	Mr. Jay Boy E. Evano Mrs. Ma. Teresa S. Indap
Muntinlupa Business HS Main	Dr. Mark Joseph C. Fernandez Mrs. Phoebe R. Arroyo
Muntinlupa Business HS Annex	Dr. Mark Joseph C. Fernandez Mr. Joseph D. Nilo
Muntinlupa ES	Mrs. Clarisa C. Avila Dr. Maricel R. Subida
Muntinlupa National HS	Dr. Ma. Theresa C. Dela Rosa Mrs. Cecilia Teresa C. Claudel
Muntinlupa Science HS	Mrs. Clarisa C. Avila Mr. Eduardo L. Kondo
Pedro E Diaz HS	Mr. Jay Boy E. Evano Mrs. Chelo G. Rongavilla
Poblacion ES	Mrs. Alyssa V. Aventurado Mrs. Maripaz M. Lavin
Poblacion National HS	Mrs. Alyssa V. Aventurado Mrs. Ma. Teresa S. Indap
Putatan ES	Mrs. Ada Trinida A. Tagle Mr. Joseph D. Nilo
Soldiers Hills ES	Mrs. Ada Trinida A. Tagle Mrs. Chelo G. Rongavilla
Sucat ES Main	Dr. Yaledegler C. Maligaya Ms. Ivy M. Romano
Sucat ES Zone 3	Dr. Yaledegler C. Maligaya

	Mr. Andres F. Sicam Jr.
Sucat ES Zone 4	Dr. Yaledegler C. Maligaya Mr. Andres F. Sicam Jr.
Sucat Senior HS	Dr. Ma. Myrna E. Namit Dr. May Anne L. Ayudtud
Tunasan ES	Dr. Ma. Theresa C. Dela Rosa Ms. Rochelle A. Jimenez
Tunasan National HS	Mrs. Clarisa C. Avila Mrs. Maripaz M. Lavin
Victoria Homes ES	Mrs. Alyssa V. Aventurado Dr. Zoren Pepito L. Gubalane

Name of School:
Address:
School Head:
Contact Number:
Email Address:

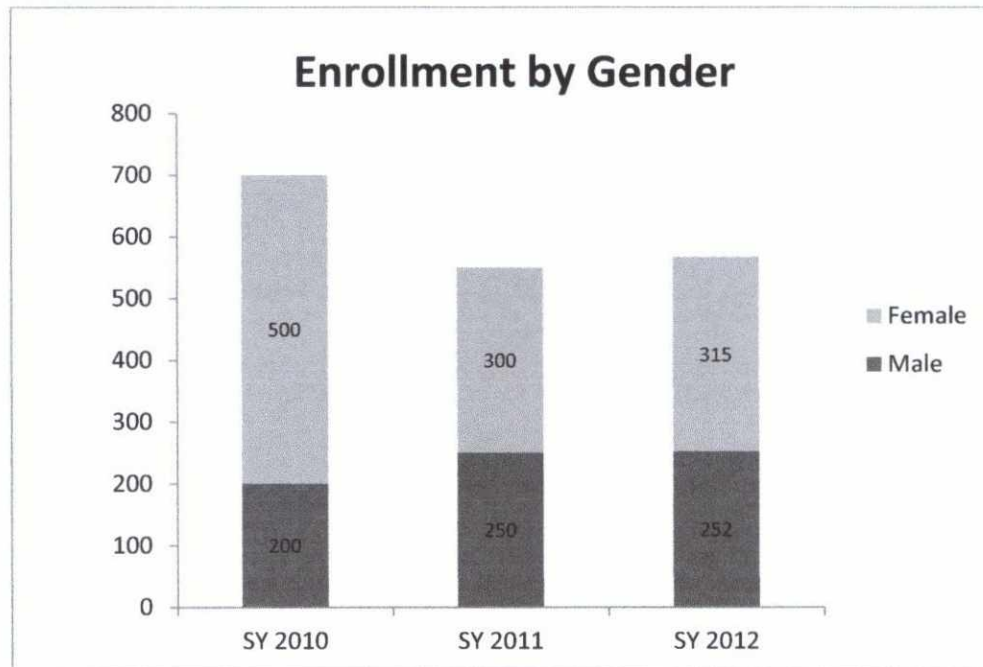
School ID:

Insert Picture of Learners doing school activities



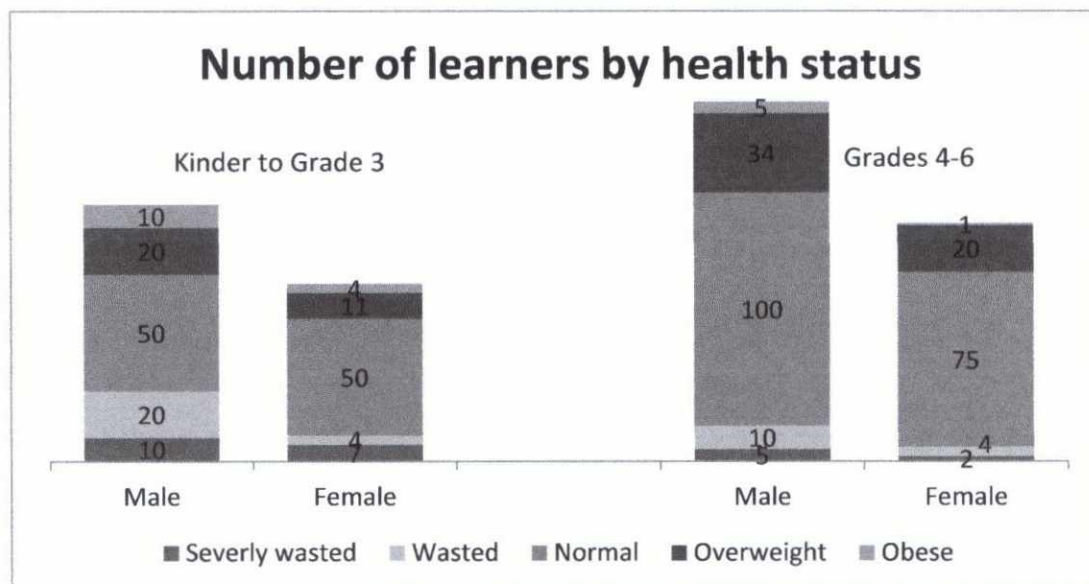
School Profile

1. Enrollment



Write interpretation of the data.

2. Health and nutritional status



Write interpretation of the data.

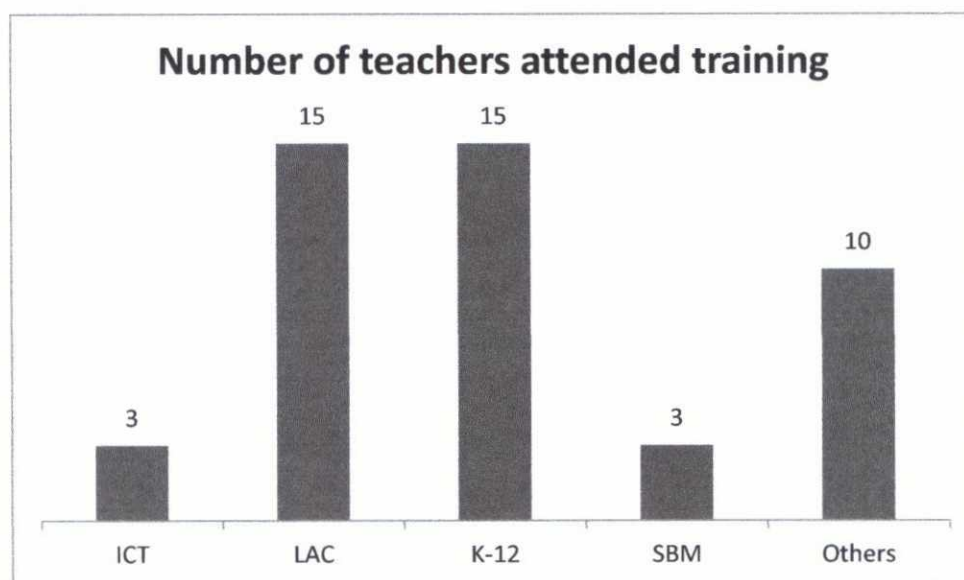
3. Learners materials

		Excess	Shortage
Textbook	Subject		
	English 3		
	Mathematics 5		
	Science 6		

		Number
Library	Books	
	Tables	
	Chairs	
Computer	Computers	
Science Equipment*		

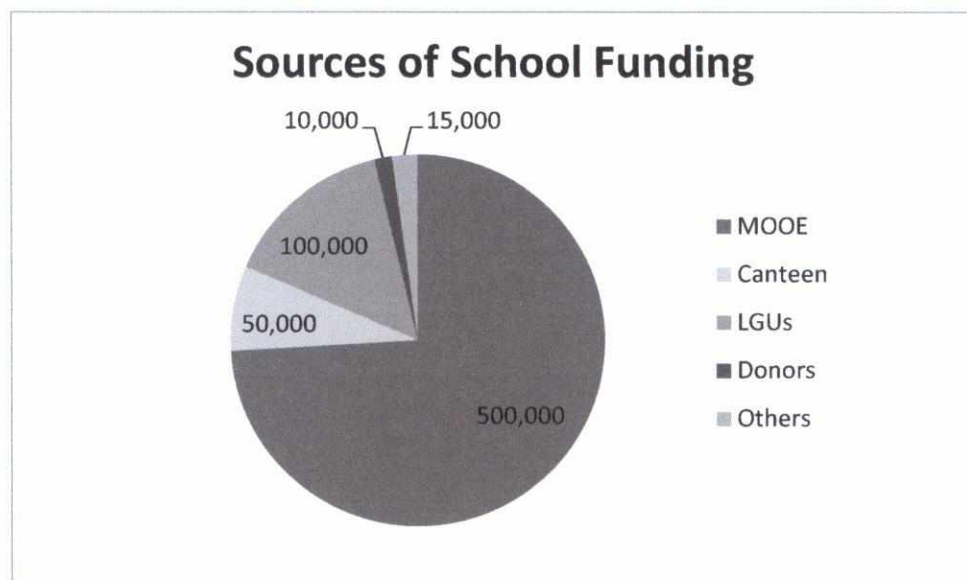
**Please enumerate existing science equipment in school.*

4. Teachers' professional development



Write interpretation of the data.

5. Funding sources



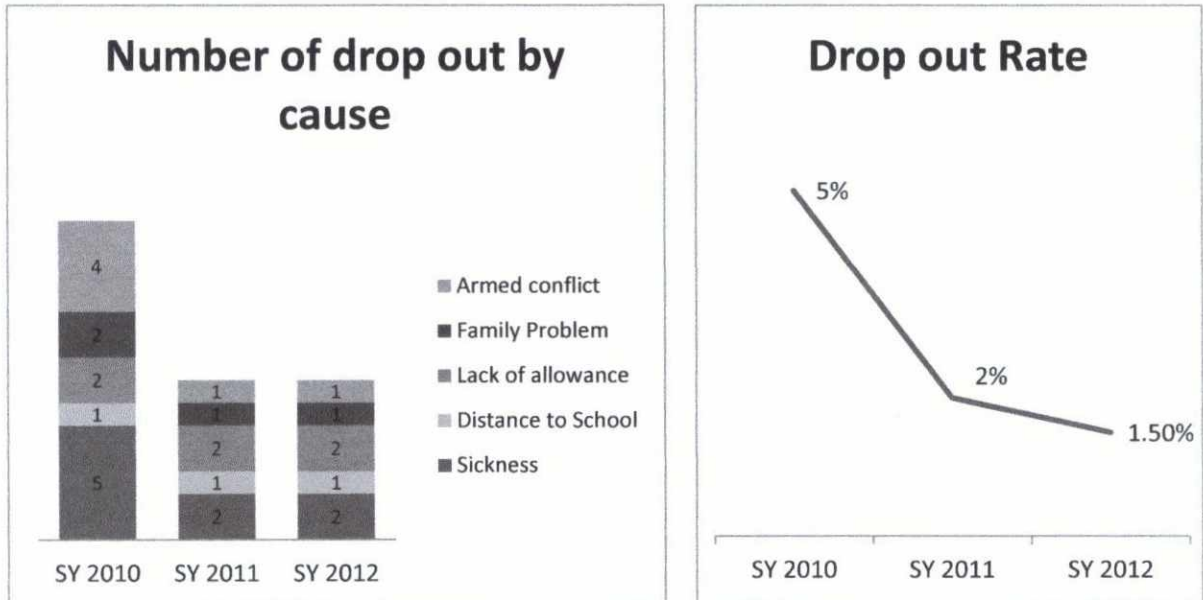
Write interpretation of the data.

6. School awards and recognitions

Title of Award	Award Giving Body	Level (International, National, Region, Division or School level)	Category of Awardee (Student, Teacher, School Head, School)
Best Performing School	Division Office of Ilocos Sur	Division	School
Over-all Champion in Sports Contest	Vigan City LGU	Division	Student
Hall of Famer Brigada Eskwela Awardee	DepEd Central Office	National	School

Performance Indicators**Access**

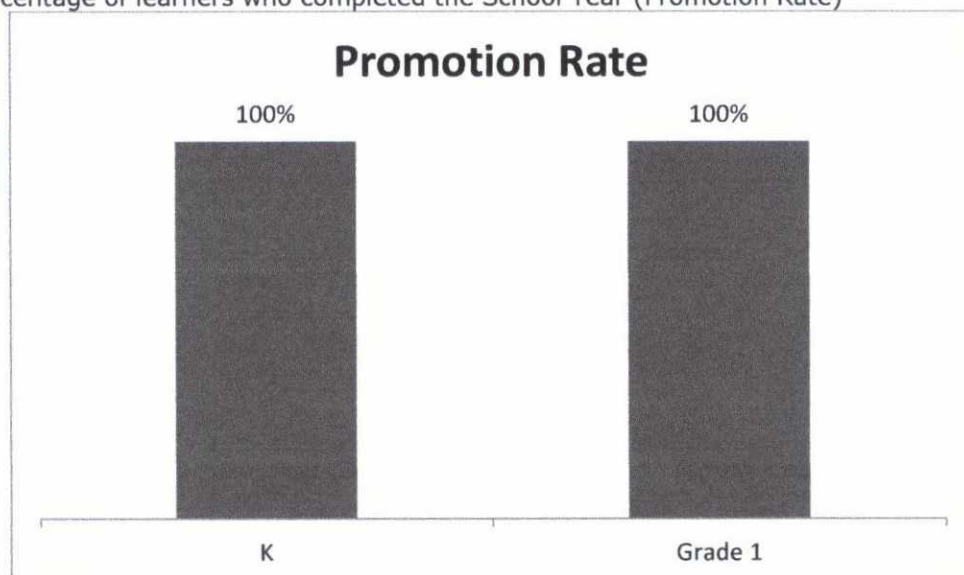
7. Number and rate of dropouts by cause



Write interpretation of the data.

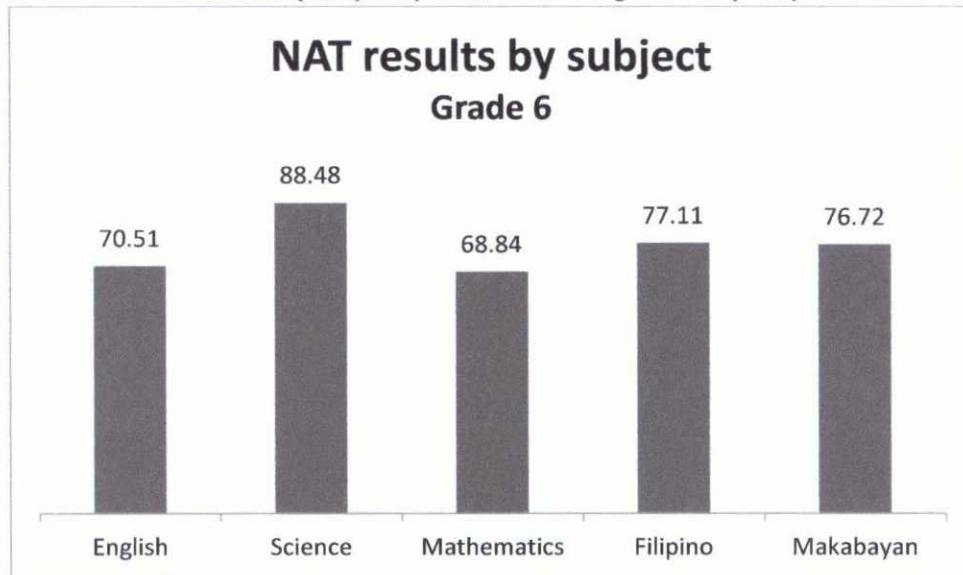
Quality

8. Percentage of learners who completed the School Year (Promotion Rate)



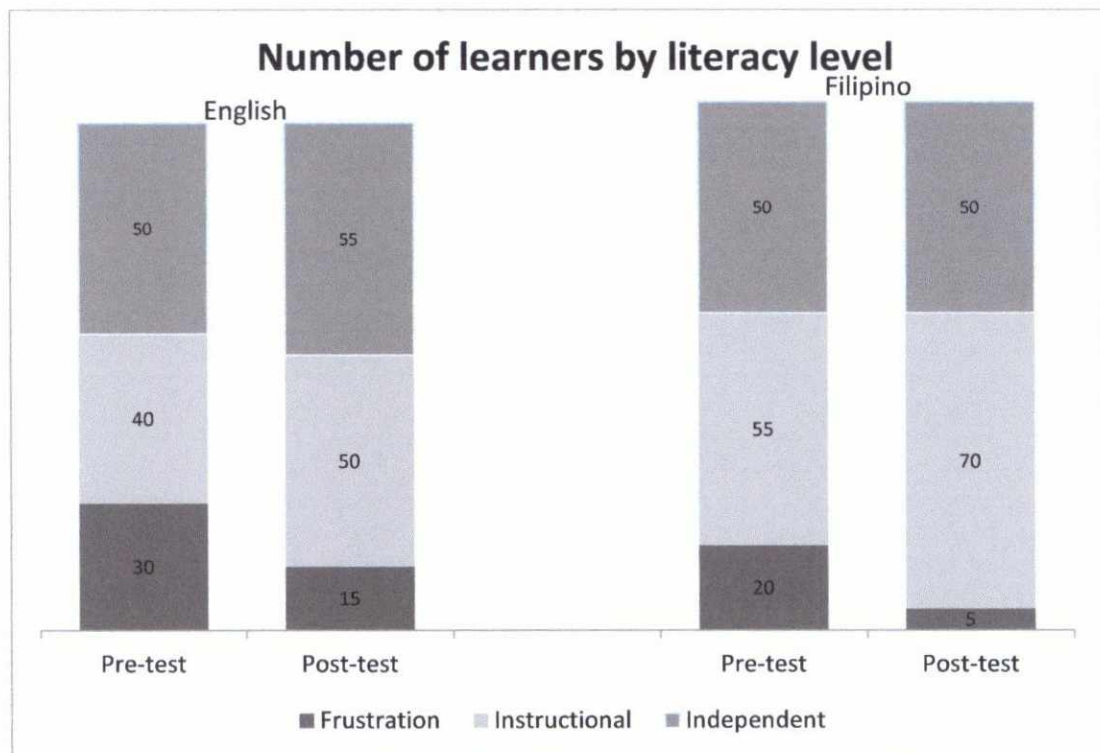
Write interpretation of the data.

9. National Achievement Test (NAT) – by Mean Percentage Score (MPS)



Write interpretation of the data.

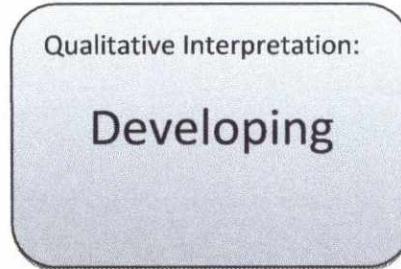
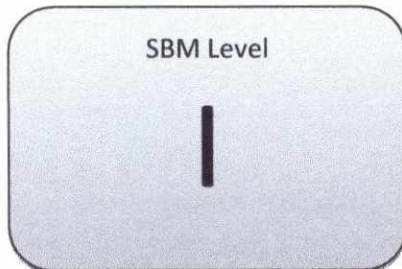
10. Literacy level



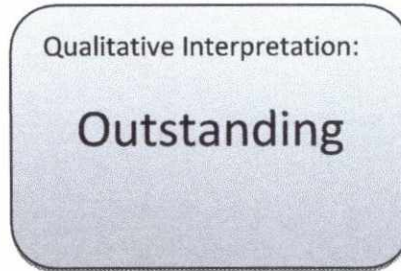
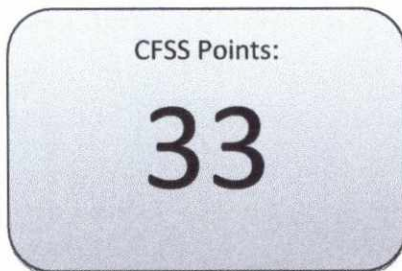
Write interpretation of the data.

Governance

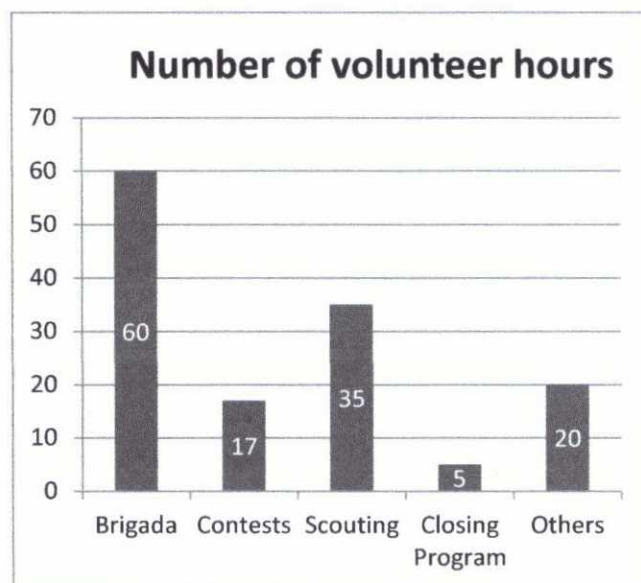
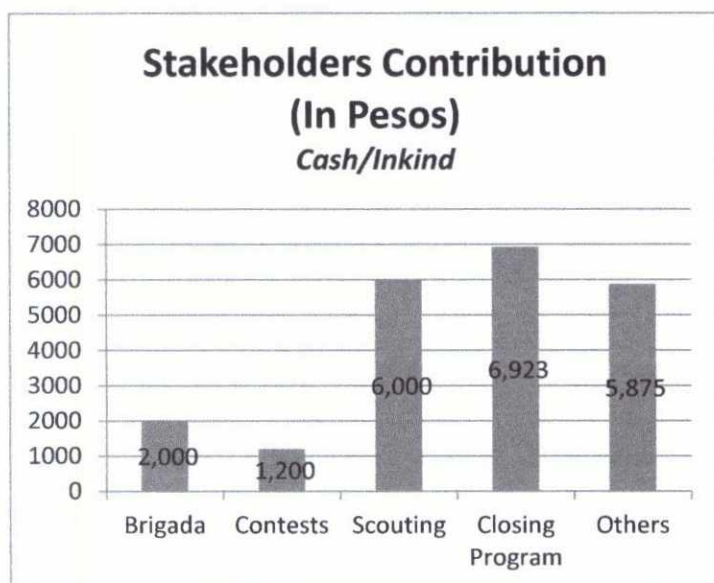
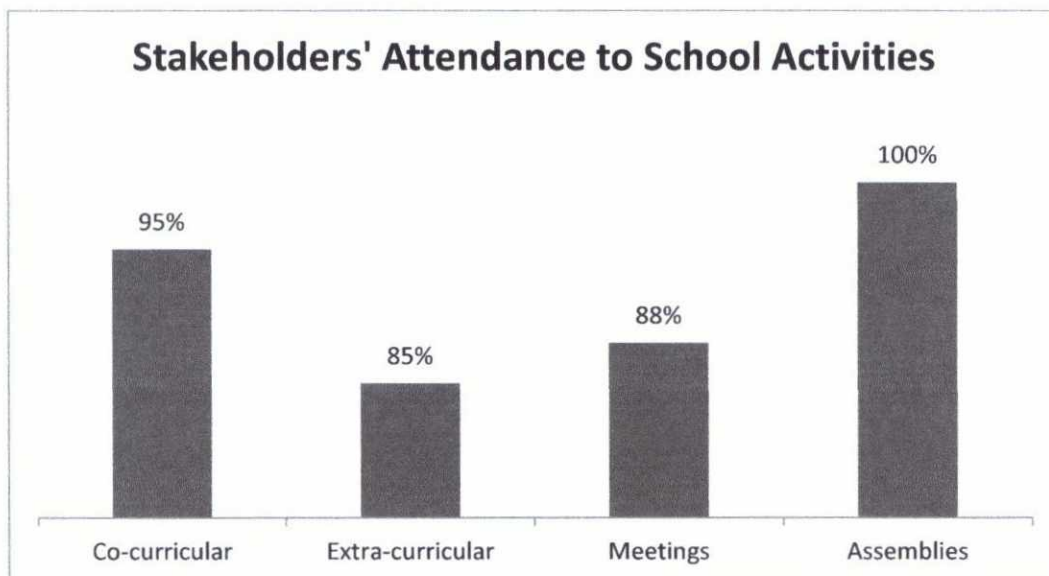
11. School-Based Management Assessment Level



12. Child-Friendly School Survey result

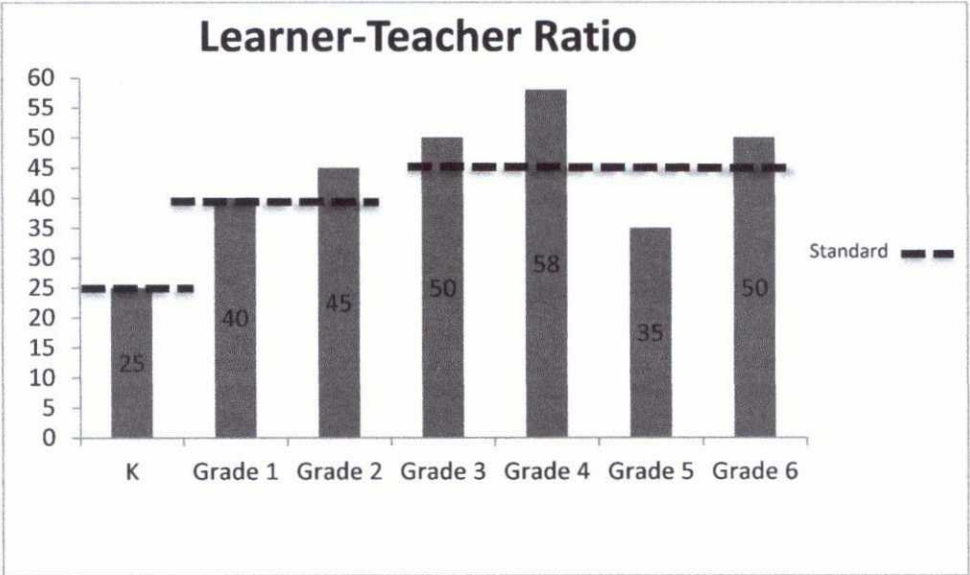


13. Stakeholders' participation



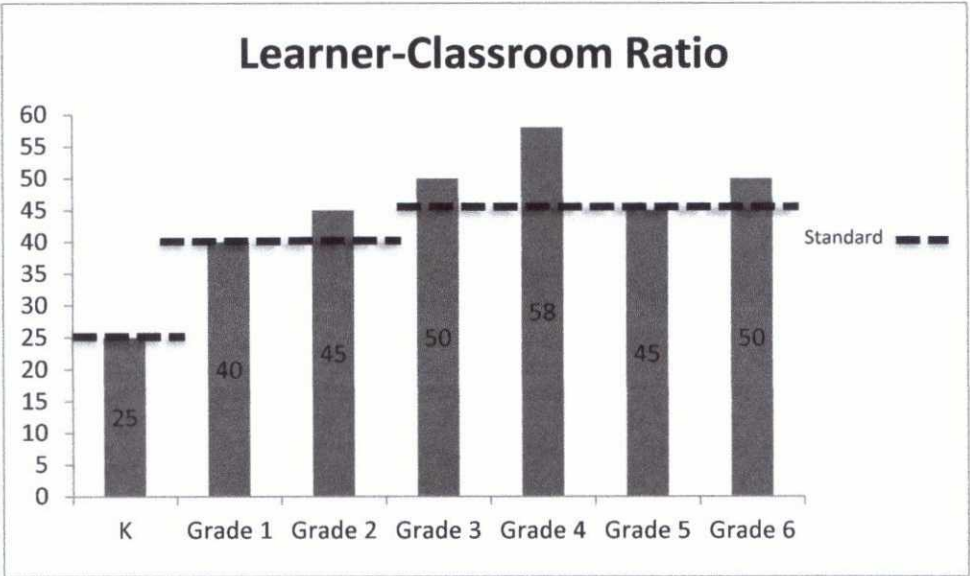
Write interpretation of the data.

14. Learner-Teacher ratio



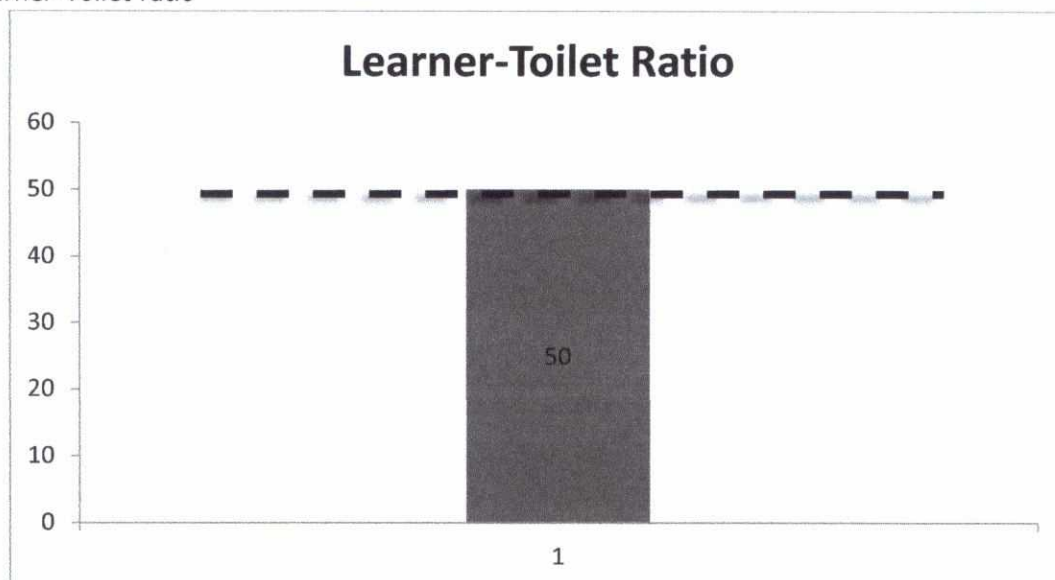
Write interpretation of the data.

15. Learner-Classroom ratio



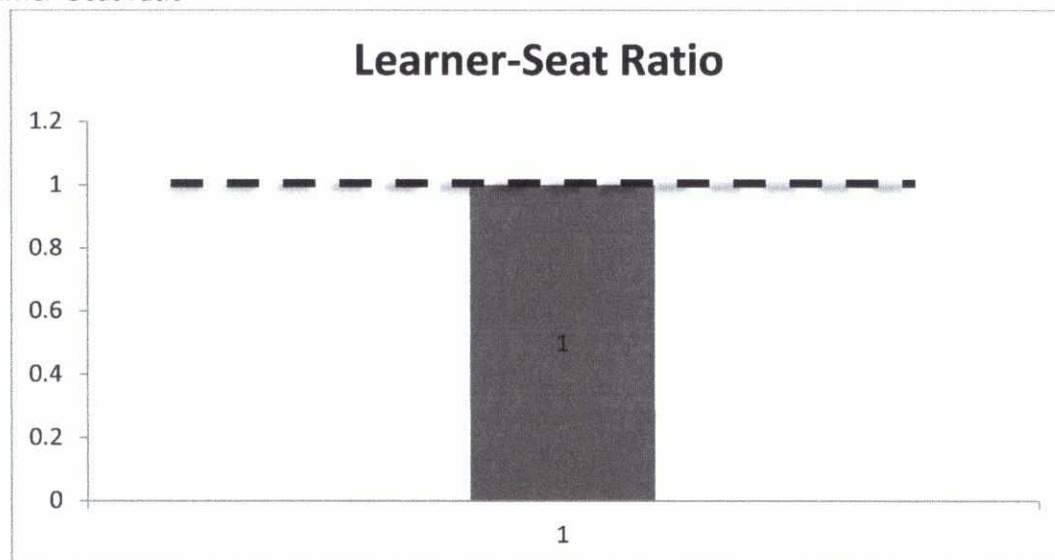
Write interpretation of the data.

16. Learner-Toilet ratio



Write interpretation of the data.

17. Learner-Seat ratio



Write Interpretation of the data.

Status of School Projects

18. Status of Continuous Improvement (CI) projects

*Presentation of Tables or Graphs depends on the School

Write interpretation of the data.

19. Other stakeholders' accomplishments

*Presentation of Targets or Graphs depends on the School

Write interpretation of the data

20. *School Governance Council (SGC) Functionality

- ☐ Organized and Highly Functional
- ☐ Organized and Moderately Functional
- ☐ Organized but Not Functional
- ☐ Not organized

Certified Accurate:

School Head

Teacher Representative

PTCA President

Student Government President

SGC President