



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

JAN 23 2024

**MEMORANDUM**

**MUNTINLUPA ONLINE REGISTRATION PROGRAM FOR THE YOUTH (MORPY)**

To: OIC-Assistant Schools Division Superintendent/  
Chief Education Supervisor, School Governance and Operations Division  
Chief Education Supervisor, Curriculum Implementation Division  
Public and Private Secondary School Heads/OICs  
All Others Concerned

1. Attached is a letter from Ms. Cynthia B. Viacrusis, Head, Youth Affairs and Sports Development Office (YASDO), dated January 12, 2023, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Particular attention is invited to paragraph number 4 and the schedule of the MORPY Caravan 2024.
3. Moreover, the participation of public and private schools shall be subject to the no disruption of classes policy stipulated in DepEd Order No. 9, s. 2005 titled, Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.
4. Immediate and wide dissemination of this Memorandum is desired.

  
**EVANGELINE P. LADINES CESO V**  
Schools Division Superintendent

Enclosure: As stated  
References: None  
To be indicated in the Perpetual Index  
under the following subjects:

STUDENTS CARAVAN

KSJT / MUNTINLUPA ONLINE REGISTRATION PROGRAM FOR THE YOUTH (MORPY)

020 / JANUARY 16, 2024

NUM-2024-020

020



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)

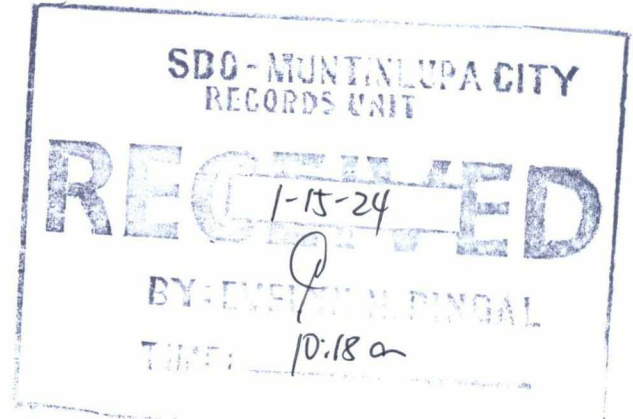


Republic of the Philippines  
CITY GOVERNMENT OF MUNTINLUPA  
Youth Affairs and Sports Development Office



January 12, 2024

Dr. Evangeline Ladines, CESO V  
Schools Division Superintendent  
SDO- MUNTINLUPA CITY  
Muntinlupa City



Dear Dr. Ladines,

Under **City Ordinance No. 2021-136**, establishing the **Muntinlupa Online Registration Program for the Youth (MORPY)** in the city of Muntinlupa which aims to further institutionalize the database system of the youth populace in the city and to enable the City Government of Muntinlupa along with the Sangguniang Kabataan Federation, non-government agencies, and other National Government Agencies to easily determine the beneficiaries of youth programs.

The ordinance refers to all ages 15-30, which it defines as “youth” that belong to the following youth categories: in-school youth, out-of-school youth, working youth, special youth, young parents, and teenage couples.

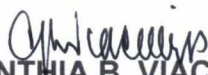
To ensure the successful implementation of this program, we are humbly asking for your approval and support by issuing a **Division Office Memorandum to PRIVATE and PUBLIC SENIOR HIGH SCHOOLS, and COLLEGES** for the registration of all students ages 15-30 years old.

May we also request the data of all students aged 15 to 30 years old from each school for our use during the **MORPY CARAVAN**.

Attached is a copy of the city ordinance and proposed schedule for your reference.

Thank you for your continuous and overwhelming support.

Respectfully yours,

  
CYNTHIA B. VIACRUSIS  
Department Head, YASDO

**CITY GOVERNMENT OF MUNTINLUPA  
YOUTH AFFAIRS AND SPORTS DEVELOPMENT OFFICE**

**MORPY CARAVAN 2024**

**TARGET SCHOOLS**

<b>NO.</b>	<b>NAME OF SCHOOL</b>	<b>TARGET DATE</b>	<b>REMARKS</b>
1	MUNTINLUPA SCIENCE HS (SENIOR)	FEBRUARY 6, 2024	PUBLIC
2	MUNTINLUPA NATIONAL HS (SENIOR)	FEBRUARY 8, 2024	PUBLIC
3	TUNASAN NATIONAL HS (SENIOR)	FEBRUARY 13, 2024	PUBLIC
4	SUCAT SENIOR HIGH SCHOOL	FEBRUARY 15, 2024	PUBLIC
5	CUPANG SENIOR HIGH SCHOOL	FEBRUARY 20, 2024	PUBLIC
6	LAKEVIEW INTERGRATED SCHOOL (SENIOR)	FEBRUARY 22, 2024	PUBLIC
7	STI COLLEGE ALABANG	FEBRUARY 27, 2024	PRIVATE
8	LAKEWOOD SCHOOL OF ALABANG	FEBRUARY 29, 2024	PRIVATE
9	ST. BERNADETTE COLLEGE OF ALABANG	MARCH 5, 2024	PRIVATE
10	SOUTH MANSFIELD COLLEGE	MARCH 7, 2024	PRIVATE
11	MUNTINLUPA COSMOPOLITAN SCHOOL	MARCH 12, 2024	PRIVATE
12	SERVITE SCHOOL INC.	MARCH 14, 2024	PRIVATE
13	OUR LADY OF THE LAKE SCHOOL	MARCH 19, 2024	PRIVATE
14	PAMANTASAN NG LUNGSOD NG MUNTINLUPA	MARCH 21, 2024	COLLEGE
15	COLEGIO DE MUNTINLUPA	MARCH 22, 2024	COLLEGE



REPUBLIKA NG PILIPINAS  
 PAMAHALAANG LUNGSOD NG MUNTINLUPA  
 KALAKHANG MAYNILA  
 Telephone no. 861-0181/Fax: 862-6473  
 Email address: sangguniangpanlungsod2k19@gmail.com



ORDINANCE NO. 2020-136

AN ORDINANCE ESTABLISHING ONLINE REGISTRATION PROGRAM FOR YOUTHS (ORPY) IN THE CITY OF MUNTINLUPA, DEFINING ITS OBJECTIVES FUNCTIONS, AND APPROPRIATE FUNDS THEREOF AND FOR OTHER PURPOSES

Sponsored by: *Hon. Coun. Kenichi D. Takagi, Jr.*  
*Hon. Coun. Atty. Raul R. Corro*  
*Hon. Coun. Alexson V. Diaz*  
*Hon. Coun. Paty Katy C. Boncayao*  
*Hon. Coun. Louisito A. Arciaga*  
*Hon. Coun. Allan Rey A. Camilon*  
*Hon. Coun. Ting Niefes*  
*Hon. Coun. Stephanie G. Teves-VIA ZOOM*  
*Hon. Coun. Ivey Rhia A. Tadea*  
*Hon. Coun. Marissa C. Rongavilla-via ZOOM*  
*Hon. Coun. Francis Ian T. Bagatsing*  
*Hon. Coun. Mark Lester M. Baes-via ZOOM*  
*Hon. Coun. Ma. Dhesiree G. Arevalo-via ZOOM*  
*Hon. Coun. Engr. Mamerto T. Sevilla, Jr.*  
*Hon. Coun. Engr. Arlene D. Hilapo*  
*Hon. Coun. Cornelio M. Martinez*

WHEREAS, Article II, Section 13 of the Philippine Constitution provides that *“the State recognizes the vital of the youth in nation building and shall promote and protect their physical, moral, spiritual, intellectual, and social well-being. It shall inculcate in the youth patriotism, and nationalism, and encourage their involvement in public and civic affairs”*;

WHEREAS, Republic Act No. 8044 otherwise known as the *“Youth in Nation Building Act of 1995”* creates the structures to implement a comprehensive and coordinated program for the youth and gives recognition to the youth’s responsibility in fulfilling their vital role in nation-building;

WHEREAS, the City Government of Muntinlupa through Youth Affairs and Sports Development Office (YASDO) and Sangguniang Kabataan Federation (SKF) are continuously implementing programs in aligned with Philippine Youth Development Plan 2017-2022;

WHEREAS, pursuant to the Youth Organization Registration Program (YORP) of the National Youth Commission, the City Government of Muntinlupa see the need to have an intensive data base system of youth to further realize the development approaches for the city’s youth constituents especially if they don’t particularly belong to an organization registered in YORP;





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WHEREAS, it is vital to institutionalize youth participation in the local government and towards this end, to encourage them to actively participate and be involved in the crafting and monitoring of the policies of the city through the Online Registration Programs for Youths;

NOW THEREFOR, BE IT ENACTED, AS IT HEREBY ENACTED, by 9<sup>th</sup> Sangguniang Panlungsod of Muntinlupa in Session assembled that:

**SECTION 1. Short Title** – This Ordinance shall be known as an Ordinance Establishing the Online Registration System of Youths in the City of Muntinlupa through their respective Sangguniang Kabataan, hereinafter referred to as the “Online Registration Program for Youths (ORPY)”.

**SECTION 2. Objectives** – The Online Registration Program for Youth aims to further institutionalize the database system of youth populace in the city to enable the City Government of Muntinlupa along with the Sangguniang Kabataan Federation, Non-Government Organizations, and other National Government Agencies in the easy determined of participants and beneficiaries of youth programs.

**SECTION 3. Definition of Terms** – For purposes of this Ordinance, these terms are defined as follows:

- a. **Youth** - refers to those person's age ranges from fifteen (15) to thirty (30) years old as defined in Republic Act 8044. For purpose to targeted programming for the youth, the age disaggregation shall be considered.

- 15-17 – child youth
- 18-24 – core youth
- 25-30 – adult youth

- b. **In-School Youth** – refers to all youth of school age, attending either formal or non-formal educational, vocational institution, which include but not limited to the following school organizations (academic or non-academic), student government fraternities and sororities.

- c. **Out-Of-School Youth** – refers to all youth of school age whether organized or not, who are unable to avail of the formal school's system or who have dropped out from formal elementary, secondary, tertiary or vocational education, (including those not employed or self-employed which are not enrolled).

- d. **Working Youth** – refers to all youth whose are rangers from 18-30 years who are either employed either on a regular or temporary basis whether in a formal or informal sector of the society.

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- e. **Special Youth** – refers to all youth with disabilities, including youth offenders' delinquent youth, LGBTQ youth, drug dependent youth, street youth, abused/exploited youth and abandoned/neglected youth among others.
- f. **Young parent** – refers to any person aged between 13-17 years' old who is expecting a baby or a child.
- g. **Teenage Couple** – refers to anyone still of school age, which encompasses age 15-21, who are either married or having a sexual or romantic relationship, and living together.

**SECTION 4. Functions** – In order to ensure the successful implementation of the Online Registration Program for Youths, the following offices shall perform the functions enumerated below:

**A. Youth Affairs and Sports Development Office (YASDO)**

1. To encourage all youth ages 15-30 years old in the City of Muntinlupa, whether members or non-member of any youth organizations to participate in the ORPY in their respective Barangays.
2. To coordinate with the respective Sangguniang Barangay the implementation of the ORPY.
3. To monitor local implementation on ORPY in the Barangays.
4. Together with the SK Federation, to make use of the generated data in planning and crafting the Local Youth Development Plan (LYDP) and Annual Barangay Youth Investment Program (ABYIP) of the city and respective Barangays.
5. To coordinate with any department, division, office, or any instrumentality of the City Government of Muntinlupa for such assistance as it may require in the performance of its functions.

**B. Sangguniang Kabataan of each Barangay**

1. As the primary implementer of the ORPY, to approve and enact their respective SK Resolution adopting the program.
2. To disseminate the information and encourage and ensure participation of youths in their respective territorial jurisdiction.





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3. To facilitate registration of youths who has no means to access internet connection.

**C. Management Information System (MIS)**

1. To generate and develop the Online Registration Form (ORF) in accordance with the Data Privacy Act and to secure its accessibility to the nine Barangays for the use of all youths in Muntinlupa City.
2. To ensure that all data generated by the ORF is kept confidential and shall be used only for legitimate purposes
3. To develop and maintain a systematic database records and documentation of the ORPY.
4. Being the repository of the data generated and collected, to submit monthly updates/progress report to YASDO and/or CPDO of the status of the online registration upon implementation of the program.

**D. City Planning and Development Office (CPDO)**

1. To ensure that all data necessary for this program is incorporated in the ORF.
2. To provide for guidance in the collection of data for efficient and effective planning toll in the creation of the Local Youth Development Plan (LYDP).

**E. Public Information Office (PIO)**

1. To facilitate the dissemination of relevant information and promote the ORPY in social medial platform or any form whatsoever.
2. In coordination with the Barangay Public Information Offices, to actively promote ORPY in their platform or any form whatsoever

**SECTION 5. Benefits** – Youths who will register in the program will be entitled to but not limited to the following perks and privileges (*programs included in the Local Youth Development Plan of the City*):

**a. Education**

1. Recommendation to Muntinlupa Scholarship Program of the City
2. Educational Assistance from SK
3. Free use of E-Library
4. Offline Educational Resource



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**b. Economic Empowerment**

1. Employment Referral to PESO
2. Online Livelihood Opportunities
3. Entrepreneurship Webinars

**c. Health**

1. Online Forum for Stress Management
2. Health Education and Counselling

**d. Youth Empowerment Programs**

1. Specialized Trainings and Seminars

**e. Sports Programs**

1. Sports Leagues
2. Distribution of Sports Materials

**f. Global Opportunities**

1. Recommendation to different Global Youth and Student Exchanges
2. Extending technical and financial assistance

**g. Youth Recognition**

1. Giving Barangay and local recognition to excellent youth and youth organization.
2. Extend recommendation and assistance to national search.

**SECTION 6. Consequence for Non-Registration** – Those who will not comply will be less priority both in city Sangguniang Kabataan Programs.

**SECTION 7. Formulation of Implementing Rules and Regulations** – The Youth Affairs and Sports Development Office (YASDO) shall primarily be responsible in the implementation of ORPY and shall formulate the Implementing Rules and Regulations for better implementation of this program.

**SECTION 8. Privacy Policy** – All personal information and sensitive personal information gathered, collected and processed under the Online Registration Program for Youth shall be in accordance with applicable laws and regulations on data privacy, including the Philippine Data Privacy Act of 2012 and its Implementing Rules and Regulations.

**SECTION 9. Confidentiality** – All information, whether or not constituting personal data, are generally protected as privileged communications, and shall be treated with utmost confidentiality, save when disclosures are permitted under certain conditions with local law, regulations and authorities.





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**SECTION 10. Appropriations** – The Local Government Unit and respective Sangguniang Kabataan shall incorporate in its annual budget such amount as may be necessary for the operations and implementations of the program.

**SECTION 11. Separability Clause** – If any provisions of this Ordinance is declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue in full force and effect.

**SECTION 12. Repealing Clause** – All ordinances, local issuances, or rules inconsistent with the provision of this Ordinance are hereby repealed or modified accordingly.

**SECTION 13. Effectivity Clause** – This Ordinance shall immediately take effect upon approval and in accordance with law.

ENACTED, by the 9<sup>th</sup> Sangguniang Panlungsod of Muntinlupa this 21<sup>ST</sup> day of September 2020, on its 63<sup>rd</sup> Regular Session.

CONCURRED:

DISTRICT 1:

COUN. ATTY. RAUL R. CORRO  
Member

COUN. ALEXSON V. DIAZ  
Member

COUN. PATY KATY C. BONCAYAO  
Member

COUN. LOUISITO A. ARCIAGA  
Member

COUN. ALLAN REY A. CAMILON  
Member

COUN. TING NIEFES  
Member

COUN. STEPHANIE G. TEVES  
Member

COUN. IVEE RHIA A. TADEFA  
Member

DISTRICT 2:

COUN. ENGR. MARISSA C. RONGAVILLA  
Member

COUN. FRANCIS IAN T. BAGATSING  
Member

COUN. MARK LESTER M. BAES  
Member





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COUN. MA. DHESIREE G. AREVALO  
*Member*

COUN. ENGR. MAMERTO T. SEVILLA, JR.  
*Member*

COUN. ENGR. ARLENE D. HILAPO  
*Member*

COUN. CORNELIO M. MARTINEZ  
*Member*

(ABSENT)  
COUN. WALTER A. ARCILLA  
*President*  
*Sectoral Representative*  
*Association of Barangay Chairman*

COUN. KENICHI D. TAKAGI, JR.  
*President*  
*Sectoral Representative*  
*Federation of Sangguniang Kabataan*

I HEREBY CERTIFY, as to the correctness of the foregoing Ordinance.

CECILIA O. LAZARTE  
*Secretary to the Sanggunian*

ATTESTED:

ARTEMIO A. SIMUNDAC  
*City Vice-Mayor/Presiding Officer*

APPROVED:

ATTY. JAIME R. FRESNEDI  
*City Mayor*

Date: 30 SEP 2020

Norie/9<sup>th</sup> SP

