

Project No. 2023-003



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

INVITATION TO BID FOR THE PRINTING OF GRADES 6, 10 AND 12 ALTERNATIVE DELIVERY MODE (ADM) MODULES FOR THE THIRD QUARTER FOR SY 2023-2024

1. The **Schools Division Office-Muntinlupa City**, through the **Republic Act No. 11936- Fiscal Year (FY) 2023 General Appropriations Act as the Allotment Order (GAAAO) dated January 3, 2023 with Sub-Allotment Release Order (Sub-ARO) No. NCR-23-06-263**, intends to apply the sum of **Six Million One Hundred Seventy-Three Thousand Seven Hundred Forty Pesos and 95/100 (PhP6,173,740.95)** being the ABC to payments under the contract for the **Printing of Grades 6, 10, and 12 Alternative Delivery Mode (ADM) Modules for the Third Quarter for SY 2023-2024**. Bids received in excess of the ABC shall be automatically rejected at the bid opening.
2. The **Schools Division Office-Muntinlupa City** now invites bids for the above Procurement Project Delivery of the Goods which is required by **January 17, 2024**. Bidders should have completed, within 15 years from the date of the submission and receipt of bids, a contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedure using a non-discretionary *“pass/fail”* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations which grants similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from the **Schools Division Office-Muntinlupa City** and inspect the Bidding Documents at the address given below from **8:00 am – 5:00 pm**.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **November 9, 2023**, from the **BAC Secretariat at the Student Center for Life Skills Building (SCLS), Centennial Avenue, Laguerta, Tunasan, Muntinlupa City** upon payment of the applicable fee for the Bidding Documents pursuant to the latest guidelines issued by the GPPB, upon payment in cash of **Ten Thousand Pesos (P10,000.00)**.

The Schedule and Venue of the procuring activities are as follows:

Activity	Date	Venue
Posting	November 9, 2023 – November 16, 2023	PhilGEPS
Issuance of Bidding Documents	November 9, 2023 – November 29, 2023 (8:00 am to 5:00 pm – Regular Office Hours)	Schools Division Office Muntinlupa City or thru the official email of SDO- Muntinlupa BAC
Pre-Bid Conference	November 17, 2023, Friday, 1:30 pm	Schools Division Office Muntinlupa City- (SCLS Bldg. 4th floor Activity Center)
Submission and Opening of Bids	November 30, 2023, Thursday, 1:30 pm	Schools Division Office Muntinlupa City- (SCLS Bldg. 4th floor Activity Center)

6. The **Schools Division Office-Muntinlupa City** will hold a Pre-Bid Conference on¹ **November 17, 2023, Friday, 1:30 p.m.** at the **Schools Division Office-Muntinlupa City (SCLS Bldg. 4th floor Activity Center), Centennial Avenue, Laguerta, Tunasan, Muntinlupa** which shall be open to prospective bidders.
7. Bids (in printed copies) must be duly received by the BAC Secretariat through manual submission to the office address indicated below, or thru any courier on or before **November 30, 2023, Thursday, 1:30 pm**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms, and in the amount stated in **ITB** Clause 14.
9. Bid Opening (face-to-face) shall be on **November 30, 2023, Thursday, 1:30 pm** at the **Schools Division Office-Muntinlupa City (SCLS Bldg. 4th floor Activity Center), Centennial Avenue, Laguerta, Tunasan, Muntinlupa**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. The **Schools Division Office-Muntinlupa City** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. The payment shall be made promptly by the Procuring Entity, but in no case later than fifteen (15) working days after receipt of Cash Crediting by the Department of Budget and Management (DBM).
12. For further information, please refer to:

Ms. Phoebe R. Arroyo
BAC Secretariat-Chair
SDO Muntinlupa City
Centennial Avenue, Laguerta, Tunasan, Muntinlupa City
(02) 8829-2308 loc. 120
sdomuntinlupabacsec@gmail.com

Mr. Joseph D. Nilo
BAC Secretariat-Member
SDO Muntinlupa City
Centennial Avenue, Laguerta, Tunasan, Muntinlupa City
(02) 8829-2308 loc. 120
sdomuntinlupabacsec@gmail.com
13. You may visit the website: <http://deped-muntinlupa.com> for the downloading of the Bidding Documents.


NERISSA R. LOMEDA CESE
BAC Chair

November 9, 2023