CS Form No. 9 Revised 2018

Republic of the Philippines DEPARTMENT OF EDUCATION Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION CSCNCR FINIA Office-TESDA AUG 16 2023

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

ADMINISTRATIVE OFFICER IV - HRMO Date: August 16, 2023

No.	Position Title (Parenthetical	al Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						
INO.	Title, if applicable)				Education	Training	Experience	Eligibility	Competency (if a	pplicable)	Place of Assignment
1	Teacher II - (Senior High School TVL)	OSEC-DECSB-TCH2- 30771-2023; 30772-2023; 30773-2023	12	29,165.00	Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization	At least NC* II + TMC** I *Appropriate to the specialization	6 months of relevant teaching or 6 months of industry work experience	Applicants for a permanent appointment: RA 1080 (Teacher); If not RA 1080 eligible, they must pass the LET within (5) years after the date of first hiring Applicants for a contractual position: None Required Practitioners (part -time only): None required			Senior High School
2	Teacher II - (Senior High School - HUMSS)	OSEC-DECSB-TCH2- 30774-2023; 30775-2023; 30776-2023; 30777-2023; 30778-2023; 30779-2023; 30780-2023; 30781-2023;	12		Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards Master's degree in relevant strand/subject	None Required	None Required	Applicants for a permanent appointment: RA 1080 (Teacher); If not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring Applicants for a contractual position: None Required Practitioners (part -time only): None required			Senior High School

33	Teacher II - (Senior High School - ABM)	OSEC-DECSB-TCH2- 30782-2023; 30783-2023; 30784-2023; 30785-2023	12	29,165.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards Master's degree in relevant strand/subject		None Required	Applicants for a permanent appointment: RA 1080 (Teacher); If not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring Applicants for a contractual position: None Required Practitioners (part -time only): None required	Senior High School
. 2	Teacher II - (Senior High School - GAS)	OSEC-DECSB-TCH2- 30786-2023; 30787-2023; 30788-2023; 30789-2023	12	29,165.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards Master's degree in relevant strand/subject		None Required	Applicants for a permanent appointment: RA 1080 (Teacher); If not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring Applicants for a contractual position: None Required Practitioners (part -time only): None required	Senior High School
	Teacher II - (Senior High School - Arts & Design)	OSEC-DECSB-TCH2- 30790-2023; 30791-2023	12			4 hours of training relevant to the courses in the Track	1 year relevant teaching/ industry work experience	Applicants for a permanent appointment: RA 1080 (Teacher); If not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring Applicants for a contractual position: None Required Practitioners (part -time only): None required	Senior High School



6	Teacher II - (Senior High School - Sports)	OSEC-DECSB-TCH2- 30792-2023; 30793-2023; 30794-2023	12	29,165.00	Bachelor's degree with a major in field(s) under the Track; or any Bachelor's degree plus 15 units of specialization in fields under the Track	4 hours of training relevant to the courses in the Strand	1 year relevant teaching/ industry work experience	Applicants for a permanent appointment: RA 1080 (Teacher); If not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring Applicants for a contractual position: None Required Practitioners (part -time only): None required	Senior High School
7	Teacher I	OSEC-DECSB-TCH1- 30085-2023; 30086-2023; 30087-2023; 30088-2023; 30089-2023; 30090-2023; 30091-2023	11		Bachelor of Secondary Education (BSEd.) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)	JHS (ALS)
8	Special Education Teacher I	OSEC-DECSB-SPET1-30188-2023	14	33,843.00	Bachelor's degree in Education with specialization in Special Education	None Required	None Required	RA 1080 (Teacher)	Elementary

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 26, 2023.

- * Letter of intent addressed to the Head of Office, or to the highest human resource officer
- * Duly accomplished Personal Data Sheet (PDS) (CS Form No. 212, Revised 2017) and Work Experience Sheet, if applicable.
- * Photocopy of valid and updated PRC License/ID, if applicale
- * Photocopy of Certificate of Eligibility/Report of Rating, if applicable
- * Photocopy of scholastic/academic record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if available
- * Photocopy of Certificate/s of Training, if applicable
- * Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable
- * Photocopy of latest appointment, if applicable
- * Photocopy of the Performance Rating/s in the last rating period(s) covering one (1) year performance prior to the assessment, if applicable
- * Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ANGELA M. FRANCISCO	
ADMINISTRATIVE OFFICER IV - HRMO	
Centennial Ave., Tunasan, Munt. City	
recruitment.sdomuntinlupa@deped.gov.ph	

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



^{1.} Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Work Experience Sheet which can be downloaded at www.csc.gov.ph;
**"This Office recognizes Equal Opportunity Principle and all qualified applicants will receive consideration for employment without regard to sex or gender preference, age, ethnicity, religious affiliation, national origin, disability status, or any other characteristics protected by law"