



**Republic of the Philippines**  
**Department of Education**  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division  
Superintendent**

**MEMORANDUM**

No. 254, s. 2023

NOV 07 2023

**MUNTINLUPA NATIONAL HIGH SCHOOL: HOST FOR THE REGIONAL  
MONITORING AND TECHNICAL ASSISTANCE ON  
SCHOOL-BASED MANAGEMENT**

To: OIC-Assistant Schools Division Superintendent/  
Chief Education Supervisor, School Governance and Operations Division  
Chief Education Supervisor, Curriculum Implementation Division  
All Public Elementary and Secondary School Heads/OICs  
Administrative Officer V  
All Others Concerned

1. With reference to the Regional Memorandum No. 2023-1020, titled, Monitoring and Technical Assistance on School-Based Management (SBM), the Regional SBM Monitoring Team will conduct relevant activities to the 16 Schools Divisions of DepEd-NCR on the second week of November 2023.

2. Considering its qualification and performance in terms of SBM, the Division SBM Coordinating Team, chaired by the Schools Division Superintendent, identifies Muntinlupa National High School (MNHS) with its Principal, Dr. Antonio B. Rocha, as the host for the said activity scheduled on November 17, 2023.

3. The assigned SBM Monitoring Team to arrive on the said date is composed of Regional and SDO Officials as follows:

| Regional Officials                 | SDO Officials                          |
|------------------------------------|----------------------------------------|
| 1. Dr. Lilia Ricero (PPRD)         | 1. Dr. Evangeline P. Ladines, CESO V   |
| 2. Dr. Alfred Desamparo (QAD)      | 2. Dr. Nerissa R. Lomeda, CESE         |
| 3. Dr. Rhea Eden (HRDD)            | 3. Ms. Madeline Ann L. Diaz            |
| 4. Dr. Dennis Mendoza (CLMD)       | 4. Ms. Noemi A. Valdez                 |
| 5. Dr. Gina Cruz (ESSD)            | 5. Ms. Ma. Regale A. Olarte            |
| 6. Dr. Joey Buenaventura (Finance) | 6. Public Schools District Supervisors |
|                                    | 7. Dr. Zoren Pepito L. Gubalane        |

4. The host school shall prepare a short program which covers the following:
- Arrival/Assembly/Registration of Guests and Participants
  - National Anthem/Muntinlupa March/Prayer
  - Acknowledgement of Guests and Participants
  - Statement of Purpose
  - Principal's Welcome Message
  - SDS Message
  - School SBM Practices and Related Accomplishments (5-Minute Video Presentation)



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,  
Muntinlupa City

(02) 805-9935, (02) 805 - 9940

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Certified No: 18.1519.026

- RO Orientation on the Provision of TA and Ways Forward for SBM
- Quick Tour to the School SBM Room and Facilities
- Closing

5. For information and compliance of all concerned.

  
**EVANGELINE P. LADINES CESOSA**  
Schools Division Superintendent

Enclosure: As stated

References: DepEd-NCR ORD, 2023-1020

To be indicated in the Perpetual Index

under the following subjects:

SBM

MONITORING

TECHNICAL ASSISTANCE

ZPLG / DM / Muntinlupa National High School: Host for the Regional Monitoring and Technical Assistance on School-Based Management

254 / October 31, 2023



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**

ORD-2023-1020

**TO :** Assistant Regional Director  
Schools Division Superintendent  
Assistant Schools Division Superintendent  
All Others Concerned

**FROM :**   
WILFREDO E. CABRAL, CESO III  
Regional Director

**SUBJECT :** MONITORING AND TECHNICAL  
ASSISTANCE ON SCHOOL-BASED  
MANAGEMENT (SBM)

**DATE :** October 4, 2023

1. Pursuant to DepEd Memorandum No. 865, s. 2023, Guidelines on the Delivery of Technical Assistance Towards Improved School-Based Management (SBM) Practices, this Office hereby informs the field of the following activities related to the above captioned activities:

| Date/ Venue                                                                                                                  | Activities                                                                                                            | Persons Involved          |
|------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------------------|
| October 13, 2023/<br>Continuous Improvement Learning Hub (2 <sup>nd</sup> Floor, Varela Building, DepEd NCR Regional Office) | Meeting of Division SBM Coordinators                                                                                  | Division SBM Coordinators |
| October 23-27, 2023                                                                                                          | Submission of SBM Levels of Practice of Public elementary and Secondary Schools (prior to the issuance of moratorium) | Division SBM Coordinators |



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|-------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------------------------------------------------------------------|
| November 7, 2023 (Schools Division of Pasig City)                                                                             | Benchmarking on SBM TA Practices on Selected SDOs | Division Coordinators SBM                                            |
| November 8, 2023 (Schools Division of San Juan City)                                                                          |                                                   |                                                                      |
| November 9, 2023 (Schools Division of Pasay City)                                                                             |                                                   |                                                                      |
| November 10, 2023/<br>Continuous Improvement Learning Hub (2 <sup>nd</sup> Floor, Varela Building, DepEd NCR Regional Office) | Planning Meeting                                  | Division Coordinators SBM<br><br>Regional Monitoring Team            |
| November 13-29, 2023                                                                                                          | Monitoring and TA on SBM                          | Division Coordinators SBM<br><br>Regional Monitoring Team            |
| November 13-December 29, 2023                                                                                                 | SBM Peer Mentoring                                | Division Coordinators SBM<br><br>(Seasoned and New SBM Coordinators) |

2. In view of this, the Regional Monitoring Team is constituted to monitor the provision of TA on SBM in 16 Schools Division in the National Capital Region:

| Date                     | Schools Division Office                                                                            | Regional Office (RO) Monitoring Officials                                                                                          |
|--------------------------|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| <b>November 14, 2023</b> | <b>PAMAMAZON Cluster</b><br><br>SDO Pasay City<br>SDO Makati City<br>SDO Manila<br>SDO Quezon City | <b>Team Leader:</b><br>Roger R. Morillos (FTAD)<br><b>Members:</b><br>Maria Laarni Carla C. Paranis (FTAD)<br>Jingle A. Lim (FTAD) |



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| <b>November 15, 2023</b> | <b>PAMAMARISAN Cluster</b><br>SDO Pasig City<br>SDO Marikina City<br>SDO Mandaluyong City<br>SDO San Juan City          | Lilia Ricero (PPRD)<br>Alfred Desamparo (QAD)<br>Rhea B. Eden (HRDD)<br>Dennis Mendoza (CLMD)<br>Gina Cruz (ESSD)<br>Joey Buenaventura<br>(Finance) |
| <b>November 16, 2023</b> | <b>CAMANAVA Cluster</b><br>SDO Caloocan City<br>SDO Malabon City<br>SDO Navotas City<br>SDO Valenzuela City             |                                                                                                                                                     |
| <b>November 17, 2023</b> | <b>MUNTAPARLAS Cluster</b><br>SDO Muntinlupa City<br>SDO Taguig and Pateros<br>SDO Parañaque City<br>SDO Las Piñas City |                                                                                                                                                     |

- For clarifications, kindly coordinate with Dr. Maria Laarni Carla C. Paranis, Regional SBM Coordinator, through email at [marialaarnicarla.paranis@deped.gov.ph](mailto:marialaarnicarla.paranis@deped.gov.ph).
- Immediate and wide dissemination of this Memorandum is desired.

/ftad-mlccp

