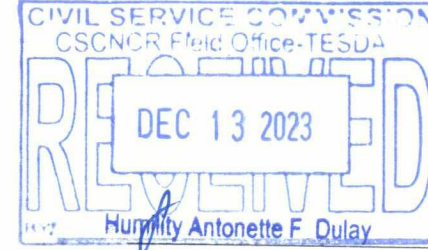


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions




Electronic copy to be submitted to the CSC FO must be in MS Excel format

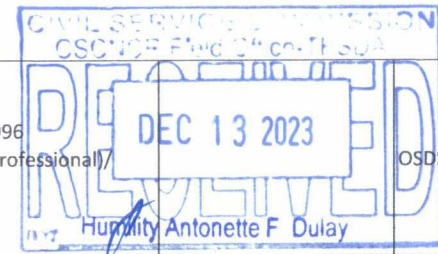
To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

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ANGELA M. FRANCISCO
ADMINISTRATIVE OFFICER IV - HRMO
Date: December 13, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Master Teacher I	OSEC-DECSB-MTCHR1-30048-2019	18	46,725.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	None required	3 years relevant experience	RA 1080 (Teacher)		Elementary
2	Teacher III	OSEC-DECSB-TCH3-30955-2019	13	31,320.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	RA 1080 (Teacher)		Elementary
3	Teacher II	OSEC-DECSB-TCH2-32579-2016; 30116-2018	12	29,165.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	RA 1080 (Teacher)		Elementary
4	Teacher I	OSEC-DECSB-TCH1-30098-2021; 30683-2014; 31236-2012	11	27,000.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080 (Teacher)		Elementary

5	Master Teacher I	OSEC-DECSB-MTCHR1-30097-2008; 30013-2021	18	46,725.00	Bachelor of Secondary Education (BSEd.) or Bachelor's degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	None required	3 years relevant experience	RA 1080 (Teacher)		PEDHS/MBHS
6	Teacher III	OSEC-DECSB-TCH3-30078-2003; 36892-1998; 36880-1998; 36869-1998; 36894-1998; 30632-2017; 30661-2019	13	31,320.00	Bachelor of Secondary Education (BSEd.) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	2 years relevant experience	RA 1080 (Teacher)		PEDHS/MNHS/MBHS
7	Teacher I	OSEC-DECSB-TCH1-55179-1998; 32138-2018	11	27,000.00	Bachelor of Secondary Education (BSEd.) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080 (Teacher)		PEDHS/TNHS
8	Master Teacher II - (Senior High School - HUMSS)	OSEC-DECSB-MTCHR2-30023-2016	19	51,357.00	Master's degree in relevant strand/subject	12 hours of training relevant to the subject area of specialization	5 years of relevant teaching/industry work experience	<p>Applicants for a permanent appointment: RA 1080 (Teacher); If not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring</p> <p>Applicants for a contractual position: None Required</p> <p>Practitioners (part -time only): None required</p>		Senior High School



9	Administrative Assistant III	OSEC-DECSB-ADAS3-30097-2018; 30094-2018; 30101-2018	9	21,211.00	Completion of two-year studies in college or High School Graduate with relevant vocational/ trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 Career Service (Subprofessional)/ First Level Eligibility	OSDS
10	Administrative Aide VI	OSEC-DECSB-ADA6-30022-2015	6	17,553.00	Completion of two-year studies in college or High School Graduate with relevant vocational/ trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s. 1996 Career Service (Subprofessional)/ First Level Eligibility	OSDS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 23, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Work Experience Sheet which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records; and
5. Certificate of Training.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ANGELA M. FRANCISCO
 ADMINISTRATIVE OFFICER IV - HRMO
 Centennial Ave., Tunasan, Munt. City
recruitment.sdomuntinlupa@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.