



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM
No. 006, s. 2024

CTRL + S: SEMINAR – WORKSHOP FOR NCR PRIME AUTOMATION

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
All Others Concerned

1. This Office announces the conduct of the above-captioned activity in Schools Division Office Activity Center, 4th floor on January 16-17, 2024, from 9:00 AM-4:30 PM
2. Selected SDO personnel are advised to bring their laptop and extension cord for the said workshop.
3. Attached is the list of participants and indicative program, for reference.
4. For information and strict compliance.


EVANGELINE P. LADINES CESO V
Schools Division Superintendent

Encl.: As stated
References: As stated
To be indicated in the Perpetual Index
Under the following subjects:

ICT COMMUNICATIONS TRAINING

MLB/Ctrl + S: Seminar – Workshop for NCR Prime Automation
006 /January 15, 2024

NUM-2024-006



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

LIST OF PARTICIPANTS

PRIME DOTS
JANUARY 16, 2024
1:00 – 4:30

Name	Position
DR. EVANGELINE P. LADINES, CESO V	SCHOOLS DIVISION SUPERINTENDENT
DR. NERISSA ROXAS – LOMEDA, CESE	ASST. SCHOOLS DIVISION SUPERINTENDENT
DIAZ, MADELINE ANN L.	CID CHIEF
VALDEZ, NOEMI A.	AOV
MA. ANA L. LICERIO	ADMINISTRATIVE ASSISTANT III
JOHN REY NIÑO H. MALAHITO	ADMINISTRATIVE ASSISTANT II
ROSALIE R. AREVALO	ADMINISTRATIVE OFFICER II
MAILEEN M. PEÑAFLOR	ADMINISTRATIVE ASSISTANT III
ELOISA MARI Y. SAN JUAN	ADMINISTRATIVE OFFICER II
ANGELA M. FRANCISCO	ADMINISTRATIVE OFFICER IV
MARIA VILMA A. MARQUEZ	ADMINISTRATIVE ASSISTANT III
MARIA CRISTINA F. MALACAD	ADMINISTRATIVE OFFICER IV
LOURDES V. RODILLA	ADMINISTRATIVE OFFICER IV
EVELYN N.DINGAL	ADMINISTRATIVE OFFICER II
IRVIN EZEKIEL C. BACUÑO	ADMINISTRATIVE ASSISTANT II
MARLON A. SALONGA	ADMINISTRATIVE OFFICER II
JOEYCOR RENDON	ADMIN AIDE IV
JOICHE I. LUNA	ADMINISTRATIVE OFFICER IV
FERNANDO G. JACLA	ADMINISTRATIVE AIDE III
MARK ANTHONY E. ANDOR	ADMINISTRATIVE ASSISTANT III
OLIVER DULLAVIN	ADMINISTRATIVE AIDE III
KAREN MEDINA	ACCOUNTANT III
MADELYN ESPIRAS	ADMINISTRATIVE ASSISTANT III
MICHAEL EVAN AGUELO	ADMINISTRATIVE ASSISTANT II
VIRMA U. AMISTOSO	ADMINISTRATIVE OFFICER V
MA. KATLEEN F. FABONAN	ADMINISTRATIVE ASSISTANT I
ERNES FAITH J. REGACHO	ATTORNEY III
ZARAH JANE B. GABA	ADAS III
RHEA P. GARCIA	ADMINISTRATIVE ASSISTANT II
VINA ANGELA A. PADLAN	ADMINISTRATIVE OFFICER II
EFREN G. AXALAN	ADMINISTRATIVE ASSISTANT II
MA. REGAELE A. OLARTE	EDUCATION PROGRAM SUPERVISOR
GIZELLE A. ADRIANO	CLERK 1
IVY M. ROMANO	SENIOR EDUCATION PROGRAM SPECIALIST
ANDRES F. SICAM JR.	EDUCATION PROGRAM SPECIALIST II



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NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

LIST OF PARTICIPANTS

PRIME PMS Batch 1

JANUARY 17, 2024

9:00 – 12:00

Name	Position
ABADIANO, WARREN L.	ADA IV
ABUEL, MAHALIKAH AYAH Q.	ADAS III
AGUELO, MICHAEL EVAN	ADAS III
ANDOR, MARK ANTHONY E.	ADAS III
CLAUDEL, CECILIA TERESA C.	EPS II
DOMINGO, MICHAEL F.	ADA VI
FABONAN, MA. KATLEEN F.	ADAS I
GALANG, LERMA L.	EPS II
GUBALANE, ZOREN PEPITO L.	SEPS
INDAP, MARIA TERESA S.	NURSE II
JIMENEZ, ROCHELLE A.	SEPS
KONDO, EDUARDO L.	PDO II
LAVIN, MARIPAZ M.	NURSE II
LICERIO, MA ANA L.	ADAS III
LORENZO, NERY ANN E.	EPS II
LUMAAD, LOURDES NORALLY D.	ADAS III
LUNA, JOICHE I.	AO IV
LUNA, MARIEL EUGENE L.	EPS
MALIGAYA, YALEDEGLER DC.	PSDS
MARQUEZ, MARIA VILMA A.	ADAS III
NILO, JOSEPH D.	PLO III
OBLINADA, ARMIDA S.	EPS
PALCE, LILIOSA BORAC.	EPS
PEÑAFLOR, MAILEEN M.	ADAS III
RAMIREZ, ARIANNE MAE B.	ADAS II
REGACHO, ERNESS FAITH J.	ATTY. III
PALCE, LILIOSA BORAC.	EPS
PEÑAFLOR, MAILEEN M.	ADAS III
SUBIDA, MARICEL R.	DENTIST II
TAGLE, ADA TRINIDAD A.	PSDS
TEJADA, RENANTE L.	ENGR. III
TORRES, KING SOLIDINI J.	PDO I
YLEN, JERICHO B.	ADAS III
SAMSON, DULCE	ADMIN AIDE IV
RENDON, JOEYCOR	ADMIN AIDE IV
SAMSON, DULCE	ADMIN AIDE IV
MEDINA, KARINA E.	ACCT. III
GABA, ZARAH JANE B.	ADAS III
MEDINA, KARINA E.	ACCT. III



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LIST OF PARTICIPANTS

PRIME PMS Batch 2

January 17, 2024

1:00 – 4:00

Name	Position
Dr. Evangeline P. Ladines, CESO V	Schools Division Superintendent
Dr. Nerissa Roxas – Lomeda, CESE	Asst. Schools Division Superintendent
DIAZ, MADELINE ANN L.	CID CHIEF
VALDEZ, NOEMI A.	AOV
AMAN, EVANGELINE M.	PSDS
AMISTOSO, VIRMA U.	AOV
ANDANZA, MARISSA M.	EPS
ARROYO, PHOEBE R.	SEPS
AVENTURADO, ALYSSA V.	PSDS
AVILA, CLARISA C.	PSDS
AYUDTUD, MAY ANNE L.	DENTIST II
BENITO, REYNANTE L.	PDO II
BORJAL, MAY L.	ITO I
COLLE, JOHN ALBERT B.	EPS
DELA ROSA, MA THERESA C.	PSDS
ENERLAS, EDISON C.	EPS
EVANO, JAY BOY E.	PSDS
FERNANDEZ, MARK JOSEPH C.	PSDS
FRANCISCO, ANGELA M.	AO IV
IBAÑEZ, MYRNA D.	ADAS III
ILARDE, CECILIA A.	LIBRARIAN
NAMIT, MA. MYRA E.	PSDS
NAVIA, MARIDETH M.	ADAS III
OLARTE, MA. REGAELE A.	EPS
PAGADOR, MA. ROMMA S.	ADAS III
SAN JOSE, MELANIO JR. R.	ADAS III
SICAM, ANDRES F.	EPS II
SIOAO, EILEEN E.	ADAS III
SOLAYAO, MA. CARMEN D.	EPS
URQUIA, GINA U.	EPS
VIVO, JOHN LORD G.	ADAS III
YAGO, SUE-ANN	PDO I
MALACAD, MARIA CRISTINA F.	AO IV
SAMSON, DULCE	ADMIN AIDE IV
GUTIERREZ, LEONAIIDA L.	EPS
QUESADA, LAMBERT G.	EPS
FUNGO, ERIC F.	PSDS



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TECHNICAL WORKING GROUP

Name	Position
MAY L. BORJAL	ITO 1
MA. REGAELE A. OLARTE	EDUCATION PROGRAM SUPERVISOR
DR. MARK JOSEPH FERNANDEZ	PUBLIC SCHOOLS DISTRICT SUPERVISOR
IVY M. ROMANO	SEPS, HRD
LOURDES RODILLA	ADMINISTRATIVE OFFICER V
DIOSCORO M. VARGAS	ADMINISTRATIVE ASSISTANT I
WILFRED M. AMAN	ADMINISTRATIVE ASSISTANT 1
EDUARDO M. KONDO	PDO II

SDO FOCAL PERSONS INCHARGES

Name	Position
DR. EVANGELINE P. LADINES, CESO V	CHAIRMAN
DR. NERISSA ROXAS – LOMEDA, CESE	CO-CHAIRMAN
MAY L. BORJAL	ITO 1
MA. REGAELE A. OLARTE	EDUCATION PROGRAM SUPERVISOR
DR. MARK JOSEPH FERNANDEZ	PUBLIC SCHOOLS DISTRICT SUPERVISOR
IVY M. ROMANO	SEPS, HRD
LOURDES RODILLA	ADMINISTRATIVE OFFICER V



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Ctrl + S: Seminar – Workshop for the NCR Prime Automation Systems

Date: January 16 – 17, 2024

Time: (8:00 a.m. - 5:00 p.m.)

Venue: SDO Conference Room

DAY 1

Time	Activity	Person-in-Charge
9:30 – 12:00	Overview of the NCR Prime Automation	Southern Convergence / SDO Focal Persons

Session Proper		
12:45 – 1:30	Registration Opening Program Nationalistic Song Prayer Introduction of Participants Statement of Purpose Message/Opening Remarks	AVP MAY L. BORJAL ITO I EVANGELINE P. LADINES CESO V Schools Division Superintendent
1:30 – 4:00	PRIME DOTS	Southern Convergence
4:00 – 4:30	Question and Answer	Southern Convergence



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DAY 2

Time	Activity	Person-in-Charge
8:30 – 8:45	Registration	ICT Unit / Focals
8:45 – 9:00	MOL	ICT Unit / Focals
9:00 – 11:30	PRIME PMS	Southern Convergence / Batch 1
11:30 – 12:00	Question and Answers	
1:00 – 1:30	MOL	ICT Unit / Focals
1:30 – 4:00	PRIME PMS	Southern Convergence / Batch 2
4:00 – 4:30	Question and Answers	