



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

SI-477

Office of the Schools Division
Superintendent

MEMORANDUM

No. 227, s. 2023

SEP 25 2023

**BEGINNING OF SCHOOL YEAR (BOSY) 2023-2024 ENCODING IN THE
LEARNER INFORMATION SYSTEM (LIS)**

To: OIC-Assistant Schools Division Superintendent /
Chief Education Supervisor, School Governance and Operations Division
Chief Education Supervisor, Curriculum Implementation Division
Public and Private Elementary and Secondary School Heads/OICs
All Others Concerned

1. Attached is **DepEd Memorandum** dated **September 18, 2023**, on the above-captioned subject, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. This Division announces that the Beginning of School Year 2023-2024 Encoding in the LIS shall start on **September 18, 2023**, and **end on October 30, 2023**. It is required that all public, private, and Alternative Learning System (ALS) Community Learning Centers (CLCs) encode and maintain the data on their students in the LIS. Since the BOSY enrollment data is the only source of the official enrollment statistics made public by DepEd, all schools must guarantee that all information supplied therein are true and complete.
3. It is stressed that the encoded BOSY data is important for planning, resource allocation, policy development, and evidence-based decision making on the side of the Department as well as for making it easier to charge for government support and subsidies.
4. In order to ensure that all children of school age are enrolled in schools, all public schools are requested to strengthen Child Finding or Child Mapping efforts in their locality.
5. Immediate dissemination of, and strict compliance with this Memorandum is desired.

EVANGELINE P. LADINES, CESO V
Schools Division Superintendent

Enclosure: none

References: As stated

To be indicated in the Perpetual Index
under the following subjects:

LEARNER INFORMATION SYSTEM LEARNER SCHOOL

JDN/DM/ Beginning of School Year (BOSY) 2023-2024 Encoding in the Learner Information System (LIS)

227 / September 20, 2023

NUM-2023-227



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217



Republic of the Philippines
Department of Education
PLANNING SERVICE

Office of the Director

18 September 2023

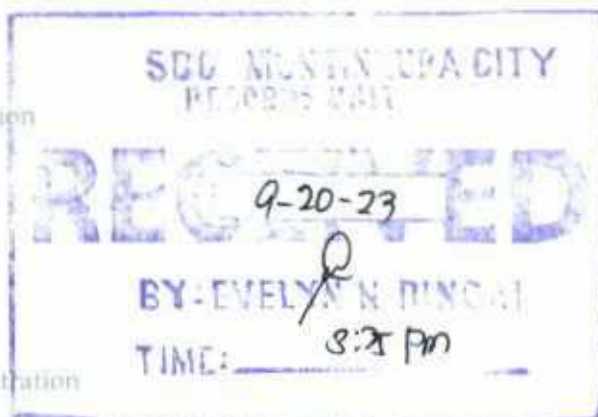
MEMORANDUM

FOR: MINISTER, BASIC, HIGHER AND TECHNICAL EDUCATION,
BARMM
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL PLANNING OFFICERS
ALL OTHERS CONCERNED

FROM: NOLASCO A. MEMPIN
Undersecretary for Administration

REYSEL A. ESCOBEDO
Undersecretary for Operations

NOEL T. BALUYAN
Assistant Secretary for Administration
Officer-in-Charge
Planning Service



SUBJECT: BEGINNING OF SCHOOL YEAR (BOSY) 2023-2024
ENCODING IN THE LEARNER INFORMATION SYSTEM (LIS)

The Department of Education (DepEd) announces that the **Beginning of School Year 2023-2024 encoding in the LIS shall start on 18 September 2023 and end on 30 October 2023.**

All public and private schools, State Universities and Colleges (SUCs) and Local Universities and Colleges (LUCs), and Philippine School Overseas (PSO) offering basic education in the country and abroad, and Alternative Learning System (ALS) Community Learning Centers (CLCs) are directed to encode and update their learners' data in the LIS. Moreover, all schools shall ensure that all information provided therein is accurate and correct since the BOSY enrollment data is the only source of the official enrollment data released by DepEd.

We would also like to reiterate that the BOSY data encoded in the LIS are crucial in planning, allocation of available resources, policy formulation, and evidence-based

decision making of the Department as well as in facilitating the billing of government assistance and subsidies.

The Regional Planning Officers (RPOs) and Division Planning Officers (DPOs) shall provide necessary technical assistance to schools that encounters difficulty in encoding their BOSY enrollment in the LIS and monitor the participation of all schools under their respective jurisdiction.

Furthermore, all public schools are requested to intensify Child Finding or Child Mapping activities in their locality to ensure that all school-age children are enrolled in schools.

For further clarifications or questions, please do not hesitate to contact the **Planning Service-Education Management Information System Division (PS-EMISD)** through their email address ps.emisd@deped.gov.ph.