



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
Superintendent**

NOV 03 2023

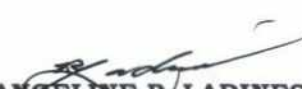
MEMORANDUM

No. **252**, s. 2023

**INSTALLATION OF SCHOOL GOVERNANCE COUNCIL (SGC) CORNER
INSIDE THE SBM ROOM: A DIVISION ADVOCACY PROJECT
TOWARDS AN ENHANCED FUNCTIONALITY AND
SHARED GOVERNANCE**

To: OIC-Assistant Schools Division Superintendent/
Chief Education Supervisor, School Governance and Operations Division
Chief Education Supervisor, Curriculum Implementation Division
All Public Elementary and Secondary School Heads/OICs
Administrative Officer V
All Others Concerned

1. Pursuant to DepEd Order No. 026, s. 2022, titled, "Implementing Guidelines on the Establishment of the School Governance Council", the Division, through the School Management Monitoring and Evaluation (SMME) Section, implements the above-captioned advocacy project in all public schools starting November of the current year.
2. This aims to enliven the current efforts of the schools to encourage their respective SGCs to sustainably function as a structure for shared governance and as an effective feedback mechanism at the school level. The Division will organize a quarterly monitoring activity on the status of this advocacy project.
3. The SGC Corner shall at least have the following items as follows:
 - File Box (at least 1), labelled with "SGC Files 2023-2024"
 - Long Folders with Fasteners (at least 6), labelled as -
 - ✓ Folder 1: DepEd Order No. 26, s. 2022
 - ✓ Folder 2: SGC Specific Functions, Roles and Responsibilities
 - ✓ Folder 3: SGC Set of Officers and Members
 - ✓ Folder 4: SGC Minutes of the Meeting
 - ✓ Folder 5: SGC Resolutions
 - ✓ Folder 6: SGC Accomplishment Reports
4. For information and strict compliance of all concerned.


EVANGELINE P. LADINES CESO V
Schools Division Superintendent

Enclosure: As stated
References: DepEd Order 26, s. 2022
To be indicated in the Perpetual Index
under the following subjects:

GOVERNANCE

ORGANIZATION

SBM

ZPLG / DM / Installation of School Governance Council (SGC) Corner Inside the SBM Room: A Division Advocacy Project
Toward an Enhanced Functionality and Shared Governance

252 / October 23, 2023

NUM-2023-252



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252