



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JAN 22 2024

MEMORANDUM

**MUNTINLUPA SCHOLARSHIP DIVISION (MSD)
1ST TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE S.Y. 2023-2024**

To: OIC-Assistant Schools Division Superintendent/
Chief Education Supervisor, School Governance and Operations Division
Chief Education Supervisor, Curriculum Implementation Division
Public Elementary School Heads/OICs
All Others Concerned

1. Attached is a letter from Mr. Arian Clarence L. Caballero, Division Head, Muntinlupa Scholarship Division, dated January 12, 2024, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Special attention is invited to the schedule of the said distribution.
3. Immediate and wide dissemination of this Memorandum is desired.


EVANGELINE P. LADINES CESO V
Schools Division Superintendent

Enclosure: As stated
References: None
To be indicated in the Perpetual Index
under the following subjects:

SCHOLARSHIPS

KSJT / 1ST TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE S.Y. 2023-2024
018 / JANUARY 15, 2024

UN-2024-018



Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,
Muntinlupa City

(02) 8805 - 9935, (02) 8805 - 9940

sdo.muntinlupa@gmail.com





Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Muntinlupa Scholarship Division



January 12, 2024

DR. EVANGELINE LADINES, CESO V
 Schools Division Superintendent
 SDO-Muntinlupa City

**SUBJECT: 1st TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE
 S.Y.2023-2024**

Dear **Dr. Ladines**,

The Muntinlupa Scholarship Division will be having its **1st TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE FOR S.Y. 2023-2024** for the following schools:

SCHOOL	DATE	VENUE
ITAAS ES	JANUARY 16, 2024	SCHOOL GROUNDS
SUCAT ES – ZONE 3	JANUARY 16, 2024	SCHOOL GROUNDS
SUCAT ES – ZONE 4	JANUARY 16, 2024	SCHOOL GROUNDS
MUNTINLUPA ES	JANUARY 17 & 18, 2024	SCHOOL GROUNDS
F. DE MESA ES	JANUARY 19, 2024	SCHOOL GROUNDS
BULI ES	JANUARY 19, 2024	SCHOOL GROUNDS

In order to ensure orderliness during the disbursement, MSD will only cater its student-beneficiaries inside the venue. Parents/Guardians or authorized representatives will have a separate date and venue for the unclaimed educational assistance.

We look forward to your usual positive response and we thank you for your continued support.

Respectfully Yours,

f. S. Caballero
ARIAN CLARENCE L. CABALLERO
 Division Head
 Muntinlupa Scholarship Division

