



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JUN 22 2023

MEMORANDUM

**MONITORING ON THE ADMINISTRATION OF THE NATIONAL ACHIEVEMENT
TEST FOR GRADE 10 FOR SCHOOL YEAR 2022-2023**

To: OIC-Assistant Schools Division Superintendent/
Chief Education Supervisor, SGOD
Chief Education Supervisor, CID
Public and Private Secondary School Heads/ OICs
Administrative Officer V
All Others Concerned

1. This Office informs all concerned on the list of officials and personnel who are involved in the monitoring of the above captioned activity.
2. Attached are the *Division Monitoring Team on the Administration of the Basic Education Exit Assessment (BEEA) Grade 10* and the *List of Testing Centers on the National Achievement Test Administration*. Testing materials will be released on June 27, 2023, 5:00 AM by the Division Testing Committee.
3. Immediate and wide dissemination of this Memorandum is desired.


EVANGELINE P. LADINES CESO V
Schools Division Superintendent

Enclosure: As stated
References: DM-2023-034
To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT MONITORING AND EVALUATION TEST

CDGR/ DM / MONITORING ON THE ADMINISTRATION OF THE NATIONAL ACHIEVEMENT TEST FOR GRADE 10
FOR SCHOOL YEAR 2022-2023

203 / June 21, 2023

UN-2023-203



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City

(02) 805-9935, (02) 805 - 9940

sdomuntinlupa@gmail.com



Department of Education
National Capital Region
SDO - Muntinlupa City

DIVISION MONITORING TEAM
(GRADE 10 PUBLIC & PRIVATE SECONDARY SCHOOLS)

No	Testing Center	SDO Personnel	Position
PUBLIC SCHOOLS			
1	Muntinlupa Science High School	Ms. Clarisa C. Avila	Public Schools District Supervisor
2	Tunasan National HS	Dr. Ma. Theresa C. Dela Rosa	Public Schools District Supervisor
3	Poblacion National HS	Ms. Alyssa V. Aventurado	Public Schools District Supervisor
4	Muntinlupa NHS	Dr. Ma. Theresa C. Dela Rosa	Public Schools District Supervisor
5	Lakeview Integrated School	Mr. Jay Boy E. Evano	Public Schools District Supervisor
6	Pedro E. Diaz HS	Mr. Jay Boy E. Evano	Public Schools District Supervisor
7	Muntinlupa Business HS - Main	Dr. Mark Joseph C. Fernandez	Public Schools District Supervisor
8	Muntinlupa Business HS - Sucat Annex	Dr. Mark Joseph C. Fernandez	Public Schools District Supervisor
PRIVATE SCHOOLS			
9	Lyceum of Alabang Inc.	Dr. Zoren Pepito L. Gubalane	Senior Education Program Specialist
10	Lakewood School of Alabang, Inc.	Ms. Rochelle A. Jimenez	Senior Education Program Specialist
11	South Mansfield College	Ms. Ivy M. Romano	Senior Education Program Specialist

Prepared by:

Zoren Pepito L. Gubalane

ZOREN PEPITO L. GUBALANE DPA
Senior Education Program Specialist
Division Testing Coordinator

Recommending approval:

NERISSA R. LOMEDA PHD

NERISSA R. LOMEDA PHD
OIC-Asst. Schools Division Superintendent

Approved:

Evangeline P. Ladines Cesov
EVANGELINE P. LADINES CESO V
Schools Division Superintendent

Department of Education
National Capital Region
SDO - Muntinlupa City

**BASIC EDUCATION EXIT ASSESSMENT
(GRADE 10 PUBLIC & PRIVATE SECONDARY SCHOOLS)**

(TESTING CENTERS/ROOMS NEEDED/ROOM EXAMINERS/SCHOOLS TO PROVIDE ROOM EXAMINERS and ROOM SUPERVISOR/S)

No	Testing Center	No. of Takers	No. of Testing Rooms Needed	No. of Room Examiners Needed	No. of Room Supervisor Needed	Schools to Provide the Room Examiner(s)/Supervisor(s)
TUNASAN						
1	Lyceum of Alabang Inc.	18	1	1	0	Tunasan National HS RE(1)
2	Muntinlupa Science High School	42	2	2	0	Tunasan National HS RE(2)
3	Tunasan National HS	261	9	9	1	Lyceum of Alabang Inc. RE(1) Muntinlupa Science High School RE(2) Muntinlupa NHS RE(2) Pedro E. Diaz HS RE(3) Pedro E. Diaz HS RS(1)
TOTAL:		321	12	12	1	
POBLACION						
4	Poblacion National HS	119	4	4	0	Muntinlupa NHS RE(4)
5	Muntinlupa NHS	221	8	8	1	Poblacion National HS RE(4) Tunasan National HS RE(4) Tunasan National HS RS(1)
TOTAL:		340	12	12	1	
PUTATAN						
6	Lakewood School of Alabang, Inc.	34	2	2	0	South Mansfield College RE(2)
7	South Mansfield College	35	2	2	0	Lakewood School of Alabang, Inc. RE(2)
8	Lakeview Integrated School	76	3	3	0	Pedro E. Diaz HS RE(3)
TOTAL:		145	7	7	0	
ALABANG						
9	Pedro E. Diaz HS	181	6	6	1	Lakeview Integrated School RE(3) Tunasan National HS RE(2) Muntinlupa NHS RE(2) Muntinlupa NHS RS(1)
TOTAL:		181	6	6	1	
BULI						
10	Muntinlupa Business HS - Main	127	5	5	1	Muntinlupa Business HS - Sucat Annex RE(5) Muntinlupa Business HS - Sucat Annex RS(1)
TOTAL:		127	5	5	1	
SUCAT						
11	Muntinlupa Business HS - Sucat Annex	128	5	5	1	Muntinlupa Business HS - Main RE(5) Muntinlupa Business HS - Main RS(1)
TOTAL:		128	5	5	1	
GRAND TOTAL:		1242	47	47	5	

Reminders:

1. The testing centers need to assign one **Room Supervisors** for every 5 **Testing Rooms**.
2. Each school should take charge of transporting their students to their respective testing centers ahead of time. Ocular inspection should be done at least a day before the actual exam.
3. The School Head or the assigned School Testing Coordinator (STC) shall take the testing materials from the SDO, send the test materials to the assigned testing center, release the test materials to the assigned Room Examiners, retrieve the ETREs, prepare the CETRE for own school, and return the same to SDO immediately after the test administration.
4. The Chief Examiner should be the School Head of the identified testing center.
5. In case there are more than 2 schools clustered in one testing center, each school should accomplish separate ETRE and CETRE.

Prepared by:

CHELO DG. RONGAVILLA
Education Program Specialist II

Checked by:

ZOREN PEPITO L. GUBALANE DPA
Senior Education Program Specialist
Division Testing Coordinator

Reviewed:

NERISSA L. LOMEDA PHD
Office of the Chief SGOD
OIC-Asst. Schools Division Superintendent

Noted:

EVANGELINE P. LADINES CESO V
Schools Division Superintendent