

INITIAL EVALUATION RESULT (IER)

Position: ADMINISTRATIVE AIDE VI

Salary Grade and Monthly Salary: SG 6 17,553.00

Qualification Standards:

Education COMPLETION OF TWO-YEAR STUDIES IN COLLEGE OR HIGH SCHOOL GRADUATE WITH RELEVANT VOCATIONAL/TRADE COURSE

Training 4 HOURS OF RELEVANT TRAINING

Experience 1 YEAR OF RELEVANT EXPERIENCE

Eligibility RELEVANT MC 11 S.1996 CAREER SERVICE (SUB-PROFESSIONAL) / FIRST LEVEL ELIGIBILITY

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
1	AA6-2023-001	Bachelor Science In Criminology	Professionalism in Workplace , Date November 6 2021 , 4HRS	4 HOURS	Administrative Aide VI - Pedro E Diaz High School under government of Muntinlupa 2017-2022	5+ YEARS	RA 6506 Criminologist	QUALIFIED
2	AA6-2023-002	BACHELOR OF SCIENCE IN PSYCHOLOGY(36 UNITS EARNED);HOTEL AND RESTAURANT SERVICES	PARTICIPATING IN WORKPLACE COMMUNICATION, MAY 12,2022, 8 HOURS; RECEIVING AND RESPONDING TO WORKPLACE COMMUNICATION, JULY 15,2023, 8 HOURS; MICROSOFT DIGITAL LITERACY, Date: JULY 17,2023, 8HOURS; INTRODUCTION TO BOOKKEEPING AND ACCOUNTING, Date: JULY 18,2023, 8 HOURS	4+ HOURS	SECRETARY - PAMAHALAANG BARANGAY NG PUTATAN(YOUTH SECTOR), DECEMBER 2014- DECEMBER 2016; CASHIER - CHOWKING STARMALL ALABANG,Date: March 2011 - August 2011	3+ YEARS	CSSP	DISQUALIFIED DID NOT SUBMIT DOCUMENTARY REQUIREMENT LETTER E. (SCHOLASTIC/ ACADEMIC RECORD)
3	AA6-2023-005	BACHELOR OF BUSINESS ADMINISTRATION- MAJOR IN MANAGEMENT	CONTACT CENTER SERVICE, Date: JULY 05, 2023 to JULY 28, 2023, 188 HOURS	4+ HOURS	PRODUCTION OPERATOR - INTEGRATED MICROELECTRONICS INCORPORATED, FEBRUARY 2, 2002 TO NOVEMBER 29, 2005; CASHIER- JEM FOODS CORPORATION, OCTOBER 15,1999 TO FEBRUARY 28,2000; CASHIER- MONARCH ALABANG FOODS CORPORATION	3+ YEARS	LET	DISQUALIFIED DID NOT SUBMIT DOCUMENTARY REQUIREMENT LETTER C & D (COPY OF PRC ID & PRC RATING)
4	AA6-2023-006	Bachelors of Technology in Information Technology , Certificate for Teaching Profession(30 units)	NCII Computer System Servicing(tesda)	4+ HOURS	Project Coordinator(Air21)-March 1 - August 31 2019	5 MONTHS	LET	DISQUALIFIED DID NOT SUBMIT PRC ID & PRC RATING LACKED OF 1 YEAR RELEVANT EXPERIENCE
*****NOTHING FOLLOWS*****								

Prepared and certified correct by:


ANGELA M. FRANCISCO

Administrative Officer IV (HRMO II)

Date: August 01, 2023



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