



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

NOV 10 2023

MEMORANDUM

**CHILD PROTECTION COMMITTEE (CPC) FUNCTIONALITY
TRAINING WORKSHOP**

To: OIC-Assistant Schools Division Superintendent/
Chief Education Supervisor, School Governance and Operations Division
Chief Education Supervisor, Curriculum Implementation Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. Attached is Regional Memorandum No.1124, s. 2023, dated October 27, 2023, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Particular attention is invited to the Indicative Program attached with the said Memorandum.
3. Immediate and wide dissemination of this memorandum is desired.


EVANGELINE P. LADINES CESO V
Schools Division Superintendent

Enclosure: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

PARENTS PROGRAMS TRAININGS

SARY/ DM/ CHILD PROTECTION COMMITTEE (CPC) FUNCTIONALITY TRAINING WORKSHOP

381 / 11/9/23

UN-2023-381



 Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City
 (02) 805-9935, (02) 805 - 9940
 sdomuntinlupa@gmail.com





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4. Program arrangements are as follows:

- The Opening Program shall commence on November 13, 2023 (Day 1) at 1:00 PM, with PM snacks as the first meal. The standard hour for the check-in of participants is between 1:00 PM – 5:00 PM;
- Participants are enjoined to observe punctuality and active learning involvement during the activity;
- SDOs and School Heads are requested to carry out a flexible mechanism to ensure the continuity of their operations while attending the activity;
- Checkout of the participants, Program Management Team, and Resource Persons will be on November 17, 2023 (Day 5), at 12:00 NN.

5. Enclosed is the Indicative Program of Activities (*Enclosure B*). Only those participants who completed the prescribed hours and submitted the activity requirements shall be given a Certificate of Participation.

6. Board and Lodging shall be charged from the LRPO-CO Program Support Funds (PSF), subject to the usual COA rules and regulations

7. For queries and other concerns, please contact Dr. Leonila C. Mustapha or Ms. Julianne Vida M. Pamatian, Regional LRP Focal Persons at email address: lrps.ncr@deped.gov.ph.

8. Immediate dissemination of this Memorandum is desired.

WILFREDO E. CABRAL, CESO III
Regional Director

Encls: As stated



Enclosure A

**Expected Participants in the Training Workshop on
Child Protection Committee (CPC) Functionality**

November 13-17, 2023

Venue: TBA

Cluster	SDO	Division LRP Focal Person	Division LRP Alternate	High School Guidance Counselor / Teacher	Elem. Guidance Counselor / Teacher	High School Principal	Elem School Principal
CAMANAVA	Caloocan City	Joshua Kenneth R. Lazaro	Leandro C. Balcon	Mary Ann O. Talag	Ma. Roselyn Aranas	Dr. Arlene Ocol	Dr. Domitilla S. Gutierrez
	Malabon City	Elvira T. Villanueva	Donna F. Capuli	Farma, Cynthia P./ Competente, Mary Joy P.	Blessed Salve T. Gregorio	Dr. Fortunato B. Abude	Hermina C. Garcia
	Navotas City	Lucia G. Angel	Catherine Dg. Santos	Calimag, Maria Ann C.	Rowela Gabayeron	Wilfreza Balagosa	Sonia M. Padernal
	Valenzuela City	Elias Adrian K. Santos II	Albert B. Tolentino (Substitute)	De los Santos, Ponciano	Jeffrey V. Corral	Odelon B. Penaflores	Roderick D. De Leon
PAMAMAZON	Pasay City	Bernardita A. Perez	Concepcion M. Macapagal	Raquipo, Shierene D.	Ledena Ilaog	Agapito Teodoro N. Manaog	Glenda D. Tabaquirao
	Makati City	Salome Refe Ingua	Rosally L. Roque	Yolanda A. Padlan	Abejuela, Liberty June M.	Lutgardo P. Cruz	Benzon T. German
	Manila City	Elizabeth G. Nunez	Loreta M. Cruz/Karen R. Verano	Asuncion R. Ferrer	Rosario Camba	Graciano Budoy	Eddieza Durenz



	Quezon City	Marietta Caballero	Rudolf James P. Dato	Samantila, Elvira E.	Imelda De Guzman	Zaida Padullo	Hellen F. Hilario
MUNTAPAR LAS	Muntinlupa City	Ma. Regaale A. Olarte	Sue Ann R. Yago	Marca, Cynthia T.	Amielyn Dig	Eden Binaday	Edizer Laqueo
	Taguig/Pateros City	Lorilyn M. Lea	Ieryn S. Simborio	Rafael, Maridel J.	Novelita R. Penaranda	Noreen Baus Billanes	Marieta T. Junio
	Paranaque City	Leah Eborda Sudsakorn, Jd	Mark Gerome Catchillar	Surigao, Sarrah Jane	Sarah Jane T. Torzar	Marilou A. De Jesus	Ma. Cristina N. Balbaboco
	Las Pinas City	Mary Stephanie R. Magdamit	Mark Lyndon B. Garcia	Maria Cristita B. Cuervo	Monica P. Santos	Jennifer T. Erispe	Josephine S. De Ocampo
PAMAMARI SAN	Pasig City	Rose Ann B. Pamintuan	Atty. Marilou G. Calingo	HARLENE ROSE MAMIIT, RGC	AVA S. ENDRINAL	MONETTE P. VEGA	JOEWEL C. ARMAS
	Mandaluyong City	Rex A. Ado	Laraine S. Quibuyen	Ebuengan Monalyn A., RGC	Metz T. Omero	Corazon R. Regino	Jocelyn N. Tamayo
	Marikina City	Alberto D. Villamor	Risheill D. Guevara	Militar, Susan C., RGC	Marah-Vida S. Codon	Marina G. Mingoy	Maritoni B. Cabacungan
	San Juan City	Ricky C. Balmores (Div. Rep)	Rizaldy N. Bercasio (Rep)	Cherry Villar	Jennet V. Jamero	Ma. Ghianelli C. Magdael (FP)	Katherine Martinez



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Enclosure B

**Child Protection Committee (CPC) Functionality
 Training Workshop**

Indicative Program of Activities

Day 1 – November 13, 2023		
1:00 PM - 5:00 PM	Arrival and Registration of Participants	
Day 2 – November 14, 2023		
Time	Activities	In-Charge
8:00 AM - 9:15 AM	G. Prayer H. Pambansang Awit I. Welcome Remarks J. Inspirational Message K. Keynote Address L. Introduction of Participants	CAMANAVA Cluster
9:15 AM - 9:45 AM	House Rules and Leveling of Expectations	
9:45 AM - 10:00 AM	AM Snacks	
10:00 AM - 11:00 AM	Objectives Setting	Dr. Leonila C. Mustapha Education Program Supervisor Head, RLRP Section
11:00 AM - 12:00 NN	Mandates and Directions of the Learner Rights and Protection	Atty. Suzette T. Gannaban-Medina OIC-Director III Learner Rights and Protection Office- DepEd Central Office
12:00 NN - 1:00 PM	LUNCH Break	
1:00 PM - 3:00 PM	Understanding the Rights and Protection of Learners	Dr. Albert D. Villamor Education Program Supervisor Child Protection Specialist
3:00 PM - 3:15 PM	PM Snacks	
3:15 PM - 5:00 PM	Handling Procedures of the Learner Rights and Protection Cases and Data	Atty. Annaliza G. Esperanza Head, Legal Unit Supervising in Charge Office of the Regional Director
CAMANAVA Officers-in-Charge		
Day 3 – November 15, 2023		



Misamis St., Bago Bantay, Quezon City

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Time	Activities	In-Charge
8:00 AM - 8:15 AM	Management of Learning	PAMAMAZON Cluster
8:15 AM - 10:15 AM	The DepEd Child Protection Policy (DepEd Order No. 40, s. 2012)	Mr. Joshua Kenneth Lazaro Child Protection Specialist SDO Caloocan City
10:15 AM-10:20 AM	AM Snacks	
10:20 AM-12:00 NN	The DepEd Anti-Bullying Policy (DepEd Order No. 55, s. 2013) and RM No. 238 (Online Safeguarding Standards)	Dr. Salome P. Ingua Education Program Supervisor Child Protection Specialist
12:00 NN - 1:00 PM	LUNCH Break	
1:00 PM - 3:00 PM	DepEd Guidelines and Procedures on the Management of Children-at-Risk (CAR) and Children in Conflict with the Law (CICL) (DepEd Order No. 18, s. 2015)	Ms. Leah Eborda Sudsakorn, JD. Child Protection Specialist
3:00 PM - 5:00 PM	Social Behavioral Change (SBC) Strategies for Learner Protection Campaign	Ms. Elizabeth G. Nunez Child Protection Specialist
PAMAMAZON Officers-in-Charge		
Day 4 - November 16, 2023		
Time	Activities	In-Charge
8:00 AM - 8:15 AM	Management of Learning	MUNTAPARLAS Cluster
8:15 AM - 9:45 AM	Safe Spaces Act (RA 11313)	Mr. Sunny T. Cortes Education Program Specialist GAD Focal/GFPS
9:45 AM - 10:00 AM	AM Snacks	
10:00 AM - 12:00 NN	R.A. 11930 "Anti-Online Sexual Abuse or Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Materials (CSAEM) Act."	Ms. Ma. Shiela N. Estabillo Project Manager SAFE Online Project Plan International
12:00 NN - 1:00 PM	LUNCH Break	





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1:00 PM - 2:00 PM	Case Management Protocols (D.O. 40, s. 2012, D.O. 55, s. 2013, & D.O. 18, s. 2015)	Ms. Leah Eborda Sudsakorn, JD. Child Protection Specialist
2:00 PM - 3:00 PM	Guide to DepEd Template Forms (D.O. 40, s. 2012, D.O. 55, s. 2013, and D.O. 18, s. 2015)	Ms. Rose Ann B. Pamintuan Child Protection Specialist
3:00 PM - 5:00 PM	Child Protection Committee Functionality Assessment Tool	Dr. Bernardita A. Perez Education Program Supervisor Child Protection Specialist
MUNTAPARLAS Officers-in-Charge		
Day 5 – November 17, 2023		
Time	Activities	In-Charge
8:00 AM - 8:15 AM	Management of Learning	PAMAMARISAN Cluster
8:15 AM - 10:30 AM	Group Simulation Activity/ Role Playing: <i>Main Activity:</i> <i>Reenactment of lessons learned in the training workshop through group simulation of sample learner protection cases through role-playing exercises.</i> Presentation of Group Activity	Child Protection Specialists/Facilitators
10:30AM-10:45 AM	AM Snacks	
10:45AM-11:00 AM	Q&A	
11:00AM-12:00 NN	CLOSING CEREMONY D. Awarding of Certificates E. Response from the Participants F. Closing Remarks G. Closing Prayer H. DepEd NCR Hymn	
PAMAMARISAN Officers-in-Charge		



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