



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

NOV 17 2023

MEMORANDUM

No. 268, s. 2023

**LET'S MEASURE UP! A CAPACITY – BUILDING WORKSHOP FOR SDO
MUNTINLUPA'S GADVOCATES WITH THE GENDER AND DEVELOPMENT
ASSESSMENT TOOLS**

To: OIC – Assistant Schools Division Superintendent/
Chief Education Supervisor, School Governance and Operations Division
Chief Education Supervisor, Curriculum Implementation Division
Public Elementary and Secondary School Heads/OICs
Administrative Office V
All Others Concerned

1. In adherence to DepEd Order No. 32, s. 2017 on "Gender – Responsive Basic Education Policy", the Schools Division Office of Muntinlupa City will conduct **"Let's Measure Up! A Capacity – Building Workshop for SDO Muntinlupa's GADVOCATES with the Gender and Development Assessment Tools"** on **November 20 and 21, 2023 (Monday and Tuesday)**, from **8:00 a.m. to 5:00 p.m.** at Parque Espana Hotel, Filinvest City, Alabang, Muntinlupa City.
2. The activity aims to strengthen gender-mainstreaming in providing gender-responsive programs, projects and activities in the school to address relevant gender issues and achieve gender equality goals, objectives, or purposes by supporting activities or interventions that reduce gender gaps and inequalities; building capabilities and utilizing the skills and knowledge for both men and women; and creating an environment that is committed and competent to pursue gender equality in the project.
3. Attached are the List of Participants, Activity Matrix, Program Management Team of the said activity and the Skeletal Operations Personnel in Every Division. Participants are advised to bring their laptops, extension wires, pocket wifi, and their 2023 and 2024 PPA Proposals.
4. Immediate and wide dissemination of this Memorandum is desired.


EVANGELINE P. LADINES CESOSA V
Schools Division Superintendent

Encl: None

Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects

PROGRAMS

GENDER AND DEVELOPMENT

TRAININGS

SCHOOLS

MELL/ LET'S MEASURE UP! CAPACITY-BUILDING WORKSHOP FOR SCHOOL GADVOCATES WITH GAD ASSESSMENT TOOLS
268 / November 14, 2023

NUM-2023-268



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
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sdo.muntinlupa@gmail.com
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Enclosure #1: Activity Matrix***Let's Measure Up! A Capacity – Building Workshop for SDO Muntinlupa's
GADvocates with the Gender and Development Assessment Tools***

November 20 and 21, 2023 (Monday and Tuesday); 8:00 a.m. to 5:00 p.m.

Parque Espana Hotel, Filinvest City, Alabang, Muntinlupa City

A. November 20, 2023 (Monday)

Time	Activity	Persons Involved
7:45 – 8:30 AM	Arrival at the Venue, Breakfast and Registration	TWG
8:31 AM – 9:00 AM	Preliminaries (Opening Program): Galaw Pilipinas, National Anthem, Prayer, DepEd Policy Statement, Mission, Vision and Core Values, SDO Hymn Acknowledgement of Participants and Statement of the Purpose Message	TWG AVP Ms. Mariel Eugene L. Luna <i>EPS and Division GAD Focal Person</i> Dr. Evangeline P. Ladines, CESO V <i>Schools Division Superintendent</i>
9:01 – 10:00 AM	Gender Mainstreaming Evaluation Framework (GMEF) and Presentation of SDO GMEF Result	Ms. Mariel Eugene L. Luna <i>EPS and Division GAD Focal Person</i>
10:01 AM – 11:00 AM	Updates on DepED and PCW Issuances on Gender and Development	Ms. Mariel Eugene L. Luna <i>EPS and Division GAD Focal Person</i>
11:01 – 12:00 NN	Harmonized Gender and Development (HGDG) Tools and Workshop 1	Ms. Mariel Eugene L. Luna <i>EPS and Division GAD Focal Person</i>
12:01 – 1:00 PM	Lunch Break	
1:01 – 2:30 PM	Workshop 2: Crafting of Project Proposals Aligned with the HGDG Tool for CY 2024	Ms. Mariel Eugene L. Luna <i>EPS and Division GAD Focal Person</i>
2:31 – 2:45 PM	Snack	
2:46 – 4:15 PM	Workshop 2: Crafting of Project Proposals Aligned with the HGDG Tool for CY 2024	
4:16 – 5:00 PM	Clearing House and Other Queries	

B. November 21, 2023 (Tuesday)

Time	Activity	Persons Involved
6:00 – 8:00 AM	Breakfast and Preliminaries	TWG
8:00 – 9:00 AM	Preliminaries: Galaw Pilipinas, Nationalistic Song, Prayer, DepEd Policy Statement, Mission, Vision and Core Values, SDO Hymn	TWG
9:00 – 12:00 NN	Gender Sensitivity in the Workplace: Focusing on Power	Jacqueline Rose T. Burgos, MD, MSCN, PhD <i>Professor, Jonelta Foundation School of Medicine Las Pinas City</i>
12:01 – 1:00 PM	Lunch Break	
1:01 – 2:30 PM	Cliniquing of 2024 GAD Responsive Project Proposals	<i>By Division and to be Facilitated by the Division Chiefs</i>
2:31 – 2:45 PM	Snack	
2:46 – 3:30 PM	Clearing House	PMT
3:30 – 4:00 PM	Closing Program	PMT

Enclosure #2: List of Participants

No.	Name	Position	No.	Name	Position
1	Ladines, Evangeline P.	SDS	23	Indap, Maria Teresa S.	NURSE II
2	Abadiano, Warren L.	ADA IV	24	Jimenez, Rochelle A.	SEPS
3	Abuel, Mahalikah Ayah Q.	ADAS III	25	Kondo, Eduardo L.	PDO II
4	Aguelo, Michael Evan	ADAS III	26	Lavin, Maripaz M.	NURSE II
5	Aman, Evangeline M.	PSDS	27	Licerio, Ma Ana L.	ADAS III
6	Andor, Mark Anthony E.	ADAS III	28	Lorenzo, Nery Ann E.	EPS II
7	Arroyo, Phoebe R.	SEPS	29	Lumaad, Lourdes Norally D.	ADAS III
8	Aventurado, Alyssa V.	PSDS	30	Luna, Mariel Eugene L.	EPS
9	Avila, Clarisa C.	PSDS	31	Malacad, Maria Cristina F.	AOIV
10	Ayudtud, May Anne L.	DENTIST II	32	Maligaya, Yaledegler Dc.	PSDS
11	Bachoco, Shiela Rose H.	AO II	33	Marquez, Maria Vilma A.	ADAS III
12	Benito, Reynante Latumbo	PDO II	34	Namit, Ma. Myra E.	PSDS
13	Borjal, May L.	ITO I	35	Navia, Marideth M.	ADAS III
14	Claudiel, Cecilia Teresa C.	EPS II	36	Nilo, Joseph D.	PLO III
15	Colle, John Albert B.	EPS	37	Olarte, Ma. Regaele A.	EPS
16	Dela Rosa, Ma Theresa C.	PSDS	38	Pagador, Ma. Romma S.	ADAS III
17	Domingo, Michael F.	ADA VI	39	Peñaflor, Maileen M.	ADAS III
18	Enerlas, Edison C.	EPS	40	Ramirez, Arianne Mae B.	ADAS II
19	Fabonan, Ma. Katleen F.	ADAS I	41	Regacho, Erness Faith J.	ATTY. III
20	Galang, Lerma L	EPsII	42	Rodilla, Lourdes V.	AOIV
21	Ibanez, Myrna D.	ADASIII	43	Rongavilla, Chelo D.	EPS II
22	Ilarde, Cecilia A.	Librarian	44	San Jose, Melanio Jr. R.	ADAS III

No.	Name	Position	No.	Name	Position
45	Sicam, Andres F.	EPsII	52	Vivo, John Lord G.	ADAS III
46	Sioao, Eileen E.	ADAS III	53	Yago, Sue-Ann	PDO I
47	Solayao, Ma. Carmen D.	EPS	54	Ylen, Jericho B.	ADAS III
48	Tagle, Ada Trinidad A.	PSDS	55	Calica, Diana J.	ADAS III
49	Tejada, Renante L.	ENGR. III	56	Samson, Dulce	ADMIN AIDE IV
50	Torres, King Solidini J.	PDO I	57	Rendon, Joeycor	ADMIN AIDE IV
51	Urquia, Gina U.	EPS	58	Medina, Karina E.	ACCT. III
52	Valdez, Noemi A.	AOV	59	Diaz, Madeline Ann L.	Chief CID

Program Management Team:

1. Registration: Ms. Cecilia Ilarde, Librarian II
2. Moderator: Dr. Gina U. Urquia, Education Program Supervisor
3. Documentation and Narrative Report: Mr. Reynante Benito, PDO II
Mr. Andres C. Sicam, EPsII
4. Monitoring and Evaluation: Dr. Zoren Pepito L. Gubalane, SEPS for M & E
Ms. Chelo R. De Guzman, EPsII

Continuous Operations In-Charge for Every Division/Unit:

1. Curriculum Implementation Division
 - a. Ms. Vina Angela A. Padlan
2. School Governance Operations Division
 - a. Ms. Gizelle Adriano
3. Administrative Office
 - a. Ms. Angelica Cachuela
4. Office of the Assistant Divisions Superintendent
 - a. Ms. Rosalie Arevalo
5. Office of the Schools Division Superintendent
 - a. Mr. John Rey Malahito