



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

JAN 10 2024

**MEMORANDUM**

**MUNTINLUPA SCHOLARSHIP DIVISION (MSD)  
1<sup>ST</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE S.Y. 2023-2024**

To: OIC-Assistant Schools Division Superintendent/  
Chief Education Supervisor, School Governance and Operations Division  
Chief Education Supervisor, Curriculum Implementation Division  
Public Elementary School Heads/OICs  
All Others Concerned

1. Attached is a letter from Mr. Arian Clarence L. Caballero, Acting Division Head, Muntinlupa Scholarship Division, dated January 3, 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Special attention is invited to the schedule of the said distribution.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**EVANGELINE P. LADINES CESO V**  
Schools Division Superintendent

Enclosure: As stated  
References: None  
To be indicated in the Perpetual Index  
under the following subjects:

SCHOLARSHIPS

KSJT / 1<sup>ST</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE S.Y. 2023-2024  
012 / JANUARY 8, 2024

UN-2024-012



 Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,  
Muntinlupa City  
 (02) 8805 - 9935, (02) 8805 - 9940  
 sdo.muntinlupa@gmail.com



012

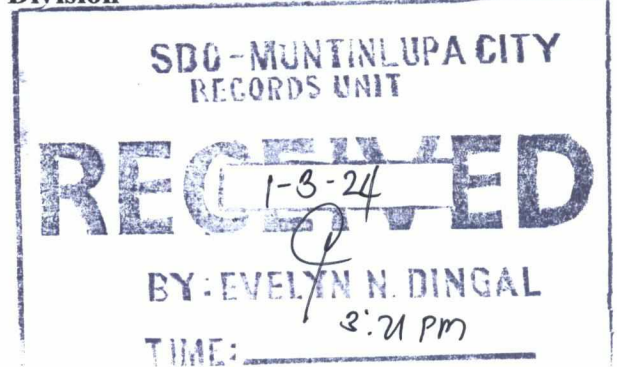


Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Muntinlupa Scholarship Division**



January 03, 2024

**DR. EVANGELINE LADINES, CESO V**  
 Schools Division Superintendent  
 SDO-Muntinlupa City



**SUBJECT: 1<sup>st</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE  
 S.Y.2023-2024**

Dear Dr. Ladines,


The Muntinlupa Scholarship Division will be having its **1<sup>st</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE FOR S.Y. 2023-2024** for the following schools:

SCHOOL	DATE	VENUE
POBLACION ES	JANUARY 08, 2024	SCHOOL GROUNDS
POBLACION ES	JANUARY 09, 2024	SCHOOL GROUNDS
VICTORIA HOMES ES	JANUARY 09, 2024	SCHOOL GROUNDS
BAGONG SILANG ES	JANUARY 10, 2024	SCHOOL GROUNDS
CUPANG ES – ANNEX	JANUARY 10, 2024	SCHOOL GROUNDS
FILINVEST ALABANG ES	JANUARY 10, 2024	SCHOOL GROUNDS

In order to ensure orderliness during the disbursement, MSD will only cater its student-beneficiaries inside the venue. Parents/Guardians or authorized representatives will have a separate date and venue for the unclaimed educational assistance.

We look forward to your usual positive response and we thank you for your continued support.

Respectfully Yours,

  
**ARIAN CLARENCE L. CABALLERO**  
 Acting Division Head  
 Muntinlupa Scholarship Division