



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

August 15, 2023

REQUEST FOR PRICE QUOTATION (RFQ)

Please quote your lowest price, inclusive of taxes on the item/s listed below, not higher than **Eight Hundred Thousand Pesos (PhP800,000.00)** being the Approved Budget for the Contract (ABC) and submit the signed and sealed quotation to the Office of the BAC Chair, thru the Receiving Section of the SDO, **on or before August 22, 2023; 10:00 am.** Quotations higher than the ABC shall be rejected.

For more information, please contact **Ms. Phoebe R. Arroyo**, BAC Secretariat Chair at Tel. No. (02) 8805-9935 loc. 120 or at sdomuntinlupabacsec@gmail.com.

NERISSA R. LOMEDA PhD
BAC Chair

Item No	Qty.	Unit	Item Description	PRICE		
				ABC	QUOTE	
					Unit	Total
LOT 1						
PROCUREMENT OF CONSULTING SERVICES FOR THE SCHOOL SITE'S SURVEY, TRANSFER AND TITLING, AND REGISTRATION OF SPECIAL PATENTS OF DEPED SCHOOL SITE IN MUNTINLUPA CITY						
			Name of School	Address	Lot Area (sq. m.)	
1	Lot		1. Alabang ES	Mendiola St., Muntinlupa City	10,002	P800,000.00
			2. Bagong Silang ES	Samson St., Sucat, Muntinlupa	968	
			3. Bayanan ES - Main	Nat'l Rd., Bayanan, Muntinlupa	8,361	
			4. Bayanan ES - Unit 1	Valeda St., Bayanan, Munt.	6,496	
			5. Buli ES	Espeleta St., Buli, Muntinlupa	5,839	
			6. Cupang ES	Viñalon St., Cupang, Munt.	5,001	
			7. Cupang Senior HS	Harmony Ville, Cupang, Munt.	16,578	
			8. Filinvest Alabang ES	Filinvest Housing, Alabang,	3,269	
			9. F. De Mesa ES	Freedom Hills, Putatan, Munt.	12,345	
			10. Itaas ES	NBP Res., Poblacion, Munt.		
			11. Lakeview IS	Marigold St., Lakeview Homes, Putatan, Muntinlupa	14,680	
			12. Muntinlupa Business HS - Main	Espeleta St., Buli, Muntinlupa	2,814	
			13. Muntinlupa Business HS - Sucat Annex	Quezon St., Sucat, Muntinlupa	2,503	
			14. Muntinlupa ES	Katihian St., Poblacion, Munt.	10,000	
			15. Muntinlupa NHS	NBP Res., Poblacion, Munt.	59,145	
			16. Muntinlupa Science HS	Buendia St., Tunasan, Munt.	5,000	
			17. Pedro E. Diaz HS	UP Side Subd., Alabang, Munt	9,500	
			18. Poblacion ES	Southville 3, NHA, Poblacion,	7,187	
			19. Poblacion NHS	Southville 3, NHA, Poblacion,	4,170	
			20. Putatan ES	San Guillermo, Putatan, Munt.	6,165	
			21. Soldiers Hill's ES	Blk. 26, SHV, Putatan, Munt.	13,896	
			22. Sucat ES - Main	Quezon St., Sucat, Muntinlupa	8,826	
			23. Tunasan ES	Buendia St., Tunasan, Munt.	2,500	
			24. Tunasan NHS	Centennial Ave., Tunasan	3,036	
			25. Victoria Homes ES	Victoria Homes, Tunasan	7,000	



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan, Muntinlupa City
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			<p>DETAILED SPECIFICATIONS</p> <ul style="list-style-type: none"> · Research and Computations using available records (i.e. survey plans and titles at appropriate government agencies) pertinent to the subject properties to be surveyed, and those adjoining properties that may be used for checking purposes. · Conduct Verification/Relocation Surveys to determine the actual metes and bounds of the subject properties based on the approved survey plans. · Process the Certificate Authorizing Registration from the BIR. · Submission of printed, signed and sealed, and AutoCAD file copy of Survey Plan to the Procuring entity <p>BIDDERS QUALIFICATIONS/MANPOWER REQUIREMENTS</p> <ul style="list-style-type: none"> · Must have a duly Licensed Geodetic Engineer with a minimum of 10 years of working experience in Property Survey. · Must be registered with PHILGEPS. · Must be registered with the Department of Trade and Industry. · Must have Tax Clearance issued by BIR. · The company's head office must be located within Metro Manila or near SDO Muntinlupa City for easy access and communication. <p>*Must submit a copy of all requirements listed above.</p> <p>SUPPORT SERVICE REQUIREMENTS</p> <ul style="list-style-type: none"> · The Service Provider must assign a dedicated Project Manager/Point Person who will handle/facilitate the requested geodetic services. · Contact details of this Project Manager/Point Person must be given to the procuring entity upon award of the contract. 			



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PROCUREMENT OF CONSULTING SERVICES FOR THE SCHOOL SITE'S SURVEY, TRANSFER AND TITLING, AND REGISTRATION OF SPECIAL PATENTS OF DEPED SCHOOL SITE IN MUNTINLUPA CITY						
			<p>CLEAR STATEMENT OF THE REQUIRED STANDARDS OF WORKMANSHIP, MATERIALS, AND PERFORMANCE OF THE GOODS AND SERVICES TO BE PROCURED</p> <ul style="list-style-type: none"> The Service Provider shall make sure that all the requirements and conditions reflected in the Terms of Reference shall be delivered and complied with. <p>DRAWINGS/PLANS AND OTHER NECESSARY INFORMATION</p> <ul style="list-style-type: none"> Lot Survey Plan in Official Bureau of Lands Form Approved Plan and Technical Description in preparation for Title Transfer Purposes Geodetic Engineer Accomplishment Report <p>SCHEDULE OF DELIVERABLES</p> <ul style="list-style-type: none"> Boundary Verification/Relocation Survey - 90 Calendar Days The Service Provider shall deliver the following to the procuring entity <ol style="list-style-type: none"> 5 sets of Verified School Lot Survey (signed and sealed) E-copy (AutoCAD) File of Verified School Lot Survey Lot data computation of each school lot survey 5 sets of approved technical description of every school lot survey <p>TERMS OF PAYMENT</p> <ul style="list-style-type: none"> The procuring entity shall, upon a written request of the Service Provider, make an Advance Payment in an amount not exceeding fifteen percent (15%) of the total contract price after signing of the Contract. 50% Upon Completion of Verification/Relocation Survey 35% Upon Presentation of Signed and Sealed Survey Plan and submission of CAD file of Survey plan, Lot Data Computation, Approved Technical Description and Geodetic Engineer Report 			



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			<ul style="list-style-type: none"> · A penalty will be imposed in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the works for every day of delay. <p style="text-align: center;">RESPONSIBILITIES OF THE END-USER UNIT DURING THE PROJECT IMPLEMENTATION</p> <ul style="list-style-type: none"> · SDO Muntinlupa shall monitor the progress of the project until such time the project is finished. · SDO Muntinlupa shall make sure that all the deliverables are complying with the required standards as stated in the TOR prior to acceptance. 			
				P800,000.00		

Terms of Payment: Payment shall be made by the Procuring Entity through Land Bank's LDDAP-ADA/Bank Transfer Facility or through Land Bank's cheque whichever is the preferred payment of the supplier, not later than sixty (60) days after submission of an invoice or claim by the Supplier. Bank Transfer fee shall be charged against the creditor's account.

Contract Duration	90 Calendar Days
Mayor's Permit No: Issued on: Issued at:	Contact Number: Landline No.: Mobile No.:
SEC/CDA/DTI Registration No.:	Name of Owner / Authorized Representative:
PhilGEPS Registration No.:	Signature:



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Important Terms

Each supplier shall fill-up this Request for Price Quotation Form with the following attachments:

- ✓• photocopy of the valid business permit/ mayor's permit
- photocopy of Professional License/Curriculum Vitae (Consulting Services)
- ✓• photocopy of SEC / DTI / CDA registration
- ✓• photocopy of PhilGEPS registration
- ✓• notarized original copy of the Omnibus Sworn Statement (use the prescribed GPPB form) (if the ABC is above PhP50,000.00)
- ✓• photocopy of the Income Tax Return (For ABC's above PhP500K)

All technical specifications are mandatory. Suppliers shall indicate the brand, model and complete specification of the offered commodity. The form must be signed by the owner/ authorized representative. **Should there be submission of a separate quotation with a different declared amount, the quote in the RFQ prevails.**

Failure or non-compliance to the above-cited pre-requisites shall be ground for the supplier's disqualification.

RFQ-2023-023



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