




Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

**NOTICE OF MEETING**

February 2, 2024

TO : Public Schools District Supervisor – Secondary Schools  
Education Program Supervisor – SGOD  
Public Secondary School Heads/ OICs  
Senior Education Program Specialist – SMME  
SGC Focal Person - Secondary

FROM :  **EVANGELINE P. LADINES, CESO V**  
Schools Division Superintendent

DATE : Thursday, February 15, 2024  
TIME : 2:00 PM

VENUE : Via MS Teams

SUBJECT : Coordination Meeting with the Secondary School Heads, SGC Focal Person, and Assigned PSDS

AGENDA : 1. Status of SGC in Secondary Schools  
2. Administration of the 3rd SGC Functionality Survey Tool  
3. New SGC Tools & Templates from Central Office  
4. Ways forward

CDGR/NM  
018/February 2, 2024

NOM-2024-018



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